

**Town of Elsmere  
Planning Commission Agenda  
October 3, 2023  
Council Chambers - 6:30 pm**

The Chairman and Commissioners may call for and go into Executive Session to discuss legal matters. The agenda of any meeting shall be subject to change to include additional items including Executive Sessions. Executive Sessions will be closed to the public and no action shall be taken during an Executive Session. All action will be taken in open public session.

**Call to Order:**

**Pledge of Allegiance:**

**Moment of Silent Prayer for Those Wishing to do so:**

**Roll Call:**

**Public Comment: Limit three (3) minutes per person**

**Approval of Minutes:**

1. Minutes from the September 5, 2023, Planning Commission meeting.

**Opening Statement:**

**New Business:**

1. Welcome and introduction of new Planning Commissioner John Holloway.

**Old Business:**

1. **Review Petition 23-13, Tax Parcel Number 1900-800-076**

The applicant seeks a variance regarding lot coverage to install a roof to cover part of the deck. The Planning Commission will review and make a recommendation to the Board of Adjustment who will then render a decision.

This petition is a continuance from the September 5, 2023 Planning Commission Meeting.

**Statements Submitted by Chairperson and Committee Members:**

**Public Comment: Limit three (3) minutes per person**

**Adjournment:**

Anyone wishing to attend the meeting who may require special accommodations should contact Ms. Denise Lardani at (302) 998-2215.