

Town of Elsmere  
Board of Adjustment Agenda  
May 25, 2021

**Council Chamber – 6:30 pm**

The Chairman and Board Members may call for and go into Executive Session to discuss legal matters. The agenda of any meeting shall be subject to change to include additional items including Executive Sessions. Executive Sessions will be closed to the public and no action shall be taken during an Executive Session. All action will be taken in open public session.

**THIS MEETING WILL BE HELD  
VIRTUALLY AND BY CONFERENCE CALL**

Citizens will be able to access the meeting either by your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/353046389>

You can also dial in to the meeting using your phone. United States: [+1 \(872\) 240-3311](tel:+18722403311)

Access Code: 353-046-389

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**Due to the Coronavirus and the Governor’s executive order, the Town Hall will not be open to the public for this meeting. However, the public will be able to access the meeting, listen to what is being said and make written or verbal comments by computer, tablet and smartphone. The attached document explains how to gain access to the meeting depending upon your device.**

**Call to Order:**

**Pledge of Allegiance:**

**Moment of Silent Prayer for Those Wishing to do so:**

**Roll Call:**

**Public Comment: Limit three (3) minutes per person**

**Approval of Minutes:**

Minutes from the April 27, 2021 Board of Adjustment meeting.

**Opening Statement:**

**Old Business:**

1. None

**Anyone wishing to attend the meeting who may require special accommodations should contact Ms. Denise Lardani at (302) 998-2215.**

**New Business:**

**1. Review Petition 21-06, Tax Parcel Number 19-00500-344**

The applicant is seeking to appeal Citation V2100465. The Board of Adjustment will review and render a decision regarding this petition.

**2. Review Petition 21-07, Tax Parcel Number 19-00900-002**

The applicant seeks to appeal a decision made by the Town of Elsmere Code Office to deny Petition 21-07 and to not allow the petition to be forwarded to the Planning Commission and Board of Adjustment. The applicant originally requested to subdivide the existing parcel into 2 separate tax parcels. The Board of Adjustment will review and render a decision regarding this petition.

**\*This property is legal non-conforming in regard to lot area and width. The proposed subdivision will greatly enhance the degree of non-conformity of the subject lot.**

**3. Review Petition 21-08, Tax Parcel Number 19-00500-003**

The applicant seeks to appeal a decision made by the Town of Elsmere Code Office to deny Petition 21-08 and to not allow the petition to be forwarded to the Planning Commission and Board of Adjustment. The applicant originally requested to install an 8ft x 8ft concrete slab which a hot tub will sit on. The Board of Adjustment will review and render a decision regarding this petition.

**\*This property is legal non-conforming in regard to lot coverage. The current lot coverage is at 34% and allowable is 30% for the subject property.**

**Statements Submitted by Chairman and Board Members:**

**Public Comment: Limit three (3) minutes per person**

**Adjournment:**

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## To Access the Meeting via your smartphone or tablet:

1. If using a smartphone or tablet, it will be best if you download the GoToMeeting App before attempting to log into the meeting.
2. Click the link listed under the computer, tablet or smartphone option. (example circled below)

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3. Follow the on-screen instructions to join the meeting. If necessary, enter the access code for this meeting **353-046-389**.
4. MUTE the microphone on your computer, tablet or smartphone.
5. Please use the chat function of the app or internet browser to ask your questions, Staff will be monitoring the chat to forward any questions to the Mayor during the meeting.

## To listen in on the meeting using the phone:

1. Dial the conference line: [+1 \(872\) 240-3311](tel:+18722403311)
2. When prompted, enter the Access Code for the meeting **353-046-389**.
3. When asked for your participant ID press #.
4. MUTE the microphone on your telephone until prompted for public comment.

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