

**Town of Elsmere  
Council Meeting Agenda  
AMENDED  
June 10, 2021  
at 6:30pm**

**THIS MEETING WILL BE HELD IN-PERSON, VIRTUALLY  
AND BY CONFERENCE CALL**

Citizens will be able to access the meeting either by your computer, tablet or smartphone.  
<https://global.gotomeeting.com/join/581131845>

You can also dial in using your phone.  
United States: [+1 \(872\) 240-3311](tel:+18722403311)

Access Code: 581-131-845

---

This meeting is being held in-person, virtually and by conference call. Due to the Coronavirus Pandemic and the Governor's Executive Order, while residents will be able to listen and observe the meeting virtually and by conference call, anyone wishing to make public comment must attend in-person or submit written comments to [diana.reed@townofelsmere.com](mailto:diana.reed@townofelsmere.com) by no later than 5:30pm on Thursday, June 10, 2021.

**Call to Order:**

**Pledge of Allegiance:**

**Moment of Silent Prayer for Those Wishing to do so:**

**Roll Call:**

**Opening Statement:**

**Public Comment:** Limited to 3 minutes per person.

**Approval of Minutes:**

1. Minutes of the April 15, 2021 Special Council Meeting.
2. Minutes of the May 3, 2021 Special Council Meeting
3. Minutes of the May 6, 2021 Special Council Meeting
4. Minutes of the May 13, 2021 Regular Council Meeting

**Old Business:** None

**New Business:**

1. Consideration of extending our current lease with DeIDOT for the property located at 220 New Road which is the site of our Public Works Shop. The term of this agreement would be effective June 1, 2021 to May 31, 2025.
2. Consideration of Resolution 21-03:

A resolution updating the Town's fee structure for Code Enforcement Permits and Services.

Anyone wishing to attend the meeting who may require special accommodations should  
contact Mrs. Diana Reed at (302) 998-2215.  
Public Notice of this meeting was made on June 3, 2021 prior to 4:00pm.

**Town of Elsmere  
Council Meeting Agenda  
AMENDED  
June 10, 2021  
at 6:30pm**

**THIS MEETING WILL BE HELD IN-PERSON, VIRTUALLY  
AND BY CONFERENCE CALL**

Citizens will be able to access the meeting either by your computer, tablet or smartphone.  
<https://global.gotomeeting.com/join/581131845>

You can also dial in using your phone.  
United States: [+1 \(872\) 240-3311](tel:+18722403311)

Access Code: 581-131-845

3. Consideration of Resolution 21-04:

A resolution requesting the Town's State Senator and State Representative to introduce and support legislation to change to Town Charter to allow the creation of a voluntary assessment center in the Town of Elsmere for the payment of traffic and parking violations.

4. Consideration of Resolution 21-05:

A resolution setting the fees associated with the Town's request to change the Town Charter to allow the creation of a Voluntary Assessment Center in the Town of Elsmere for the payment of traffic and parking violations.

5. Consideration of awarding a temporary Landscape Maintenance Contract in response to RFP 21-02.

6. Consideration of a request by the Town Manager to transfer \$7,500.00 from the Parks & Recreation General Maintenance Line item to the Administration Materials and Supplies Line item.

7. Consideration of a request by the Town Manager to transfer \$5,100.00 from the Public Works Street Maintenance Line Item to the Public Works Building Maintenance Line Item.

8. Introduction for First and Second Reading of Ordinance 661\*\*:

An ordinance allowing the minor subdivision of property tax parcel 1900-900-002 also known as 450 B & O Lane.

9. Discussion concerning a number of bills pending before the Delaware legislature. \*\*\*

**Departmental Reports:**

1. Code
2. Finance
3. Public Safety
4. Public Works
5. Town Manager

Anyone wishing to attend the meeting who may require special accommodations should  
contact Mrs. Diana Reed at (302) 998-2215.  
Public Notice of this meeting was made on June 3, 2021 prior to 4:00pm.

**Town of Elsmere  
Council Meeting Agenda  
AMENDED  
June 10, 2021  
at 6:30pm**

**THIS MEETING WILL BE HELD IN-PERSON, VIRTUALLY  
AND BY CONFERENCE CALL**

Citizens will be able to access the meeting either by your computer, tablet or smartphone.  
<https://global.gotomeeting.com/join/581131845>

You can also dial in using your phone.  
United States: [+1 \(872\) 240-3311](tel:+18722403311)

Access Code: 581-131-845

**Public Comment:**      Limit 3 minutes per person.

**Statements Submitted by Mayor and Council:**

**Adjournment:**

*\*\*This agenda item was added on June 8, 2021 after the posting of the original agenda. This petition for subdivision was submitted in January 2021 and has been held up in the review process. This application cannot be deferred until the July meeting due to scheduled sale closing date.*

*\*\*\*This agenda item was added on June 8, 2021 after the posting of the original agenda. The pending legislation referenced will be acted upon by the Delaware Legislature prior to the next Council meeting, therefore this discussion cannot be deferred until a further date.*

**Anyone wishing to attend the meeting who may require special accommodations should  
contact Mrs. Diana Reed at (302) 998-2215.  
Public Notice of this meeting was made on June 3, 2021 prior to 4:00pm.**