

**Town of Elsmere
Council Meeting Agenda
Council Chambers
February 9, 2023
at 6:30pm**

Call to Order:

Pledge of Allegiance:

Moment of Silence for those wishing to do so:

Roll Call:

Public Comment: Limited to 3 minutes per person.

New Business:

1. Presentation honoring Sgt. Smith for 20 years of service with the Elsmere Bureau of Police.

Approval of Minutes:

1. Minutes of the January 12, 2023, Council Meeting.

Old Business: None

New Business:

2. Consideration of approving an estimate for additional park renovations in the amount of \$75,000.00 under an Outdoor, Parks, Recreation & Trails (ORPT) Grant received by the Town.
3. Nomination and Consideration of appointing Mr. Edward Zielinski to the Planning Commission. If appointed, Mr. Zielinski's term would expire on June 1, 2026.
4. Consideration of approving a job description for the position of Town Manager.
5. Discussion and approval of procedure and timeline for filling the position of Town Manager.
6. Consideration of accepting the FY 2022 audit report which was presented at the January 12, 2023, council meeting.
7. Consideration of allocating an additional \$30,000.00 from the ARPA funds to the EPD Mental Health Clinician Program.

Departmental Reports:

1. Administration
2. Code
3. Finance
4. Public Safety
5. Public Works

**Anyone wishing to attend the meeting who may require special accommodations should
contact Mrs. Diana Reed at (302) 998-2215.
Public Notice of this meeting was made on February 2, 2023 prior to 4:00pm.**

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Statements Submitted by Mayor and Council:

Executive Session:

Pursuant to 29 Del. C. Section 10004 (b)(9) the Mayor and Council will adjourn into an executive session to discuss a personnel matter. The Mayor and Council will return to public session.

New Business:

8. Discussion and possible action regarding amending a job description to include acting town manager duties.

Adjournment:

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