

July 8, 2020 Planning Commission meeting. The motion was seconded by Commissioner Anderson.

VOTE: **5** in favor, 1 Absent, 1 Abstained Motion carried

Lindell – Yes, Anderson – Yes, Abstained, Steppi – Yes, Pockets – absent, Jaremchuk – yes, Shelton - yes

NEW BUSINESS:

Review Petition 20-14, Tax Parcel Number 1900-500-257

Code Officer Scott Allen read the summary analysis.

Mrs. Brainard explained that she is looking extend her driveway 11x25 square feet and to add an additional patio 19x12 square. She stated that when speaking with Kyle, the building inspector, he told her that she had to reduce the square footage of one or the other by square feet, She has to get the updated plans from her contractor but does not have the updated final numbers of her dimensions. Her corrected number of square foot allowance to keep her at 30% coverage is 453 square feet.

Chairman Lindell inquired about a shed that is in the corner of the property on the plot plan but does not appear in the photograph of the plot and whether that was included or not in the calculation for lot coverage..

Code Office Allen responded as far as he knows it is.

Mrs. Brainard said that yes, it is on the plot and that it is still there but is probably covered by trees and cannot be seen on the photograph.

Commissioner Jaremchuk suggested that maybe in the next meeting we have some sort of training on NPDES. To get a better understanding for all of the commissioners.

Chairmen thanked Commissioner Jaremchuk for the suggestion but stated this will be discussed later in the meeting.

Jerry Gawronski stated that he would like to see where the extension of the driveway is being built.

Commissioner Lindell stated that it is an extension of Mrs. Brainard's current driveway.

Code Officer Allen provided the copy of the plot plan as to where the extension is being built and put the picture up to the camera to visualize.

Jerry Gawronski asked is there any question about the runoff from the water being displaced by the driveway since Mrs. Brainard already has a water issue at her house and it leaks into her fireplace in her basement.

Mrs. Brainard said that the contractor is aware and is created something for the runoff although she does not know the correct contractor term. The groundhogs are currently digging holes in her yard by the house which is what is creating the problem in the basement. That she does not just have free standing water in her yard.

ACTION: Commissioner Jaremchuk made a motion to approve Petition 20-14 that it meets the harmonious development intent of Section 225-9 and that it is within the intent of the NPDES permit and that it does not affect the Comprehensive Plan. Mrs. Brainard must stay within the 453 square feet and provide an updated plan to code before the permit is approved. The motion was seconded by Commissioner Shelton.

VOTE: 5 in favor, 1 absent, 1 Opposed Motion carried

Lindell – Yes, Anderson – Yes, Matthews – yes, Steppi – Opposed, Jaremchuk – yes, Pockets – absent, Shelton, yes

OLD BUSINESS:

Review of the Comprehensive Plan

Commissioner Lindell stated that that the review of the Comprehensive Plan there are several grammatical and spelling errors.

Mr. O'Neill gave a brief overview of what the timeline is and what goes to Council is basically just a first draft. That he has a team that reviews for all grammatical and spelling errors.

Chairman Lindell asked Mr. O'Neill do you feel the that Comprehensive plan is ready to be forwarded to Council for review.

Mr. O'Neill said yes that 90% of the content is ready that it is going to approved based on that there will be changing and suggestions from the states Plus review.

Commissioner Jaremchuk asked whether or not the Comprehensive plan is approved by council or an ordinance and asked for further explanation from Town Manager Giles.

Town Manager Giles explained that on the Council agenda next week will be first and second read of Ordinance 651, which will adopt the Comp plan. Then it will sit until it comes back from the Plus review. Once it is returned it will be updated per Plus review suggestions if agreed upon. Then it is placed on the Council agenda for third and final

review before it gets adopted. The Comprehensive plan has to be adopted by Ordinance because it takes the effect of Law. Once this is adopted the Planning Commission nor the Council can go against this.

There were several conversations about the grammatical and formatting errors as to whether the document gets sent to Plus review with them,

Mr. O'Neill stated that the Comprehensive Plan will not go to plus review with the errors that his team will have them all corrected and any additions corrected by the time the Comp Plan is submitted to the states Plus review.

Town Manager Giles let it be known that Ordinance 651 has a lot whereas and therefor's, but it also states that the town Council adopts this or as it subsequently can be amended. He made it known that adopted the Comp Plan allows it to be on the timetable but is not the final approval.

ACTION: Commissioner Steppi made a motion to send the Comprehensive Plan to Council for review and adapt Ordinance 651. The motion was seconded by Commissioner Jaremchuk.

VOTE: 6 in favor, 1 absent

Motion carried

Lindell – Yes, Anderson – Yes, Matthews – yes, Steppi – Yes, Jaremchuk – yes,
Pockets – absent, Shelton, yes

Commissioner Lindell asked about the question that Commission Jaremchuk had about having training for the new members of the Planning Commission as well as refresher for the existing members on the NPDES Permit.

Town Manager Giles stated that he would inquire with the County and the State to set up a meeting/training session in the next Planning Commission meeting.

There was a brief discussion about the NPDES permits and how are the credits applied. Also, where we are at in the permit and coverages. If we are approving permits then we should at the least know where we are.

Town Manager Giles stated that we are already over allowance and since 2017 when the Permit was placed, we have approved 13 out of the 17 permits applied for. The other 4 decided to build with pervious material.

Commissioner Steppi made a comment that this is the second petition that had incorrect numbers and these need to be correct before we can approve these petitions.

ITEMS SUBMITTED BY CHAIRMAN AND BOARD MEMBERS:

None

PUBLIC COMMENT:

None

ADJOURNMENT:

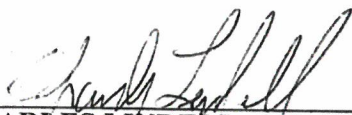
ACTION: Commissioner Jaremchuk made motion to adjourn the meeting. The motion was seconded by Commissioner Anderson.

VOTE: 6 in favor, 1 absent Motion carried

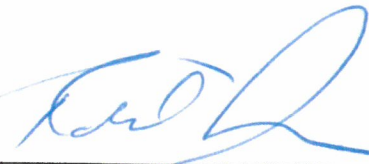
Lindell – Yes, Anderson – Yes, Matthews – yes, Steppi – Yes, Jaremchuk – yes,
Pockets – absent, Shelton - yes

At this time, the meeting was adjourned.

Votes are recorded accurately. The audio tape(s) of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio tape(s) may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.



CHARLES LINDELL, CHAIRMAN



ROBERT ANDERSON, SECRETARY