

**Town of Elsmere  
Council Meeting Agenda  
Council Chambers  
October 14, 2021  
at 6:30pm**

**Call to Order:**

**Pledge of Allegiance:**

**Moment of Silent Prayer for Those Wishing to do so:**

**Roll Call:**

**Public Comment:** Limited to 3 minutes per person.

**Approval of Minutes:**

1. Minutes of the September 9, 2021 Council Meeting.

**Old Business:**

1. Update and possible action authorizing expenses under the Federal American Rescue Plan Act “ARPA”.
  - a. Consideration of approving the payment of Public Works overtime for the bi-weekly building fogging from the ARPA funds.
  - b. Consideration of participating in a program through the Delaware League of Local Governments and State Treasurer’s Office for shared Legal Services for Municipalities for ARPA.
  - c. Consideration of issuing a one-time lump sum “Premium Pay” to the officers of the Elsmere Police Department in recognition of their services during the COVID-19 Pandemic.
  - d. Consideration of issuing an RFP for a formal stormwater study of the Town to determine possible projects to complete with our ARPA funding.
  - e. Consideration of use of funds to reimburse the Town for monies spent to hold virtual meetings, reconfiguring the Council Chambers to comply with COVID Mandates and other steps taken by the Town as a result of COVID-19 and State of Emergency.
2. Update concerning the Fall Festival on Saturday, October 16, 2021.

**New Business:**

1. Consideration of funding \$44,078.75 of the 2021 Street Improvement Project from Long-Term Planning Infrastructure Maintenance.
2. Consideration of funding the completed repair of the sink hole at 3 Poplar Avenue in an amount of \$27,597.00 from Long-Term Planning Infrastructure Maintenance.

**Anyone wishing to attend the meeting who may require special accommodations should  
contact Mrs. Diana Reed at (302) 998-2215.  
Public Notice of this meeting was made on October 7, 2021 prior to 4:00pm.**

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3. Update concerning the parking issue at 315 S. Cleveland Avenue.
4. Discussion concerning who is responsible for the maintenance of creeks within the Town of Elsmere.
5. Consideration of a request by the Police Chief to purchase a laptop and printer in an amount not to exceed \$1,500.00 from Long-Term Planning Capital Depreciation. These devices are being purchased for the new VAC Center.
6. Consideration of terminating the Town's Median Maintenance Contract for the maintenance of the medians along Kirkwood Hwy.
7. Consideration of planning the Town's Annual Tree Lighting Ceremony.

**Departmental Reports:**

1. Code
2. Finance
3. Public Safety
4. Public Works
5. Town Manager

**Public Comment:** Limit 3 minutes per person.

**Statements Submitted by Mayor and Council:**

**Adjournment and Executive Session:**

Pursuant to 29 Del. C. Section 10004(b)(4) the Mayor and Council will enter into an executive session to discuss pending litigation. The Mayor and Council will return not to public session.

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