Town of Elsmere
2022-2023
Tax Year

SENIOR / DISABLED
Property Tax Discount
Confirmation of Eligibility

You are receiving this form because you had been approved to receive the Town of Elsmere’s Property Tax Discount during the Town’s 2022/2023 tax year. To continue receiving this discount on your property taxes, you MUST complete the attached form which acknowledges that you are still qualified to participate in this program. If you do not return the attached form to the town hall by the required date you will not receive the property tax discount in the upcoming year. If you have questions or need assistance in completing this form please contact Mrs. Jackie Moore in the Finance Department at (302) 998-2215.
INSTRUCTIONS FOR THE SENIOR/ DISABILITY EXEMPTION

CONFIRMATION

A. You must complete the confirmation in full including all necessary signatures.

B. If there are any changes to the household you must disclose those changes

C. If you did not file a federal tax return, you must attach copies of your statements of pension income if not specifically excluded and/or interest income received.

D. If you filed a federal tax return you must attach a copy of your federal return with this application.

E. Should additional information be required, it is your responsibility to comply with all requests for additional information.

F. If any additional persons has moved into the resident during the 2021 calendar year you must include their income.

G. You must return the completed confirmation, including all required documents, to the Finance Department for approval by the Town Manager no later than May 1st, 2022.

H. If your exemption is denied, you may appeal the decision of the Town Manager to the Mayor and Council.
Town of Elsmere Senior/Disabled Tax Credit

Confirmation of Eligibility for the 2022 / 2023 Tax Year

I __________________________________________________________ of

(Print Your Full Name)

__________________________________________

(Print Your Complete Home Address) Phone Number

hereby certify to

The Town of Elsmere that I am still eligible to receive the Senior / Disabled tax exemption offered by the Town because I am over the age of 65 and or disabled and that,

1. As a single applicant, my TOTAL HOUSEHOLD INCOME during the calendar year beginning January 01, 2021 and ending December 31, 2021 did not exceed $24,500 or;

2. As a couple or family applicant, our TOTAL HOUSEHOLD INCOME during the calendar year beginning January 01, 2021 and ending December 31, 2021 did not exceed $30,000 and;

3. All property taxes and /or code citation due to the Town are paid in full.

4. There have been no changes in the HOUSEHOLD IN THE LAST YEAR.
Provide the following information for each person residing in your home

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Date of Birth</th>
<th>Relationship</th>
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I hereby swear or affirm that the information provided in this confirmation of eligibility is true and correct to the best of my knowledge and belief, and that I am fully aware that any misrepresentation by me either intentionally or otherwise may result in my being denied the tax exemption sought in this confirmation, as well as any future application and that I may be liable for any tax exemption that had been granted in the past. I further acknowledge that it is my responsibility to keep the Town of Elsmere and specifically the Town Manager informed should any of the information in this confirmation of eligibility change.

________________________  ______________  __________________________
Applicants Signature                                 Date      Phone Number

________________________  ______________  __________________________
Co-Applicants Signature                           Date      Email Address

You must submit this confirmation of eligibility to the Town Manager via the Finance Department on or before May 1st, 2022.