

Town of Elsmere  
Planning Commission Agenda  
July 6, 2021  
Council Chamber - 6:30 pm

The Chairman and Commissioners may call for and go into Executive Session to discuss legal matters. The agenda of any meeting shall be subject to change to include additional items including Executive Sessions. Executive Sessions will be closed to the public and no action shall be taken during an Executive Session. All action will be taken in open public session.

**THIS MEETING WILL BE HELD IN-PERSON,  
VIRTUALLY AND BY CONFERENCE CALL**

**Citizens will be able to access the meeting either by your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/487931813>

**You can also dial in to the meeting using your phone.** United States: +1 (872) 240-3311

**Access Code: 487-931-813**

---

**This meeting is being held in-person, virtually and by conference call. Due to the Coronavirus Pandemic and the Governor's Executive Order, while residents will be able to listen and observe the meeting virtually and by conference call, anyone wishing to make public comment must attend in-person or submit written comments to [sallen@townofelsmere.com](mailto:sallen@townofelsmere.com) by no later than 5:30pm on Tuesday, July 6, 2021.**

**Call to Order:**

**Pledge of Allegiance:**

**Moment of Silent Prayer for Those Wishing to do so:**

**Roll Call:**

**Public Comment:** Limit three (3) minutes per person

**Approval of Minutes:**

1. Minutes from the April 6, 2021 Planning Commission Meeting.

**Opening Statement:**

**Old Business:** None

**Anyone wishing to attend the meeting who may require special accommodations should contact Mr. Scott Allen at (302) 998-2215.**

**New Business:**

1. **Review Petition 21-07, Tax Parcel Number 19-00900-002**

The applicant is requesting to subdivide the existing parcel into two separate tax parcels. The Board of Adjustment has reviewed the appeal for this petition and granted the variances needed. Mayor and Council heard the first and second reading at the June 10, 2021 meeting.

**Statements Submitted by Chairman and Board Members:**

**Public Comment:** Limit three (3) minutes per person

**Adjournment:**

**Anyone wishing to attend the meeting who may require special accommodations should contact Mr. Scott Allen at (302) 998-2215.**

## To Access the Meeting via your smartphone or tablet:

1. If using a smartphone or tablet, it will be best if you download the GoToMeeting App before attempting to log into the meeting.
2. Click the link listed under the computer, tablet or smartphone option. (example circled below)

# THIS MEETING WILL BE HELD IN- PERSON, VIRTUALLY AND BY CONFERENCE CALL

Citizens will be able to access the meeting either by your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/487931813>

You can also dial in to the meeting using your phone. United States: +1 (872) 240-3311

Access Code: 487-931-813

3. Follow the on-screen instructions to join the meeting. If necessary, enter the access code for this meeting 487-931-813
4. MUTE the microphone on your computer, tablet or smartphone.
5. Please use the chat function of the app or internet browser to ask your questions, Staff will be monitoring the chat to forward any questions to the Mayor during the meeting.

## To listen in on the meeting using the phone:

1. Dial the conference line: +1 (872) 240-3311
2. When prompted, enter the Access Code for the meeting 487-931-813
3. When asked for your participant ID press #.
4. MUTE the microphone on your telephone until prompted for public comment.

Anyone wishing to attend the meeting who may require special accommodations should contact Mr. Scott Allen at (302) 998-2215.