

**Town of Elsmere  
Council Meeting Agenda  
Council Chambers  
March 13, 2025  
at 6:30 pm**

**Call to Order:**

**Pledge of Allegiance:**

**Moment of Silence for those wishing to do so:**

**Roll Call:**

**Public Comment:** Limited to 3 minutes per person.

**Approval of Minutes:**

1. Minutes of the February 13, 2025 Council Meeting.

**Old Business:**

1. Introduction of Third and Final reading of Ordinance 678.  
An Ordinance amending Chapter 164 of the Code of the Town of Elsmere as it relates to Police Service Fees.

**New Business:**

1. Presentation from Senator Mantzavinos recognizing Detective Sowden for receiving Officer of the Year for small departments through Delaware Crime Stoppers.
2. Consideration of awarding a contract in response to RFP 24-07 – Chestnut Run & Little Mill Creek Drainage Improvements (Silverbrook Drive at Taylor Rd).
3. Consideration of awarding a contract in response to RFP 25-02 – Town Hall Window Replacements.
4. Consideration of awarding a contract in response to RFP 25-03 – Patty Blevins - Tamarack Drainage Improvements.
5. Consideration of extending a contract to Delaware Lawn & Landscape for the landscape maintenance throughout Town.
6. Introduction of First and Second reading of Ordinance 679.  
An ordinance relinquishing any claim the Town has over certain portions of a property located on B&O Lane and owned by the Delaware Rifle and Pistol Club and Medori Enterprises which are shown on the Official Map of the Town of Elsmere as paper streets dedicated for future public use.
7. Consideration to combine the Elsmere Police Advisory Commission with the Newport Police Advisory Commission.

**Departmental Reports:**

1. Code

**Anyone wishing to attend the meeting who may require special accommodations should  
contact Mr. Scott Allen at (302) 998-2215.**

**Public Notice of this meeting was made on March 6, 2025, prior to 4:00pm.**

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2. Finance
3. Public Safety
4. Public Works
5. Town Manager

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**Statements Submitted by Mayor and Council:**

**Executive Session and Adjournment:**

Pursuant to 29 Del. C. Section 10004(b)(9), the Mayor and Council will adjourn into an executive session to discuss a personnel matter. The Mayor and Council will not return to public session.

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