

**TOWN OF ELSMERE
BOARD OF ELECTION MINUTES
FEBRUARY 15, 2023**

CALL TO ORDER: Chairwoman Kathleen Aiken called the meeting to order at 6:30p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Chairwoman Kathy Aiken – Present

Lura Taub – Present

Lauren Sheldon - Absent

PUBLIC COMMENT: None

APPROVAL OF MINUTES: None

OLD BUSINESS: None

NEW BUSINESS:

The Board will review the applications of all candidates who files for office to determine if each applicant has met the requirements to run for the office to which they have filed.

Town Clerk Diana Reed stated that the following candidates have filed for office, are unopposed, have met the requirements to file and filed the appropriate paperwork with the State Department of Elections Campaign Finance Section:

1st District Council: Ms. Marianne Skipski

2nd District Council: Ms. Sally Jensen

3rd District Council: Ms. Mary Steppi

4th District Council: No candidates filed for office.

5th District Council: Ms. Joann Personti

6th District Council: Ms. Dawn DiBiaso

Mayor: Mr. Eric Thompson

Town Clerk Diana Reed stated all candidates who have filed for office have met the requirements to file and filed the appropriate paperwork with the State Department of Election Campaign Finance Section:

ACTION: A motion was made by Chairwoman Kathy Aiken to accept the candidates listed as unopposed and deem those candidates to have been elected to the office to which they have filed and to cancel the 2023 Biennial Municipal Election. The motion was seconded by Lura Taub.

VOTE: 2-0 with 1 absent All-in-favor Motion carried

The Board will discuss the need for a special election to fill the seat of 4th District Council.

Town Clerk Diana Reed stated that since no candidates filed for the office of 4th District Council, that office will become vacant on Monday, May 8, 2023 when the Council is sworn into their new terms. This starts a 60-day timeline to hold a special election by no later than Friday, July 7, 2023. It is her recommendation to schedule the election for Saturday, July 1, 2023 which would have solicitation of candidates open on May 10, 2023 with applications due by Tuesday, May 30, 2023.

ACTION: A motion was made by Chairwoman Kathy Aiken to schedule a special election for the office of 4th District Council for Saturday, July 1, 2023. The motion was seconded by Lura Taub.

VOTE: 2-0 with 1 absent All-in-favor Motion carried

The Board will discuss future meeting dates:

Town Clerk Diana Reed stated that with the new filing deadline of May 30, 2023 the Board of Elections would need to meet on Monday, June 5, 2023 to remove any non-compliant candidates from the ballot.

There was a consensus to schedule the next meeting for June 5, 2023 at 6:30pm.

ITEMS SUBMITTED BY BOARD OF ELECTIONS MEMBERS: None

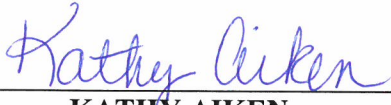
PUBLIC COMMENT: None

ADJOURNMENT:

ACTION: A motion was made by Chairwoman Kathy Aiken to adjourn the meeting. The motion was seconded by Lura Taub.

VOTE: 2-0 with 1 absent All-in-favor Motion carried

These minutes summarize agenda and other issues discussed at this Board of Elections Meeting. Votes are recorded accurately. The audio tape(s) of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio tapes may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.



**KATHY AIKEN
CHAIRWOMAN**