



Ordinance 659

AN ORDINANCE REDUCING THE AMOUNT THAT CAN BE PURCHASED WITHOUT REQUIRING A FORMAL BID PROCESS FROM ITS EXISTING AMOUNT OF \$10,000.00 TO \$5,000.00.

Sponsored By: 6TH District Councilman Brian Hurst

First and Second Reading: April 08, 2021 Council Meeting

Results:

Third and Final Reading: May 13, 2021 Council Meeting

Results:

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AN ORDINANCE REDUCING THE AMOUNT THAT CAN BE PURCHASED WITHOUT REQUIRING A FORMAL BID PROCESS FROM ITS EXISTING AMOUNT OF \$10,000.00 TO \$5,000.00.

WHEREAS, The Mayor and Council of the Town of Elsmere adopted Chapter 34 of the Code of the Town of Elsmere, which established \$10,000.00 as the amount which would require a formal bid process to be used to purchase equipment or services; and

WHEREAS, The Mayor and Council Town now wish to reduce that amount to \$5,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF ELSMERE, AS FOLLOWS:

That Chapter 34 Section 34-5J of the Code of the Town Elsmere is hereby amended by;

Removing the amount of \$10,000.00 as it appears now and replacing it with \$5,000.00.

First and Second Reading
April 08, 2021

Third and Final Reading
May 13, 2021

Eric Thompson, Mayor

, Secretary

Approved as to form:

Town Solicitor

SYNOPSIS
ORDINANCE 659

This Ordinance reduces the amount that can be authorized by the Town Manager for a purchase or contract before a formal bid process. The authorized amount would be reduced from the existing amount of \$10,000.00 to \$5,000.00.

Fiscal Impact:

This Ordinance will add an additional cost of \$191.00 in public notice in the News Journal every time a formal bid process must be sent out to bid. In addition, there is the additional time it will take employees to develop an RFP which averages about 3 hours per RFP, as well as, the minimum two week time limit required to receive, review and award any bids.