TOWN OF ELSMERE
COUNCIL-FINANCE MEETING MINUTES
June 11, 2026
5:30 p.m.

CALL TO ORDER: Mayor Personti called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE:

MOMENT OF SILENCE:

ROLL CALL:

MAYOR	JOANN I. PERSONTI	PRESENT
1ST DISTRICT	JANE MCDANIEL	PRESENT
2ND DISTRICT	SALLY JENSEN	PRESENT
3RD DISTRICT	BRIAN REINBOLD JR.	PRESENT
4TH DISTRICT	JOHN HOLLOWAY	PRESENT
5TH DISTRICT	MARC HENRY	PRESENT
6TH DISTRICT	ERIK ELLISON	PRESENT

Town Solicitor, James McMackin – Present
Police Chief, Laura Giles – Present
Town Manager, Steven Martin – Present
Finance Director, Valarie Strzempa – Present
Code Enforcement Department, Mark Bowers – Present
Public Works Department, Anthony DiSanto - Present

PUBLIC COMMENT:

Giovanni Granados of 1322 Maple Avenue addressed the Mayor and Council as a fourth district resident and a member of the Town's Planning Commission. He encouraged them to consider how the Town invests and reinvests in the community when approving the budget. He highlighted the importance of developing new programs and resources for residents, supporting, and attracting local small businesses, and strengthening community connections. He stated that these efforts could have positive impacts on public safety and help increase the Town's financial revenue.

Edward Zielinski of 1334 Maple Avenue stated that government is supposed to work for the people, and it cannot work for the people if the Town lacks transparency. The issue he is referring to is that none of the ordinances were available online for the public to view, and when he walked in Town Hall, there were no ordinances in the bins at the front door so the public could view them. He then questioned why the ordinances were not available online to the public via the Town's website and stated there should be no reason that the ordinances could not have been posted online earlier for everyone to review.

Town Solicitor James McMackin informed the Mayor and Council that the Freedom of Information Act does not require disclosure of documents before the meeting, or even at the meeting in many situations, but never in advance of the meeting. Just the agenda and the notice is what is required by law so, the Town was compliant with the law.

Mary Steppi of 113 Locust Avenue addressed the Mayor and Council regarding concerns with the condition of the Town's streets and the increasing number of potholes. She referenced previous discussions regarding street maintenance funding and expressed concern that budgeted funds for pothole repairs had been underutilized despite ongoing resident complaints. Ms. Steppi acknowledged the efforts of Public Works but stated that the current staffing level was not sufficient to address the volume of needed repairs. She encouraged Council to consider allocating additional funding toward street maintenance and pothole repairs during the budget process. Ms. Steppi also suggested that State and Federal legislators be invited to tour the Town and observe road conditions firsthand in order to better understand the need for additional infrastructure funding. She emphasized the importance of advocating for resources and addressing the ongoing street maintenance concerns before conditions worsen.

Bill Rhodunda addressed Council on behalf of the Greenbrier Apartments and the Baldini family regarding the proposed apartment tax rate. He explained that the property's taxes increased significantly after being reclassified from residential to commercial, and he expressed appreciation for Council's prior action to establish a reduced apartment rate. Mr. Rhodunda requested that Council consider amending Resolution 26-04 to establish a blended tax rate for apartments, similar to the approach taken the previous year. He stated that apartments should be distinguished from traditional commercial properties due to their residential nature and the number of families residing at the property. He proposed an apartment rate of $0.5689 per $100 of assessed value, which would fall between the proposed residential and commercial rates. He noted that the proposed commercial rate created a significant difference between residential and commercial taxation compared to other jurisdictions and asked Council to consider the amendment to help avoid increased costs being passed on to residents through higher rents.

Joel Velez of 1350 Cypress Avenue addressed the Mayor and Council regarding concerns with the condition of Beech Avenue. He stated that he has lived in the Town for about 7 years and stated that he always comes to meetings and Town Hall to complain about the condition of the street but stated that nothing is ever done.

Mayor Personti stated that the Town is trying to cover as much as we can with the limited funds.

Lauren Sheldon of 200 Ohio Avenue provided an update on the Elsmere Volunteer Cleanup Crew (EVCC). She explained that the group was created in 2022 after she noticed a significant amount of litter throughout the Town and learned there was no regularly scheduled litter maintenance program. With support from Town Hall and the community, the EVCC was established to help keep Elsmere clean and safe. Ms. Sheldon reported that the EVCC had hosted more than 25 cleanup events and contributed hundreds of volunteer hours. She announced that the group was awarded a $5,000 grant from the Delaware Department of Natural Resources' Community Environmental Project Fund, which she intends to use to purchase equipment, outreach materials, and help expand volunteer efforts. She thanked residents and volunteers for their continued support and encouraged the community to follow the EVCC's social media pages for updates and upcoming events.

APPROVAL OF MINUTES:

<u>Minutes of the May 14, 2026, Council Meeting.</u>

ACTION: A motion was made by Councilman Reinbold to approve the minutes of the May 14, 2026, Council Meeting as corrected. The motion was seconded by Councilwoman McDaniel.

VOTE:	7-0	All in Favor	Motion Carried

At this time, Mayor Personti stated that before Mayor and Council get into any further business on the agenda, she would like the Chief to introduce a new officer, Sarah Webb.

Chief Giles announced the hiring of Sarah Webb on May 25th. She stated that Ms. Webb joins the Department from Delaware City, where she gained three years of experience, and expressed that she is an asset to the Department. Chief Giles welcomed Ms. Webb and noted that her departure from Delaware City was well received with many positive comments from the community.

OLD BUSINESS:

Mayor Personti stated that before getting into new business, there are a few housekeeping items that Council needed to address.

She explained that when the audit was previously presented, Council had discussed a contingency allocation of $143,748.50 but had not formally made a motion to apply the funds to the contingency account. Mayor Personti further explained that the matter could not be deferred until July because, after reviewing the records, it was determined that Council had not formally approved the allocation when the audit was previously presented. She stated that this was the reason the item was not included on the agenda. Mayor Personti then requested a motion to approve the allocation of $143,748.50 to the FY 25-26 contingency fund.

ACTION: A motion was made by Councilwoman Jensen to approve the allocation of $143,748.50 to the FY 25-26 budget contingency fund. The motion was seconded by Councilman Holloway.

VOTE:	7-0	All in Favor	Motion Carried

Mayor Personti stated that, in addition to the previous item, Council had previously approved $58,200.50 from the future project allocation on February 12, 2026. She noted that there was also a carryover amount of $13,674.25 and requested that the Finance Director provide clarification regarding the funds.

Finance Director Valarie Strzempa explained that the purchase of the Police Department's Tahoe needed to be reallocated due to the amendment recently approved by Council. She stated that $13,000 from the prior year carryover allocation was needed to cover the costs associated with the purchase and the timeline established by the February Council meeting approval.

Mayor Personti reiterated that this matter could not be deferred due to the delay in formally authorizing the contingency allocation, which resulted in a change to the future project allocation line item.

Finance Director Valarie Strzempa clarified that the amendment was related solely to the vehicle purchase, which was currently recorded under the future project allocation. She explained that the vehicle had already been paid for and that the amendment was needed to properly update the Town's financial records.

ACTION: A motion was made by Councilman Henry to approve the allocation of $13,674.25 to the future project allocation prior year. The motion was seconded by Councilman Reinbold.

VOTE: 7-0 All in Favor Motion Carried

NEW BUSINESS:

The Mayor, Council and Finance Committee will review, discuss, and consider approving the Fiscal Year 2026-2027 Revenue, Operating and Capital Improvement budgets.

Mayor Personti stated that an amended budget document was before Council and confirmed that the version distributed during prior to the meeting was the official and current version, superseding all prior drafts. She explained that Council would proceed by reviewing the budget by department and that she would request questions from each Council member as each section was reviewed. She also indicated that the Finance Committee member present would be asked to provide input where appropriate.

Councilwoman Jensen expressed confusion regarding the amended budget, stating she had not yet reviewed the differences between the current document and prior versions and requested clarification on what changes had been made. She asked whether the meeting would include a line-by-line review of the amendments.

Councilman Reinbold inquired whether the differences in the budget were clearly identified within the document.

Finance Director Valarie Strzempa stated that the changes were not specifically annotated, noting that the primary adjustment related to the contingency allocation, which needed to be reflected in the current fiscal year rather than the future year. She explained that items highlighted in yellow reflected the updated sections of the budget. She further noted additional minor revisions, including an increase in the transfer tax and an adjustment to Council salaries. She explained that Council salaries had been restored to $7,200 in accordance with ordinance requirements, although $7,000 had been budgeted previously due to audit-related adjustments. She clarified that the full $7,200 amount was reflected for budgeting purposes.

Mayor Personti confirmed that the contingency adjustment was the primary substantive difference in the amended budget.

The Mayor, Council, and Finance Committee conducted a page-by-page review of the proposed FY25–26 budget. Discussion focused on revenue projections, departmental performance, salary structures, and clarification of several line items. Most pages generated no questions from district representatives.

Below is a summary and overview of the amended proposed budget:

1. The Voluntary Assessment Center (VAC) and administrative revenue were the most debated topics due to revenue shortfalls.

2. The Town reduced projected VAC revenue from $225,000 to $150,000 to better reflect actual performance.

3. The minimum administrative revenue needed to operate the VAC is $33,900; projected revenue is $38,479.

4. Chief Giles attributed reduced ticket revenue to staffing shortages and a difficult operational year.

5. Council discussed the process for adding new line items, such as scholarships or community programs. A working group will make recommendations.

6. Clarification was requested regarding Chief Giles' salary increases and who determines them.

7. Public Works was commended for unexpected recycling revenue.

8. Several revenue lines were clarified as being inflated due to insurance reimbursements.

9. Utility and IT costs continue to rise due to inflation and regulatory requirements.

10. Basement repairs caused a temporary spike in building maintenance costs.

<u>Administration Department:</u>

No significant questions from any district. Clarification provided on basement rental income timing.

<u>Public Safety & Voluntary Assessment Center</u>:

This was the most extensive discussion of the hearing. VAC Revenue for FY25–26 budget originally projected $225,000; actuals fell short. The new projection was set at $150,000. Mayor recommended a six-month performance review and possible budget amendment. The minimum VAC Administrative Revenue needed to operate is $33,900 and the projected is $38,479.

The Finance Director explained the three-part ticket revenue split being the Administrative fee (Town), State fee, and fine revenue (Public Safety).

Chief cited staffing shortages, a difficult operational year, and reduced ticketing activity.

Council expressed concern about long-term sustainability.

<u>Code Enforcement & Special Tax Assessments:</u>

The Finance Director clarified that code violation revenue in some cases is collected under special tax assessments, not the code line itself.

<u>Public Works & Recycling:</u>

Public Works recognized for increased recycling revenue. No major questions from districts.

Special Events & Donations:

Reminder of a $5,000 annual donation supporting community events. Current budget "other income" inflated due to insurance reimbursement for park damage.

IT, Contracts, and General Government:

IT costs stable. Town must update its website by 2028; proposals will be brought later. Website costs are not included in this budget cycle.

Utilities & Building Maintenance:

Utility increases based on 3% inflation and historical usage. Basement repairs caused a temporary spike in maintenance costs. Next year's budget returns to normal levels.

Banking, Audit, and Finance:

Interest earnings exceed banking fees. Audit fees decreased. IT contracts reviewed again.

Insurance & Miscellaneous Government Costs:

IPAT cost decreased. Discussion about adding a scholarship or community assistance line item. Mayor Personti clarified that line items can be added anytime, not just during the budget review process. A working group will make recommendations on scholarship or community assistance before any action is taken.

Police Department Salaries & CBA:

Council asked who determines the police chief's salary increase. Chief explained that her raises follow the current CBA structure and next year's increase is 4%. Concern was raised about new hires receiving larger percentage increases than long-term staff. Request made for a salary chart for the Town Manager and the Chief of Police.

Public Works, Streets, and Personnel Costs:

Paid Family Leave Act increased costs due to full-year's budgeting. Councilwoman McDaniel raised concerns about Delmarva mini-cell-tower interference; Mayor Personti recommended contacting Sabrina Knight.

During the discussion regarding street maintenance, Councilman Ellison suggested moving funds from infrastructure maintenance allocation to street maintenance. It was also discussed to move funds from the prior year's long term planning line item however, the Finance Director noted that it would have to be a two-part vote because the movement between the line items would keep the proposed budget balanced and then moving funds from the prior year long term planning line would need to be voted on after approving the original motion and approving the proposed budget with the amendment.

ACTION: A motion was made by Councilman Ellison to move $53,330 from the infrastructure maintenance line E-384 to street maintenance line E-290 of the proposed budget. The motion was seconded by Councilwoman Jensen.

VOTE: 7-0 All in Favor Motion Carried

After the motion carried, Finance Director Valarie Strzempa noted that line E-384 for infrastructure maintenance was now zeroed out and the total for the street maintenance line E-290 was now $120,830.

ACTION: A motion was made by Councilwoman Jensen to approve the proposed budget with the one amendment that was just voted on. The motion was seconded by Councilwoman McDaniel.

VOTE: 7-0 All in Favor Motion Carried

After approving the budget as proposed with the amendment, it was discussed that the second part of Councilman Ellison's proposal would not be heard tonight and the item will be placed on the July agenda for discussion and a possible action.

Consideration of approving Resolution 26-03: A resolution adopting the New Castle County property tax assessments for the use of the Town of Elsmere for its 2026-2027 Fiscal Year.

Mayor Personti stated that this item is basically a housekeeping motion since the Town adopts the property tax assessments from New Castle County every year since the Town does not do our own assessments.

ACTION: A motion was made by Councilman Ellison to approve Resolution 26-03. The motion was seconded by Councilwoman McDaniel.

VOTE: 6-0 with 1 Absent Motion Carried

Councilman Ellison wanted to note for the record that as this item was being discussed and during the vote on the motion, Councilman Henry stepped out of the room which is why there is 1 absent on the vote.

Consideration of approving Resolution 26-04: A resolution setting the municipal tax rates for the Fiscal Year 2026-2027.

Mayor Personti stated that the Town had utilized a base tax system for over 30 years due to the lack of property reassessments during that time. She explained that following the State-mandated reassessments, the Town evaluated whether the base tax was still necessary and determined that it would be eliminated. She explained that the elimination of the base tax resulted in a reevaluation of the property tax structure and clarified that any increases in certain figures compared to the prior year were due to the removal of the base tax and the transition to a fully assessed value-based system. She stated that the resolution established the following tax rates for the fiscal year: residential properties at $0.3528 per $100 of assessed value; commercial properties at $0.7850 per $100 of assessed value; apartment properties at $0.7850 per $100 of assessed value; and a new non-owner-occupied residential property tax rate at $0.2161 per $100 of assessed value. Mayor Personti further explained that non-owner-occupied residential properties would also be subject to the residential property tax rate, with the additional non-owner-occupied rate applied on top of that amount. She noted that this structure allowed properties to transition back to the standard residential rate if they became owner-occupied in the future.

Councilwoman Jensen asked whether the residential property tax rate should also be reflected in parentheses to clarify that the non-owner-occupied tax rate was an additional charge and that those properties would still be subject to the residential property tax rate.

Mayor Personti stated that she received a recommendation from the Town Solicitor to revise the wording regarding the non-owner-occupied property tax rate. The amended language would state that the non-owner-occupied property tax rate for the 2026-2027 fiscal year would be set at the residential property tax rate of $0.3528 per $100 of assessed value, plus an additional $0.2161 per $100 of assessed value. Mayor Personti stated that a motion was needed to approve Resolution 26-04, as amended. She explained that the fiscal impact of the resolution would eliminate the base tax per unit on all properties and instead apply taxation solely based on assessed value and the applicable mill rate. By incorporating the former per-unit base tax into the assessed value system and implementing an additional tax on non-owner-occupied residential properties, the Town anticipated an overall revenue increase of approximately $276,148.62.

ACTION: A motion was made by Councilwoman Jensen to approve a Resolution 26-04, a resolution setting the municipal property tax rate for the 2026-2027 fiscal year, as amended. The motion was seconded by Councilwoman McDaniel.

Councilman Henry asked how the fiscal impact would be affected if the Town approved the request brought up in Public Comment.

Mayor Personti stated that the impact would be reduced and asked Finance Director Valarie Strzempa to provide additional information.

Finance Director Strzempa explained that the proposed change would result in a reduction in tax bills for properties that were previously subject to the per-unit base tax, particularly apartment complexes and other multi-unit properties. She stated that an average apartment complex with an assessed value of approximately $7 million and approximately 90 units would see a tax savings of about $16,000 under the resolution as written, with additional savings possible depending on any further rate adjustments. Finance Director Strzempa further explained that eliminating the base tax would provide tax savings for any multi-unit commercial or residential properties that were previously assessed a per-unit base tax, as those properties would now be taxed solely based on assessed value and the applicable mill rate.

VOTE: 7-0 All in Favor Motion Carried

Consideration of approving Ordinance 689: An ordinance amending the Article III of Chapter 204 of the Code of the Town of Elsmere concerning Senior Citizens and Disabled Tax Exemption.

Finance Director Strzempa stated that the Town offers a senior disabled tax discount and explained that, following the County reassessment, the exemption value for qualified applicants was previously established at $197,794.50. She explained that this amount was based on approximately 75% of the assessed values provided by the County and was consistent with the standard used when the original 1982 assessment exemption was established. She explained that due to changes in assessed property values and the elimination of the Town's base tax, the existing exemption amount would result in approximately eight properties receiving a $0 tax bill. She noted that this had not occurred previously because the base tax provided a minimum level of revenue regardless of assessed value.

She further explained that since the Town would now rely solely on assessed values and the mill rate for taxation, the exemption amount needed to be adjusted to prevent properties from receiving no tax bill while maintaining the intent of the senior disabled discount program. Finance Director Strzempa recommended adjusting the exemption to remain at 75% of the property's assessed value, with a maximum exemption cap not to exceed $150,000. She stated that this adjustment would maintain the benefit for qualified applicants while ensuring each property continued to contribute toward Town revenue. She further stated that this is a variable upon applicants every year. She stated this fiscal impact is relative directly to the approved applicants from this year. She recommended that this is something that she thinks is best for council to review every year.

Mayor Personti stated that, although the proposed adjustment represented a reduction of $47,702.35 in revenue, it would benefit seniors and disabled residents who were most in need. She noted her support for the prior year's decision to increase eligibility thresholds for the program. She then asked what the thresholds are for individuals and families for senior tax exemption.

Finance Director Strzempa stated that income limits were set at up to $65,000 for households and approximately $45,000 for single-person households. She further explained that the County's exemption structure differed from the Town's and included additional exemption programs, making direct comparisons difficult due to differences in assessed values and jurisdictional scale.

ACTION: A motion was made by Councilwoman Jensen to approve Ordinance 689: An ordinance amending Article III of Chapter 204 of the Town Code of Elsmere to revise the Senior Citizen and Disabled Property Tax Exemption. The motion was seconded by Councilman Henry.

VOTE:	7-0	All in Favor	Motion Carried

<u>Consideration of approving Ordinance 690: An ordinance amending the Article VI of Chapter 204 of the Code of the Town of Elsmere concerning Senior Citizens and Disabled Tax Base Credit.</u>

Finance Director Strzempa stated that the referenced code provision related to a base tax credit, which had been separate from the Town's formal tax exemption program. She explained that, because the Town previously implemented a per-unit base tax, residential property owners who qualified were also eligible for an additional tax credit. She further stated that, with the elimination of the base tax, the associated credit was no longer applicable and therefore no longer needed within the Town's code.

Mayor Personti stated that the change was essentially a housekeeping item resulting from the termination of the base tax and noted that the fiscal impact was expected to be neutral to positive.

ACTION: A motion was made by Councilman Henry to approve Ordinance 690: An ordinance amending the Article VI of Chapter 204 of the Code of the Town of Elsmere concerning Senior Citizens and Disabled Tax Base Credit. The motion was seconded by Councilwoman McDaniel.

VOTE:	7-0	All in Favor	Motion Carried

DEPARTMENTAL REPORTS:

<u>Code Enforcement</u>

Code Enforcement Officer Rick Crumb gave a brief overview of the Code Enforcement Report, which is attached to these minutes.

- Mayor Personti asked if there were any questions for Code and heard none.

Finance Department

Finance Director Valarie Strzempa gave a brief overview of the Finance Department Report, which is attached to these minutes.

- Mayor Personti asked if there were any questions for Finance and heard none.

Public Safety

Chief Giles gave a brief overview of the Public Safety Report, which is attached to these minutes:

- Chief Giles wanted to add that the department has completed 21 stops and 21 citations were issued. Of those, 19 were for speeding, 1 for registration, and 1 for no valid driver's license. We also have officers assigned throughout Town.
- Mayor Personti asked if there were any questions for Public Safety and heard none.

Public Works

Public Works Supervisor Anthony DiSanto gave a brief overview of the Public Works Department Report, which is attached to these minutes:

- Mayor Personti asked where the department is at with the hot patch.
- Town Manager Steven Martin stated that Councilman Ellison recommended a budget amendment to allocate funds for hot patching roadway repairs. He explained that the Town was not equipped to perform hot patching in-house and would need to utilize a contractor for the work. He noted that the Town would continue using cold patch as needed but would reduce its reliance on cold patch once the amendment was approved, as hot patch provides a more durable repair solution.
- Councilwoman Jensen asked if specific areas had been identified for the hot patch work or if that discussion would occur at a later date.
- Mayor Personti explained that hot patching would be ideal for areas with extensive pothole issues, such as Richard Avenue, where sections of roadway could be cut out and properly repaired.
- Town Manager Martin stated that he had reviewed several areas with Councilman Ellison and was available to discuss specific locations with Council members.
- Mayor Personti mentioned Chestnut Avenue as another area of concern and noted that many roads had deteriorated significantly over the winter.
- Mayor Personti also asked about recent repairs completed by the State on Kirkwood Highway.
- Councilwoman Jensen stated that the State had recently shaved down raised areas of the roadway and cleaned up the work afterward with a street sweeper.
- Mayor Personti expressed appreciation that the State addressed the issues on Kirkwood Highway, noting that the road conditions had created significant bumps and concerns for drivers.
- Councilman Ellison wanted to thank Tony for cleaning up Vilone Place, as well as the bench that you put in. He noted that Tony did a very good job.

- Councilman Holloway asked for an update regarding the pothole repairs on Alley J between Sycamore Avenue and Maple Avenue.
- Public Works Supervisor Anthony DiSanto stated that the Town had ordered cold patch material but was waiting for delivery due to a backorder. He explained that the Town had purchased the remaining available inventory and was using the material sparingly until the order was fulfilled.
- Town Manager Steven Martin stated that Alley J may be an area better suited for hot patch repairs, as cold patch would likely only provide a temporary solution.
- Councilman Holloway noted that the potholes had significantly increased in size since he initially reported them.
- Mayor Personti also referenced similar concerns on I Alley between Maple Avenue and Beech Avenue.
- Town Manager Martin stated that I Alley was scheduled for partial paving.
- Mr. DiSanto also discussed a significantly damaged area on A Street where the Public Works Department had been using stone material to build up the roadway. He explained that cold patch was not a viable long-term solution due to the amount of damage and traffic impact.
- Finance Committee Member Steveni Keeley added that the area had a substantial drop and was heavily impacted by garbage trucks making the turn, causing additional deterioration and debris.
- Town Manager Martin stated that he had contacted GFP Cement to review the A Street area and determine a possible repair solution. He explained that concrete would likely be a better option than asphalt due to the weight and turning patterns of the garbage trucks. He stated that he would meet with GFP to discuss potential improvements.
- Councilwoman Jensen asked whether the damage was caused by the width of the trucks or the turning movement.
- Town Manager Martin stated that the sharp turn contributed to the issue and that installing concrete in the area would provide a more durable repair.
- Mayor Personti expressed concerns regarding drainage issues on alley streets.
- Town Manager Martin stated that I Street had functioning storm drains and that the Town had reviewed the drainage system with engineers. He noted that I Street had been identified as a priority for inclusion in the 2026-2027 street program due to its poor condition.
- Councilwoman Jensen asked about the status of a reported collapsed storm drain.
- Town Manager Martin stated that the issue was on DelDOT's repair list but that there was currently a backlog of projects.

<u>Town Manager</u>

Town Manager Steven Martin gave a brief overview of the Town Manager's Report, which is attached to these minutes:

- Councilwoman McDaniel provided an update regarding the Historic Preservation Project. She stated that the Town Manager, herself, and Nicole had a meeting with the State Historic Committee the previous week and that representatives would be visiting the Town on the 26th to conduct an in-person walkthrough of the Town. She explained that the purpose of the visit was to allow the representatives to better understand the areas being discussed and provide additional context for the project.
- Councilman Ellison asked for an update regarding the concrete barriers placed at Vilone Village and whether there was any additional information regarding the potential event that led to their installation.

- Town Manager Steven Martin stated that he was considering leaving the barriers in place for approximately one more week and would coordinate with Chief Giles to determine whether there was any further information that would require them to remain.
- Chief Giles stated that there was no additional intelligence at that time but explained that the Police Department continued monitoring social media and related activity due to concerns surrounding similar gatherings. She noted that these types of events had become a national issue and that the Town's proactive actions helped prevent potential issues at the parks such as the gathering at the Christiana Mall.
- Councilman Ellison expressed concerns regarding continued access to the parks, especially with children out of school and upcoming holidays. He asked how difficult it would be to remove or reposition the barriers if needed.
- Town Manager Martin explained that the barriers were provided and installed by a vendor at no cost to the Town, so moving them would require coordination and would need to be done as a group. He suggested that the barriers could potentially be moved closer to the curb to allow better access while still allowing them to be quickly repositioned if needed.
- Councilman Reinbold clarified that the barriers were originally installed due to concerns about a potential car meet-up.
- Chief Giles explained that similar events had involved large groups of juveniles arriving from other areas, creating public safety concerns.
- Public Works Supervisor Anthony DiSanto also referenced recent large gatherings in the area that required significant law enforcement response and noted the importance of remaining proactive.
- Town Manager Martin stated that he would continue coordinating with Chief Giles and would work toward maintaining park accessibility while ensuring the barriers could be put back in place if needed.

STATEMENTS BY THE MAYOR AND COUNCIL:

Councilman Ellison thanked the residents in attendance for participating in the meeting and acknowledged their time and engagement. He also expressed appreciation to the Finance Director, Town Manager, Mayor, and Council members for their work in preparing and reviewing the budget discussions. Councilman Ellison also reminded residents about the upcoming Movie in the Park event scheduled for the end of the month and encouraged the community to attend. He also referenced the upcoming 4th of July holiday, which is also the 250th anniversary of the United Stated of America and encouraged residents to celebrate while remembering the significance and history of the day.

Councilwoman McDaniel stated that the Mayor had placed flowers at the Veteran's Park Memorial. She stated that she took a photograph of the memorial and shared it publicly, which received a strong positive response from the community. She noted that many residents were unaware that Elsmere had a veteran's memorial and that the post generated significant engagement, with some individuals expressing interest in visiting the site after learning about it.

Mayor Personti stated that she had nothing additional to add beyond echoing thanks to everyone involved. She noted that the year had been extremely challenging and that the budget process was one of the most difficult she had experienced since joining in 2003. She expressed appreciation for the efforts of all involved and stated her hope that earlier concerns would prove to be unfounded.

She further stated her hope that by November the Town would be in a more stable position and able to reflect with relief on the year's outcomes.

Town Manager Steven Martin wanted to put on the record that he wanted to acknowledge the Finance Director's hard work. He stated that she put a lot of work into the budget and he applauded her.

Mayor Personti stated that there is no need for an executive session and continued with adjournment of the meeting.

ADJOURNMENT:

ACTION: A motion was made by Councilman Henry to adjourn. The motion was seconded by Councilwoman McDaniel.

VOTE:	7-0	All in Favor	Motion carried

These minutes summarize the agenda and other issues discussed at this Council Meeting. Votes are recorded accurately. The audio recording of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio recording may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.

Joann I Personti

JOANN I. PERSONTI
MAYOR

Jane McDaniel

JANE MCDANIEL
SECRETARY

Code Enforcement Department Monthly Report May 2026

Citations:

Issued: 105	Corrected: 76	Fines Issued: 8	Pending: 21

Council Districts:

1st District	15
2nd District	23
3rd District	8
4th District	22
5th District	21
6th District	16

Issued this calendar year: 407

Permit Fees:

Town Fees issued:	$	12,601.21
BIU Billed:	$	7,920.33
Town Revenue:	$	4,680.88
BIU Billed CYTD:	$	12,433.23
Town Revenue CYTD:	$	13,675.24

Current Nuisance Properties:

- 22 Elsmere Blvd – 2nd or subsequent
- 1330 Maple Ave – 2nd or subsequent

Vacant Properties

We currently have the following number of registered vacant properties on file:

1st District	1
2nd District	0
3rd District	0
4th District	0
5th District	2
6th District	1
Total	4

Abatements:

The following are properties that we have requested the Public Works Department to correct the violations that owners have failed to abate:

- 202 N. Dupont Rd
- 22 Elsmere Blvd

Pre-Rental Inspections Performed

The following inspections were performed in rental properties prior to the tenant's taking occupancy:

1st District	3
2nd District	1
3rd District	0
4th District	0
5th District	8
6th District	2
Total	14

Petitions Heard

The Code Department drafted agendas, prepared petition packets, mailed notices, hand distributed notices, and attended meetings for the following addresses:

- 117 Forrest Ave – Passed through PC but BOA meeting was a stalemate.
- 1225 Sycamore Ave – PC and BOA approved variances/petition.
- 10 Western Ave – BOA held up the fine issued to property via citation.

Permits Processed

1st District	4
2nd District	8
3rd District	4
4th District	8
5th District	4
6th District	6
Total	34

Business Licenses Processed

The total number of new business licenses processed during the month:

IN TOWN	TYPE	OUT OF TOWN	TYPE
N/A	N/A	William G Day CO	Plumbing & HVAC
N/A	N/A	Marshall Construction LLC	General Contractor
N/A	N/A	Medispace Solutions	General Contractor

Total: 3 Out of Town, 0 In Town

Rental Licenses Processed

The total number of new rental licenses processed during the month:

PROPERTY ADDRESS	TYPE

Total: 0 Rental Licenses Processed

Abandoned Vehicles

The following were the total amount of abandoned vehicles that were tagged for tow, and the total that resulted in being removed by the Police Department after the owners failed to remove them or bring them into compliance:

Vehicles Tagged	Vehicles Towed
5	0

Notable Projects

On May 6th, Town Hall staff, members of Town Council, the Planning Commission, and the Board of Adjustment participated in a community blood drive, helping support local healthcare needs.

On May 21st, Town Hall staff and members of Town Council attended and participated in the Grand Re-Opening of Maple Park, celebrating the completion of park improvements and the continued investment in community recreational spaces.

Departmental Update:

Officers Bowers and Crumb assisted in resolving a tenant-landlord dispute at 2125 Seneca Road and completed an inspection of the property to verify that the residence was habitable and in compliance with applicable codes and standards.

During Officer Bowers' vacation, Officer Crumb assumed responsibility for code enforcement patrols throughout the entire Town. Officer Crumb performed exceptionally well in managing the increased workload and ensuring continued code enforcement coverage.

Officers Bowers and Crumb continue to prepare for their upcoming International Property Maintenance Code (IPMC) certification examination. Upon successful certification, both officers will be qualified to conduct inspections of residential and commercial properties within the Town, expanding the department's inspection capabilities and service to the community.

Submitted By: Mark Bowers Date: 06/03/2026

Vacant Property Log				
Property Address	**Council District**	**Tax Parcel**	**Property Type**	**Notes**
106 1/2 Washington Ave	5	1900-100-013	Residential	
403 S. Cleveland Ave	6	1900-200-100	Residential	
36 Elsmere Blvd	1	1900-200-196	Residential	
100 Forrest Ave	5	1900-400-106	Residential	

Pre-Rental Inspections Performed			
Date Performed	**Property Address**	**Type of Rental**	**Council District**
5/19/2026	10-B Elsmere Blvd	Residential	1
5/19/2026	1405-2 Sycamore Ave	Apartment	5
5/19/2026	1405-3 Sycamore Ave	Apartment	5
5/19/2026	1409-1 Maple Ave	Apartment	4
5/19/2026	1351-1 Maple Ave	Apartment	4
5/19/2026	412-B New Rd	Residential	2
5/21/2026	509 Brier Ave	Apartment	1
5/21/2026	603 Brier Ave	Apartment	1
5/28/2026	408 New Rd	Residential	2
5/28/2026	4-B Parklynn Ct	Apartment	5
5/28/2026	108-A2 Chestnut Ave	Apartment	5
5/28/2026	301 Old Dupont Rd, Suite D	Commercial	1
5/28/2026	1402-1 Cypress Ave	Apartment	5
5/29/2026	1407-1 Maple Ave	Apartment	4

Permits Processed

Property Location	Permit Type	Issue Date	Council District
2125 Seneca Rd	Plumbing	5/06/2026	1
200 Dumont Rd	HVAC	5/06/2026	1
147 Bungalow Ave	Building	5/06/2026	4
103 Ohio Ave	Building	5/06/2026	2
124 Birch Ave	Building	5/07/2026	2
230 Bungalow Ave	Plumbing	5/07/2026	4
22 Olga Rd	Building	5/12/2026	6
1022 Baltimore Ave	Building	5/12/2026	2
121 Filbert Ave	Building	5/12/2206	2
326 Olga Rd	Building	5/13/2026	5
141 Birch Ave	Building	5/13/2026	2
1212 Dover Ave	Building	5/13/2026	3
115 Forrest Ave	Building	5/13/2026	5
117 Forrest Ave	Building	5/13/2026	5
1310 Kirkwood Hwy	Building	5/15/2026	4
206 Olga Rd	Plumbing	5/18/2026	4
107 Washington Ave	Plumbing	5/19/2026	5
141 Bungalow Ave	Plumbing	5/19/2026	4
1204 Dover Ave	HVAC	5/26/2026	3
230 Locust Ave	Building	5/26/2026	3
111 Washington Ave	Building	5/26/2026	5
300 Olga Rd	Building	5/27/2026	6
211 Taylor Rd	Plumbing	5/28/2026	4
1204 Dover Ave	Building	5/28/2026	3
120 Alvil Rd	Building	5/29/2026	6
137 Olga Rd	Building	5/29/2026	6
303 Silverbrook Dr	Electric	5/29/2026	1
107 Northern Ave	Building	6/01/2026	2
1017 S Grant Ave	Building	6/01/2026	1
519 Red Bud CT	Building	6/01/2026	6
17 Red Bud CT	Building	6/01/2026	6
1304 Kirkwood hwy	Building	6/01/2026	4
15 Oak Ave	Building	6/01/2026	4
923 Dover Ave	Building	6/01/2026	2

1306	Maple	5/6/2026	N/A	Yes	R.Crumb	Second notice		4
1306	Maple	5/6/2026			R.Crumb			4
262	Birch	5/6/2026			R.Crumb			2
2135	Seneca	5/8/2026	5/11/2026	No	M.Bowers			1
2131	Seneca	5/8/2026	5/11/2206	No	M.Bowers			1
2127	Seneca	5/8/2026	5/11/2026		M.Bowers			1
525	Red Bud	5/8/2026	5/11/2026	Yes	M.Bowers			6
523	Red Bud	5/8/2026	5/11/2026	No	M.Bowers			6
406	Baldini	5/8/2026	5/11/2026	No	M.Bowers			6
404	Baldini	5/8/2026	5/11/2206	No	M.Bowers			6
202	Dupont	5/8/2026	5/14/2026	Yes	R.Crumb			1
111	Filbert	5/8/2026	5/11/2026	No	R.Crumb			2
816	Kirkwood	5/8/2026	5/12/2026	No	R.Crumb			2
17	Oak	5/11/2026	5/12/2026	No	R.Crumb			4
1210	Maple	5/11/2026	5/13/2026	No	R.Crumb			3
900	Baltimore	5/12/2026	5/13/2026	No	R.Crumb			2
21	Olga	5/12/2026	5/12/2026	No	R.Crumb			6
141	Filbert	5/12/2026	5/12/2026	No	R.Crumb			2
216	Filbert	5/12/2026	5/13/2026	No	R.Crumb			2
216	Filbert	5/12/2026	5/13/2026	No	R.Crumb			2
1335	Cypress	5/13/2026	5/18/2026	No	R.Crumb			4
1243	Maple	5/13/2026	5/14/2026	No	R.Crumb			4
1330	Maple	5/13/2026	5/14/2026	No	R.Crumb			4
1300	Kirkwood	5/13/2026	5/14/2026	No	R.Crumb			4
1116	Dover	5/15/2026	5/18/2026	Yes	R.Crumb			3
36	Elsmere	5/14/2026	5/15/2026	No	R.Crumb			1
30	Elsmere	5/14/2026	5/15/2026	No	R.Crumb			1
34	Richard	5/14/2026	5/22/2026	Yes	R.Crumb			6
1231	Sycamore	5/15/2026	5/19/2026	No	R.Crumb			4
22	Richard	5/15/2026	5/20/2026	No	R.Crumb			6
200	Dumont	5/15/2026	5/22/2026	No	R.Crumb			1
1118	Dover	5/18/2026	5/18/2026	No	R.Crumb			3
201	Olga	5/18/2026	5/22/2026	No	R.Crumb			6
271	Filbert	5/18/2026	5/21/2026	No	R.Crumb			2
273	Filbert	5/18/2026	5/21/2026	No	R.Crumb			2
1507	Second	5/19/2026	5/21/2026		R.Crumb			5
1507	Second	5/19/2026			R.Crumb			5
1507	Second	5/19/2026			R.Crumb			5
1508	Second	5/19/2026	5/21/2026	No	R.Crumb			5
1510	Second	5/19/2026	5/21/2026	No	R.Crumb			5
111	Northern	5/19/2026	5/22/2026	No	R.Crumb			2
933	Dover	5/19/2026	5/22/2026	No	R.Crumb			2
2	Ohio	5/19/2026	5/21/2026	No	R.Crumb			2
914	Baltimore	5/20/2026	5/25/2026	No	R.Crumb			2
912	Baltimore	5/20/2026	5/25/2026	No	R.Crumb			2
910	Baltimore	5/20/2026	5/26/2026	No	R.Crumb			2
128	Linden	5/20/2026	5/22/2026	No	R.Crumb			3
305	Olga	5/20/2026	5/21/2026	No	R.Crumb			5
305	Olga	5/20/2026	5/21/2026	No	R.Crumb			5
12	Richard	5/20/2026	5/22/2026	No	R.Crumb			6
14	Richard	5/20/2026	5/22/2026	No	R.Crumb			6
269	Birch	5/21/2026	5/26/2026	No	R.Crumb			3
271	Birch	5/21/2026	5/26/2026	No	R.Crumb			3
245	Birch	5/21/2026	5/26/2026	No	R.Crumb			2
257	Birch	5/21/2026	5/26/2026	No	R.Crumb			3
259	Birch	5/21/2026	5/26/2026	No	R.Crumb			3
258	Birch	5/21/2026	5/26/2026	No	R.Crumb			2
1331	Sycamore	5/22/2026	5/26/2026	No	R.Crumb			4
276	Filbert	5/22/2026			R.Crumb			2
2	Poplar	5/22/2026	5/26/2026	No	R.Crumb			5
2 1/2	Poplar	5/22/2026	5/26/2026	No	R.Crumb			5
11	Spruce	5/22/2026	5/26/2026	No	R.Crumb			5
17	Alvil	5/22/2026	5/26/2026	No	R.Crumb			6
1234	Maple	5/22/2026	5/23/2026	No	R.Crumb			4
1236	Maple	5/22/2026	5/23/2026	No	R.Crumb			4
1331	Sycamore	5/22/2026			R.Crumb			4
1331	Sycamore	5/26/2026			M.Bowers			4
306	Olga	5/26/2026	5/28/2026	No	R.Crumb			5
306	Olga	5/26/2026	5/28/2026	No	R.Crumb			5
18	Olga	5/26/2026	5/28/2026	No	R.Crumb			6
918	Kirkwood	5/26/2026	5/28/2026	No	R.Crumb			2
924	Dover	5/27/2026	6/2/2206	No	M.Bowers			2
922	Dover	5/27/2026	6/2/2026	No	M.Bowers			2
306	Olga	[illegible]			R.Crumb	[illegible]		[illegible]
1306	Cypress	5/28/2026	5/29/2026	No	R.Crumb			4
1318	Cypress	5/28/2026	5/29/2026	No	R.Crumb			4
1320	Cypress	5/28/2026	5/29/2026	No	R.Crumb			4
1329	Cypress	5/28/2026	5/29/2026	No	R.Crumb			4
1340	Cypress	5/28/2026	5/29/2026	No	R.Crumb			4
1342	Cypress	5/28/2026	5/29/2026	No	R.Crumb			4
406	S Dupont	5/28/2026			R.Crumb			1
1354	Maple	5/29/2026	6/2/2026	Yes	M.Bowers			4
1306	Maple	5/29/2026	5/29/2026		M.Bowers			4
2	Brier	5/29/2026			M.Bowers			1
1012	Baltimore	5/29/2026	6/2/2026	No	M.Bowers			2
1007	Baltimore	5/29/2026			M.Bowers			2
43	Elsmere	5/29/2026			R.Crumb			1
2111	Seneca	5/29/2026	6/1/2026	No	R.Crumb			1
2111	Seneca	5/29/2026	6/1/2026	No	R.Crumb			1
2109	Seneca	5/29/2026	6/1/2026	No	R.Crumb			1
2109	Seneca	5/29/2026	6/1/2026	No	R.Crumb			1
112	Washington	5/29/2026	6/1/2026	No	R.Crumb			5
106	Washington	5/29/2026	6/1/2026	No	R.Crumb			5
101	Washington	5/29/2026	6/1/2026	No	R.Crumb			5
102	Washington	5/29/2026	6/1/2026	No	R.Crumb			5
2	Spruce	5/29/2026	6/1/2026	No	R.Crumb			5
315	Olga	6/1/2026			M.Bowers			5
2	Spruce	6/1/2026				[illegible]		
206	Olga	6/1/2026			R.Crumb			5
205	Olga	6/1/2026			R.Crumb			5
113	Olga	6/1/2026			R.Crumb			5
39	Richard	6/1/2026			R.Crumb			6
22	Rigdon	6/1/2026			R.Crumb			6
15	Rigdon	6/1/2026			R.Crumb			6
15	Rigdon	6/1/2026			R.Crumb			6
1330	Maple	6/2/2026			M.Bowers			4
22	Elsmere	6/2/2026			M.Bowers			1

TOWN OF ELSMERE

DEPARTMENT OF FINANCE

MONTHLY REPORT – MAY 2026

- Continued collection of delinquent taxes
  - FY 2025-2026 Tax Bills were mailed on 7/24/25: due by 9/30/25
  - Delinquent Tax Bills were mailed on 10/21/25; penalties were posted 10/17/25 this allowed a 17-day grace period after the tax deadline of 9/30/25; Delinquent Certified Tax Bills were mailed on 1/15/26; at 2/28/26. 57 properties remain delinquent at 3/31/26, of these 13 properties are Commercial and 44 are residential. (5 properties; 2 Commercial and 3 Residential) are greater than 2-year delinquent and will be evaluated in accordance with Ch 204 Collection of Fees for Delinquent Taxes)
  - Total taxes (including delinquent tax & tax liens) received during the month: $5,437.23
  - 1% Penalty Applied to delinquent tax accounts on the 1st of the month. Total penalties and interest received during the month: $651.20
  - Facilitated payment plan requests/agreements in conjunction with the Town Managers approval.
    - 3 active and current payment plans at 5/31/26
- Continued certifying all Town of Elsmere Deeds prior to submission to the Recorder.
  - Collected $28,588.50 in Transfer Taxes during the month.
- Town of Elsmere Sheriff Sale Properties
  - No Properties in Elsmere were on the May Sheriff Sale list with New Castle County
  - Ongoing Case (FY 2020 start of this delinquency): 7 Beech Ave., Motion to Vacate filed by the Defendant; hearing planned (5/9/25); Superior Court requested more information (10/9/25); Jim processed a response (11/2025), awaiting response/no further updates at (5/31/26).
- HERA Registry (Abandoned Property Revitalization) revenue received during the month: $0.00

Note: YTD totals can be found on the Monthly Revenue and Expense Reports

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- Attended meetings with Town Manager regarding the Town CBA negotiations.
- Cash Flow Reporting / Budget Preparation
- Taxation Analysis regarding Base Tax Per Unit; Classifications; Non-Owner Occupied Tax/Proposed Budget Analysis
- Met with our Business Insurance Team/DFIT (State/Municipal Insurance Pool) for plan updates along with the Town Manager. Our Property/Casualty insurance is expected to increase approximately 5%. This is largely in part to Cash Values (replacement) costs.
- Edmunds Software Management; preparation for year end tax system changes, address lag/freezing issues, update/fix PDF departmental documents.
- Met with the Town Manager for Budget Preparation
- Biweekly payroll processing
- Empower and County Municipal Fire/Police Plan Contribution processing

- AP Clerk, Finalized the switch from Comcast to Fios internet service at Town Hall and the Public Works Departments. This change alone will save the Town $3,166.56/annually.
    - The Finance Department continues to follow best cost practices and leverages State contracts to secure the most cost-effective options for all Town purchase requests.
- Fuelman Account Analysis
- Communications with property owner regarding tax balance/lien discussion and clarification
- NCC Assessment updates/Treasury Letter Review (No Elsmere properties processed at this time).
- Census Bureau Annual report of Payroll for Municipalities completed.
- Census Bureau BLS Employment Statistics Reporting completed.
- KnowBe4 Cyber Security training completed.
- Met with the Departments and Town Manager t/d the Proposed Budget.
- Police Liability Insurance loss-run/claim review and case/claim dismissal question.
- Workman's Comp Estimated Payrolls for the 9/1/26-9/1/27 Term completed.
- Managed HVAC networking/dashboard issue (This is an IT/Firewall issue).
- Grant Management; Reimbursement/Closure/Payroll updates
- Proposed Budget preparation and disbursement
- DE Office of Pension Correspondence review and notification to Town Manager related to Personal/Family Medical Leave.
- New Police Department Employee onboarding and paperwork processing related to payroll, pension and purchasing.
- Department employees participated in the Town's Blood Drive on 5/6/26
- Finance Director named a "Change Champion" for the State of Delaware Pension Office ERP Transition representing on behalf of municipalities in the State; attended meeting discussing role/expectations.

Submitted By: Valarie Strzempa, Finance Director Date: 05/31/2026

Fiscal Year 2025-2026
Financial Report at May 31, 2026

Revenue	FY 25-26 Approved/Amended Budget	% of Budget	Cash Received	Difference Over/ (Under) Budget	% Realized
Administration	157,286.00	3.13%	125,982.14	(31,303.86)	80.10%
Finance	3,845,491.14	76.42%	3,585,455.63	(260,035.51)	93.24%
Public Safety	339,500.00	6.75%	174,346.23	(165,153.77)	51.35%
Voluntary Assessment Center	150,000.00	2.98%	70,115.89	(79,884.11)	46.74%
Code Enforcement	428,650.00	8.52%	398,807.43	(29,842.57)	93.04%
Public Works	11,600.00	0.23%	9,127.22	(2,472.78)	78.68%
Parks & Recreation	6,100.00	0.12%	50,966.98	44,866.98	835.52%
Reimbursable Expenses	93,738.00	1.86%	65,253.99	(28,484.01)	69.61%
Total Revenues	**5,032,365.14**	**100%**	**4,480,055.51**	**(552,309.63)**	**89.02%**

Expense	FY 25-26 Approved/Amended Budget	% of Budget	Cash Expended	Difference Over/ (Under) Budget	% Realized
Administration	537,060.57	10.67%	609,143.19	72,082.62	113.42%
Finance	390,316.14	7.76%	341,418.69	(48,897.45)	87.47%
Council Operations	16,630.00	0.33%	15,910.51	(719.49)	95.67%
Public Safety	1,858,005.00	36.92%	1,621,076.26	(236,928.74)	87.25%
Voluntary Assessment Center	105,149.00	2.09%	56,389.13	(48,759.87)	53.63%
Code Enforcement	318,226.95	6.32%	289,901.26	(28,325.69)	91.10%
Public Works	476,900.23	9.48%	415,099.68	(61,800.55)	87.04%
Sanitation	855,996.00	17.01%	784,479.41	(71,516.59)	91.65%
NPDES	23,000.00	0.46%	21,188.35	(1,811.65)	92.12%
Parks & Recreation	99,877.00	1.98%	139,431.97	39,554.97	0.00%
Reimbursable Expenses	22,000.00	0.44%	18,912.71	(3,087.29)	85.97%
Long Term Planning Current Expense	329,204.25	6.54%	154,984.00	(174,220.25)	47.08%
Total Expenses	**5,032,365.14**	**100%**	**4,467,935.16**	**(564,429.98)**	**88.78%**

Final Position of the Town	**12,120.35**	**Percentage Variance**	**0.24%**
Straight Line:	**91.6667%**	**Contingency Total :**	**247,672.89**

May 2026 Council Finance Report

Revenue					Straight Line:	91.67%	
Account Id	**Description**	**Adopted**	**Amended**	**YTD Cash**	**Over/(Under) Budget**	**% Realized**	**Variance Explanation**
01-00-00-0000-0000	GENERAL FUND	-		-	-		
01-01-10-0201-0000	Accounts Receivable - Returned Checks	-		-	-		
01-04-00-0001-0000	Future Year's Tax Receipts	-		-	-		
01-04-00-0002-0000	Future Years Miscellaneous Receipts	-		-	-		
01-04-00-0100-0000	Refund of Prior Year's Exp	-		-	-		
01-04-00-0120-0000	Refund of Prior Year Expense - Police	-		-	-		

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-10-0013-0000	Invoice Overpayment Account	-		-	-		
01-04-10-0110-0000	Other Income- Administration	4,000.00		3,500.23	(499.77)	87.51	
01-04-10-0110-0001	General Fund Commitment	-		-	-		
01-04-10-0115-0000	Local Election Registration Fee	180.00		60.00	(120.00)	33.33	
01-04-10-0116-0000	Bid Revenue Fee	-		-	-		
01-04-10-0120-0000	Rental Income	-		-	-		
01-04-10-0120-0001	Rental Income-Library	57,406.00		52,621.91	(4,784.09)	91.67	
01-04-10-0120-0002	Rental Income-Basement	88,500.00		63,000.00	(25,500.00)	71.19	
01-04-10-0120-0003	Rental Income-Other Sources	-		-	-		
01-04-10-0120-0004	Rental Income-Recreation Center			-			
01-04-10-0121-0000	Elevator Reimbursement	-		-	-		
01-04-10-0135-0000	Homeland Security Income	-		-	-		
01-04-10-0150-0000	Abandoned Property Revitalization Income	7,200.00		6,800.00	(400.00)	94.44	
01-04-10-8511-0000	Gain on Sale of Fixed Assets	-		-	-		
	Administration Total	**157,286.00**		**125,982.14**	**(31,303.86)**	**80.10**	

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-11-0001-0000	Real Estate Taxes	3,192,888.62	3,283,391.14	3,121,028.77	(162,362.37)	95.06	*Amended Budget at 9/11/25 Council Meeting + 90,502.52 (LTP)
01-04-11-0001-4STL	Original Rev Account used for Spec Tax	-		-	-		
01-04-11-0001-STLC	Special Tax Assessment-Current Year	70,000.00		30,556.30	(39,443.70)	43.65	This is a direct result of unpaid code citations/fines; if fines are paid on time they are recognized as code citation revenue (which is also trending lower) lower issuance of fines lower issuance likely of tax lien*
01-04-11-0001-STLP	Special Tax Assessment-Prior Years	-		-	-		
01-04-11-0010-0000	Taxes - Penalties & Interest	20,000.00		13,544.76	(6,455.24)	67.72	
01-04-11-0011-0000	Interest Income	60,000.00		39,065.12	(20,934.88)	65.11	
01-04-11-0012-0000	Payment Plan Application Fee	-		-	-		
01-04-11-0080-0000	Franchise Fees	72,000.00		62,979.84	(9,020.16)	87.47	Verizon Issues Quarterly / Comcast Annually (April)
01-04-11-0090-0000	Transfer Taxes	340,000.00		318,280.82	(21,719.18)	93.61	
01-04-11-0110-0000	Other Income - Finance	100.00		0.02	(99.98)	0.02	
01-04-11-0110-0001	Other Income - Returned Check Fee	-		-	-		
01-04-11-0111-0000	Lien Fee - Delinquent Taxes	-		-	-		
	Finance Total	**3,754,988.62**		**3,585,455.63**	**(169,532.99)**	**95.49**	

May 2026 Council Finance Report

Revenue					Straight Line:	91.67%	
Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-20-0015-0000	VAC Fines (Voluntary Assessment)	225,000.00		96,879.53	(128,120.47)	43.06	
01-04-20-0016-0000	Other Courts CCP	2,000.00		219.50	(1,780.50)	10.98	
01-04-20-0017-0000	Accident Reports	8,000.00		5,000.00	(3,000.00)	62.50	
01-04-20-0026-0000	Police Pension Passthru Receipts	80,000.00		46,538.66	(33,461.34)	58.17	Next payment anticipated June 2026
01-04-20-0110-0000	Other Income- Public Safety	1,500.00		7,193.54	5,693.54	479.57	
01-04-20-0110-0001	Other Income- Seized Property Sales	-		-	-		
01-04-20-0110-0002	Other Income- Towing	16,000.00		9,000.00	(7,000.00)	56.25	
01-04-20-0110-0003	Other Income- Grant Passthrough	-		-	-		
01-04-20-0130-0000	Extra-Duty Surcharge	-		-	-		
01-04-20-0130-0001	Extra-duty admin surcharge	1,000.00		166.00	(834.00)	16.60	
01-04-20-0130-0002	Extra Duty - Vehicle Surcharge *New 9/2025	-		115.00	115.00		
01-04-20-0130-0005	Extra-duty Pension Surcharge	1,000.00		234.00	(766.00)	23.40	
01-04-20-8511-0000	Gain on Sale of Fixed Assets	5,000.00		9,000.00	4,000.00	180.00	
	Public Safety Total	**339,500.00**		**174,346.23**	**(165,153.77)**	**51.35**	Trending lower than budget and historic

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-25-0000-0001	VAC - Administrative Fees	75,000.00		34,803.48	(40,196.52)	46.40	Trending lower than budget and historic
01-04-25-0000-0002	VAC - State of Delaware Fees	75,000.00		35,312.41	(39,687.59)	47.08	Trending lower than budget and historic
01-04-25-0110-0000	VAC - Other Income	-		-	-	Non-Budget	
	VAC Total	**150,000.00**		**70,115.89**	**(79,884.11)**	**46.74**	Trending lower than budget and historic

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-30-0020-0000	**Permit Fees**	**61,500.00**		**75,523.34**	**14,023.34**	**122.80**	
01-04-30-0020-0001	Permit Penalty Fines	-		-	-		
01-04-30-0021-0000	**Code Violations (Total)**	**31,500.00**		**11,809.09**	**(19,690.91)**	**37.49**	Trending lower than budget and historic
01-04-30-0021-0001	*Code Violations - Citation Invoiced*	-		*4,300.00*			
01-04-30-0021-0003	*Code Violations - Nuisance Fines Issued*	-		*7,459.09*			
01-04-30-0060-0000	Board of Adjustment	1,000.00		250.00	(750.00)	25.00	
01-04-30-0065-0000	Vacant Property Registration Fee	500.00		-	(500.00)	0.00	
01-04-30-0070-0000	**Business Licenses**	**74,000.00**		**66,850.00**	**(7,150.00)**	**90.34**	
01-04-30-0070-0001	Business Licenses - Penalties	2,000.00		225.00	(1,775.00)	11.25	
01-04-30-0075-0000	**Rental Licenses**	**255,000.00**		**242,650.00**	**(12,350.00)**	**95.16**	
01-04-30-0075-0001	Rental Licenses - Penalties	2,500.00		1,300.00	(1,200.00)	52.00	
01-04-30-0077-0000	Signage Receipt Account	100.00		-	(100.00)	0.00	
01-04-30-0080-0000	Home Occupation Lic/Permit	300.00		150.00	(150.00)	50.00	
01-04-30-0110-0000	Other Income - Code Enforcement	100.00		-	(100.00)	0.00	
01-04-30-0110-0030	Zoning Verification Fees	150.00		50.00	(100.00)	33.33	
	Code Enforcement Total	**428,650.00**		**398,807.43**	**(29,842.57)**	**93.04**	

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-40-0110-0000	Other Income - Public Works	100.00		-	(100.00)	0.00	
01-04-40-0110-0001	Other Income - Property Abatements	1,000.00		1,809.22	809.22	180.92	
01-04-40-0110-0002	Other Income - Recycling	-		1,318.00	1,318.00		Scrap Metal
01-04-40-8511-0000	Gain of Sale of Fixed Assets	10,500.00		6,000.00	(4,500.00)	57.14	
	Public Works Total	**11,600.00**		**9,127.22**	**(2,472.78)**	**78.68**	

May 2026 Council Finance Report

Revenue					Straight Line:	91.67%	
Account Id	**Description**	**Adopted**	**Amended**	**YTD Cash**	**Over/(Under) Budget**	**% Realized**	**Variance Explanation**

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-47-0136-0000	Other Income - Events/Doncaster/Parks	-		-	-		
01-04-47-0136-0001	Other Income - Doncaster	5,000.00		5,000.00	-	100.00	Funds Rec'd 9/5/25
01-04-47-0136-0002	Other Income - Donations	1,000.00		1,000.00	-	100.00	
01-04-47-0136-0003	Other Income - Fall Festival	-		-	-		
01-04-47-0136-0004	Other Income - Vandalism Restitution	-		-	-		
01-04-47-0136-0005	Other Income - Park Management	-		44,925.00	44,925.00		*Insurance Claim Reimbursement less deductible
01-04-47-0136-0006	Other Income - Town Events	100.00		41.98	(58.02)	41.98	
	Parks/Recreation Total	**6,100.00**		**50,966.98**	**44,866.98**	**835.52**	*Skewed due to insurance reimbursement; w/o reimb March 2026 = 99.05%

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-70-0130-CODE	Reimbursable- Code Engineering Costs	2,235.00		4,030.00	2,235.00	180.31	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0134-0000	Reimbursable- Purchased Gasoline	-		-			Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0135-0000	Reimbursable- Sheriff Sale Legal Fees	25,000.00		5,058.26	7,399.14	20.23	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0136-0000	Reimbursable- Leasee Utilities	6,000.00		4,500.00	(1,500.00)	75.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0137-0000	Reimbursable- EPD Training Agreement	500.00		600.00	100.00	120.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0142-0000	Reimbursable- Extra Duty	8,000.00		2,945.00	(5,055.00)	36.81	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2070-0001	Reimbursable- Green Brier Republic Costs	7,541.00		7,540.74	(0.26)	100.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2070-0002	Reimbursable- Manchester Republic Costs	7,541.00		6,897.73	(643.27)	91.47	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2070-0003	Reimbursable- Maple Walk Republic Costs	19,606.00		17,933.97	(1,672.03)	91.47	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2070-0004	Reimbursable- Parklynn Republic Costs	17,215.00		15,748.29	(1,466.71)	91.48	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2330-0001	Reimbursable- Landfill Fees	100.00		-	(100.00)	0.00	Reimbursable to the exact expense. At times this can cross FY's.
	Reimbursable Expenses (Revenue)	**93,738.00**		**65,253.99**	**(703.13)**	**69.61**	

May 2026 Council Finance Report

Expense				Straight Line:	91.67%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Administration Department					
01-01-10-0005-0000	Payroll Clearing Account	0.00	0.00	-	0	Temporary Partial PR Clearing/Crosses Month End April 2026
01-01-10-0260-0000	Prepaid Insurance	0.00	0.00	-	0	
01-01-10-0270-0000	Prepaid Expenses	0.00	0.00	-	0	
01-01-10-0602-0000	Grant Fund Receivable Account	0.00	0.00	-	0	
01-02-10-2300-0000	Pension Refund Account	0.00	0.00	-	0	
01-05-10-0110-0001	General Fund Commitment	0.00	0.00	45,000.00	0	*EPD Vehicle Purchase G/F 2/12/26 Council Mtg
01-05-10-1000-0000	Salary	217,147.57	217,147.57	195,838.36	90%	
01-05-10-1001-0000	Overtime	1,000.00	1,000.00	2,354.17	235%	Emerg Command Ctr Costs*
01-05-10-1010-0000	Payroll Taxes	21,715.00	21,715.00	15,464.05	71%	
01-05-10-1015-0000	Employee Incentive Program	0.00	0.00	-		
01-05-10-1025-0000	Employee Longevity Benefit	4,434.00	4,434.00	4,433.36	100%	One-time expense, No further activity through FYE
01-05-10-1030-0000	Payroll Expenses	4,000.00	4,000.00	3,443.05	86%	
01-05-10-1075-0000	**Pension Expenses**	**0.00**	**0.00**	-		
01-05-10-1075-0001	Pension Expenses - Employee Plan	0.00		-		
01-05-10-1075-0002	Pension Expenses - Secondary Police Plan	0.00		-		
01-05-10-1075-0003	Pension Expenses - Original Police Plan	0.00		-		
01-05-10-2060-0000	Contributions	5,000.00	5,000.00	5,000.00	100%	
01-05-10-2070-0000	**Contracted Professional Services**	**33,559.00**	**33,559.00**	**48,211.13**	**144%**	
01-05-10-2070-0001	CPS General Code Update	3,000.00	3,000.00	2,136.00	71%	
01-05-10-2070-0002	CPS Elevator Maintenance	1,525.00	1,525.00	2,480.00	163%	
01-05-10-2070-0003	CPS Fire & Security Monitoring	1,100.00	1,100.00	1,130.00	103%	
01-05-10-2070-0004	CPS Pest Control Services	500.00	500.00	550.00	110%	
01-05-10-2070-0005	CPS Comprehensive Plan Update	12,500.00	12,500.00	11,000.00	88%	
01-05-10-2070-0006	CPS HVAC Maintenance Contract	3,500.00	3,500.00	6,779.00	194%	
01-05-10-2070-0007	CPS HR Connection - Benefits Software	0.00	0.00	-		
01-05-10-2070-0008	CPS Fire Extinguisher Inspections	1,300.00	1,300.00	855.00	66%	
01-05-10-2070-0009	CPS Non-Contracted Services	5,500.00	5,500.00	2,268.76	41%	
01-05-10-2070-0010	CPS Town Engineers	1,500.00	1,500.00	18,439.22	1229%	
01-05-10-2070-0011	CPS Telephone System Maintenance	250.00	250.00	-	0%	
01-05-10-2070-0012	CPS iSolved - Timekeeper Software	2,070.00	2,070.00	1,725.00	83%	
01-05-10-2070-0013	CPS Drinking Water Town Hall	250.00	250.00	279.95	112%	
01-05-10-2070-0014	CPS Comcast Cable TV	564.00	564.00	568.20	101%	
01-05-10-2071-0000	**Computer Operation**	**21,670.00**	**21,670.00**	**21,893.32**	**101%**	
01-05-10-2071-0001	IT Contracts	11,670.00	11,670.00	9,655.50		
01-05-10-2071-0002	IT Software	7,600.00	7,600.00	8,219.83		Civics Plus and Edmunds Contract Increase
01-05-10-2071-0003	IT Maintenance Operations	100.00	100.00	-		
01-05-10-2071-0004	IT Upgrades	1,000.00	1,000.00	2,864.99		
01-05-10-2071-0005	IT Internet Costs	1,300.00	1,300.00	1,153.00		
01-05-10-2081-0000	Discretionary Funds	2,500.00	2,500.00	3,796.23	151.85	Recommend Line Item Transfer for Budget
01-05-10-2100-0000	**Dues/Subscriptions/Meetings**	**5,200.00**	**5,200.00**	**5,631.40**	**108.30**	
01-05-10-2100-0001	Dues Expense	4,200.00	4,200.00	4,830.00		Recommend Line Item Transfer for Budget - DLLG Dues Increase
01-05-10-2100-0002	Meeting Expense	500.00	500.00	529.15		
01-05-10-2100-0003	Subscription Expenses	500.00	500.00	272.25		
01-05-10-2120-0000	**Electricity/Gas**	**42,284.00**	**42,284.00**	**40,057.14**	**94.73**	
01-05-10-2120-0001	Delmarva-5500-6161-537-Gas-(11 Poplar)	2,320.00	2,320.00	1,877.89		
01-05-10-2120-0002	Delmarva-5500-0543-573-Brier-(non-MSA)	2,690.00	2,690.00	2,393.60		
01-05-10-2120-0005	Delmarva-5500-6161-941-Electric(19 pop)	16,651.00	16,651.00	15,286.09		
01-05-10-2120-0008	Delmarva-5500-6161-131-HVAC Supply acct	20,623.00	20,623.00	20,499.56		

May 2026 Council Finance Report

Expense				Straight Line:	91.67%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
01-05-10-2122-0000	Emergency Operations	0.00	0.00	-		
01-05-10-2124-0000	**Water/Sewer**	**4,450.00**	**4,450.00**	**4,097.74**	**92.08**	
01-05-10-2124-0001	Water - Town Hall	2,350.00	2,350.00	2,124.12		
01-05-10-2124-0002	Sewer - Town Hall	2,100.00	2,100.00	1,973.62		
01-05-10-2160-0000	Insurance - Business	33,460.00	0.00	36,173.96	108.11	Increase directly related to payroll
01-05-10-2161-0000	Insurance - Auto	0.00	33,460.00	-		
01-05-10-2170-0000	**Insurance - Health/Dental/Vision/Life**	**77,697.00**	**77,697.00**	**64,415.30**	**82.91**	
01-05-10-2170-0001	Insurance - Health	77,697.00	0.00	64,287.47		
01-05-10-2170-0002	Insurance - Dental	0.00	77,697.00	(35.84)		Employee Cost / Non-Budget
01-05-10-2170-0003	Insurance - Vision	0.00		(2.28)		Employee Cost / Non-Budget
01-05-10-2170-0004	Insurance - AFLAC	0.00		-		Employee Cost / Non-Budget
01-05-10-2170-0005	Insurance - Colonial Life	0.00		165.95		Employee Cost / Non-Budget
01-05-10-2180-0000	Insurance - Life/Disability	4,169.00	4,169.00	2,605.93	62.51	
01-05-10-2181-0000	Workers Compensation	1,125.00	1,125.00	1,277.92	113.59	Billed more than the anticipated expense given by Insurer
01-05-10-2266-0000	Legal/Published Notices	2,000.00	2,000.00	299.62	14.98	
01-05-10-2270-0000	**Legal Expenses**	**24,000.00**	**24,000.00**	**37,691.00**	**157.05**	
01-05-10-2270-0001	Legal - Code Issues	0.00	0.00	536.00		
01-05-10-2270-0002	Legal - Litigation	0.00	0.00	-		
01-05-10-2270-0003	Legal - Police Issues	0.00	0.00	10,035.00		Recommend Line Item Transfer for Budget
01-05-10-2270-0004	Legal - Tax Issues	0.00	0.00	-		
01-05-10-2270-0010	Legal - Town Issues	24,000.00	24,000.00	27,120.00		
01-05-10-2270-0011	Legal - Other Expenses	0.00	0.00	-		
01-05-10-2270-0012	Legal - Sheriff Sale Costs	0.00	0.00	-		(Reimbursable Lines Used)
01-05-10-2280-0000	Postage	150.00	150.00	491.75	327.83	Recommend Line Item Transfer for Budget - Increase in postage usage compared to historical value
01-05-10-2290-0000	**Maintenance/Building**	**11,500.00**	**11,500.00**	**43,345.38**	**376.92**	
01-05-10-2290-0001	Bldg - General Repairs	7,500.00	7,500.00	40,830.18		Basement Repairs - Recommend Line Item Transfer for Budget
01-05-10-2290-0002	Bldg - General Upkeep	1,500.00	1,500.00	138.95		
01-05-10-2290-0003	Bldg - Improvement Projects	2,500.00	2,500.00	2,376.25		
01-05-10-2370-0000	**Telephone**	**2,150.00**	**2,150.00**	**1,882.19**	**87.54**	
01-05-10-2370-0001	Telephone - Cell Phone Expenses	550.00	550.00	420.09		
01-05-10-2370-0002	Telephone - Landline Expenses	1,600.00	1,600.00	1,462.10		
01-05-10-2390-0000	Training	1,400.00	1,400.00	875.00	62.50	
01-05-10-3140-0000	**Vehicle Services**	**500.00**	**500.00**	**359.85**	**71.97**	
01-05-10-3140-0001	Town Manager Gas Account	500.00	500.00	359.85		
01-05-10-3330-0000	Materials/Supplies	2,000.00	2,000.00	10,235.01	511.75	
01-05-10-3340-0000	Miscellaneous	500.00	750.00	2,081.95	277.59	Recommend Line Item Transfer; Hometown Hero Banner; Veterans Bricks; Council Polo Shirts/Embroidery (Amended budget, council reimbursements moved line budget to admin misc +250- new budget 750.00
01-05-10-3350-0000	Office Supplies	3,500.00	3,500.00	3,431.38	98.04	
01-05-10-4100-0000	Civil Remediations	1,000.00	1,000.00	-	-	
01-05-10-7046-0000	Homeland Security	6,000.00	6,000.00	6,367.36	106.12	Code Red Notification Service Contract Increase
01-05-10-8250-0000	Lease/Office Equipment	2,700.00	2,700.00	2,389.64	88.51	
	Administration Department Total	**536,810.57**	**537,060.57**	**609,143.19**	**113.42**	Modified Admin Budget +250.00 (Council -250.00)

May 2026 Council Finance Report

Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation / Notes
Expense				Straight Line:	91.67%	
	Finance Department					
01-05-11-0005-0000	Refunds of Overpayment	2,500.00	2,500.00	12,848.09	513.92	Recommend Line Item Transfer / Increase in tax overpayment refund due to re-assessment
01-05-11-1000-0000	Salary	183,131.14	183,131.14	148,747.87	81.22	
01-05-11-1001-0000	Overtime	1,000.00	1,000.00	1,337.79	133.78	FD to eval Salary line forcasting*
01-05-11-1010-0000	Payroll Taxes	18,313.00	18,313.00	11,780.66	64.33	
01-05-11-1025-0000	Employee Longevity Benefit	3,067.00	3,067.00	3,066.68	99.99	One-time expense, No further activity through FYE
01-05-11-1050-0000	**Banking Services**	**40,000.00**	**40,000.00**	**26,635.60**	**66.59**	
01-05-11-1050-0001	Banking Services - General Checking	40,000.00	40,000.00	18,655.11		
01-05-11-1050-0002	Banking Services - General MM	0.00	0.00	2,326.07		
01-05-11-1050-0003	Banking Services - Contingency	0.00	0.00	385.00		
01-05-11-1050-0004	Banking Services - Contingency MM	0.00	0.00	3,633.31		
01-05-11-1050-0005	Banking Services - State Tx Holding	0.00	0.00	91.79		
01-05-11-1050-0006	Banking Services - Due To	0.00	0.00	550.00		
01-05-11-1050-0007	Banking Services - Misc	0.00	0.00	-		
01-05-11-1050-0008	Banking Services - Long Term Planning	0.00	0.00	994.32		
01-05-11-2050-0000	Audit	55,000.00	55,000.00	40,553.70	73.73	Final 3/31/26
01-05-11-2071-0000	**Computer Operations**	**17,350.00**	**17,350.00**	**20,984.30**	**120.95**	
01-05-11-2071-0001	IT Contracts	8,000.00	8,000.00	10,466.25		
01-05-11-2071-0002	IT Software	7,500.00	7,500.00	7,813.94		Civics Plus and Edmunds Contract Increase
01-05-11-2071-0003	IT Maintenance Operations	100.00	100.00	-		
01-05-11-2071-0004	IT Upgrades	500.00	500.00	1,498.99		
01-05-11-2071-0005	IT Internet Costs	1,250.00	1,250.00	1,205.12		
01-05-11-2100-0000	Dues/Subscriptions/Meetings	800.00	800.00	353.56	44.20	
01-05-11-2122-0000	Emergency Operations	0.00	0.00	-	-	
01-05-11-2160-0000	Insurance - Business	22,900.00	22,900.00	26,503.20	115.73	Billed more than the anticipated expense given by Insurer/increase directly related to payroll
01-05-11-2170-0000	**Insurance - Health/Dental/Vision/Life**	**34,216.00**	**34,216.00**	**36,027.20**	**105.29**	
01-05-11-2170-0001	Insurance - Health	34,216.00	34,216.00	35,972.76		
01-05-11-2170-0002	Insurance - Dental	0.00	0.00	(1.12)		Employee Cost / Non-Budget
01-05-11-2170-0003	Insurance - Vision	0.00	0.00	2.06		Employee Cost / Non-Budget
01-05-11-2170-0004	Insurance - AFLAC	0.00	0.00	(26.08)		Employee Cost / Non-Budget
01-05-11-2170-0005	Insurance - Colonial Life	0.00	0.00	79.58		Employee Cost / Non-Budget
01-05-11-2180-0000	Insurance - Life/Disability	3,614.00	3,614.00	1,881.78	52.07	
01-05-11-2181-0000	Workers Compensation Insurance	975.00	975.00	1,064.94	109.22	
01-05-11-2280-0000	Postage	1,500.00	1,500.00	2,394.24	159.62	Increased mailing for Senior Exemption / Increased cost for certified mailing and regular postage
01-05-11-2370-0000	Telephone - Landline Expenses	1,450.00	1,450.00	1,427.50	98.45	
01-05-11-2390-0000	Training	1,500.00	1,500.00	1,563.60	104.24	
01-05-11-3340-0000	Miscellaneous	0.00	0.00	382.94	-	
01-05-11-3350-0000	Office Supplies	3,000.00	3,000.00	3,865.04	128.83	
	Finance Department Total	**390,316.14**	**390,316.14**	**341,418.69**	**87.47**	

May 2026 Council Finance Report

Expense				Straight Line:	91.67%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Council Department					
01-05-15-1000-0000	Salary - Council	7,200.00	7,200.00	6,349.79	88.19	
01-05-15-1010-0000	Payroll Taxes	680.00	680.00	588.31	86.52	
01-05-15-2071-0000	**Computer Operations**	**4,850.00**	**4,850.00**	**5,867.42**	**120.98**	
01-05-15-2071-0001	iPads Expense	3,400.00	3,400.00	4,456.77		Increased expense due to new iPad transition; FY27 anticipating savings
01-05-15-2071-0002	IT Contracts	1,450.00	1,450.00	1,410.65		
01-05-15-2100-0000	Dues/Subscriptions/Meetings	400.00	400.00	-	-	
01-05-15-2110-0000	Election Expenses	500.00	500.00	189.90	37.98	
01-05-15-2160-0000	Insurance - Business (Bond)	2,500.00	2,500.00	2,500.00	100.00	
01-05-15-2370-0000	**Telephone**	**500.00**	**500.00**	**415.09**	**83.02**	
01-05-15-2370-0001	Mayor's Cell Phone	500.00	500.00	415.09		
01-05-15-2500-0000	Council Reimbursements	250.00	0.00	-	-	Council Reimbursements line item change to Admin Miscellanous (250.00) - New Budget Council Reimbursements 0.00
	Council Department Total	**16,880.00**	**16,630.00**	**15,910.51**	**95.67**	Modified Council Budget -250.00 (Admin Misc +250.00)

May 2026 Council Finance Report

Expense				Straight Line:	91.67%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Public Safety Department					
01-05-20-0025-0000	Police Pension Passthrough - payments	80,000.00	80,000.00	46,538.66	58.17	Next payment anticipated June 2026
01-05-20-1000-0000	Salary	1,002,253.00	951,353.00	838,608.37	88.15	Amended Line item at 1/8/26 Council Meeting - 50,900 (Fund Dept Exp Accts as noted)
01-05-20-1000-0001	Salary - Part-Time Patrol	4,000.00	4,000.00	1,235.00	30.88	
01-05-20-1001-0000	Overtime	30,000.00	52,000.00	35,682.07	68.62	Amended Line item at 1/8/26 Council Meeting + 22,000 (PS Salary)
01-05-20-1002-0000	Salary - Police Clerical	67,606.00	67,606.00	62,340.00	92.21	
01-05-20-1003-0000	Holiday	26,600.00	26,600.00	25,600.00	96.24	One-time expense, No further activity through FYE
01-05-20-1010-0000	Payroll Taxes	38,000.00	38,000.00	27,181.77	71.53	
01-05-20-1010-0001	Payroll Taxes - Part-Time Patrol	440.00	440.00	109.30	24.84	
01-05-20-1020-0000	Police Pension Expense	141,530.00	128,280.00	104,199.54	73.62	Amended Line item at 2/12/26 Council Meeting - 13,250 (Vehicle 35-05)
01-05-20-1025-0000	Employee Longevity Benefit	4,400.00	4,400.00	4,400.00	100.00	One-time expense, No further activity through FYE
01-05-20-2071-0000	Computer Operation	4,000.00	4,000.00	3,408.78	85.22	
01-05-20-2071-0001	IT Internet Costs Cameras (Fios)	0.00	1,200.00	1,664.35	138.70	Amended Line item at 1/8/26 Council Meeting + 1,200 (PS Salary)
01-05-20-2081-0000	Discretionary Fund	2,500.00	2,500.00	3,704.50	148.18	
01-05-20-2100-0000	Dues/Subscriptions/Mtgs	25,000.00	25,000.00	20,290.95	81.16	
01-05-20-2120-0000	Delmarva-5002-4177-235-LPR	700.00	700.00	316.56	45.22	
01-05-20-2120-0001	Delmarva- 5504-0852-042 101 Baltimore	0.00	1,200.00	645.86	53.82	Amended Line item at 1/8/26 Council Meeting + 1,200 (PS Salary)
01-05-20-2122-0000	Emergency Operations	0.00	0.00	-	No Budget	
01-05-20-2160-0000	Insurance-Business	53,875.00	53,875.00	61,314.32	113.81	Quarterly Billing/Increase directly related to payroll
01-05-20-2161-0000	Insurance-Vehicles	22,000.00	22,000.00	23,370.74	106.23	Quarterly Billing
01-05-20-2170-0000	Insurance - Health/Dental/Vision	162,230.00	162,230.00	138,488.07	85.37	
01-05-20-2170-0001	Insurance - AFLAC	0.00	0.00	-		
01-05-20-2170-0002	Insurance - Colonial Life	0.00	0.00	-		
01-05-20-2180-0000	Insurance-Life/Disability	19,696.00	19,696.00	10,570.91	53.67	
01-05-20-2181-0000	Insurance - Workers Compensation	49,700.00	49,700.00	55,376.53	111.42	Billed more than the anticipated expense given by Insurer/increase directly related to CBA/increased payroll
01-05-20-2280-0000	Postage	500.00	500.00	193.33	38.67	
01-05-20-2290-0000	Building Maintenance	6,000.00	20,500.00	21,128.41	103.07	Amended Line item at 1/8/26 Council Meeting + 14,500 (PS Salary)
01-05-20-2300-0000	Equipment Contracts	15,500.00	15,500.00	10,118.33	65.28	
01-05-20-2310-0000	Maintenance/Repair	1,000.00	1,000.00	1,645.80	164.58	Unexpected HVAC Repairs
01-05-20-2320-0000	**Maintenance -Vehicle**	**15,000.00**	**35,250.00**	**35,741.90**	**101.40**	Amended Line item at 1/8/26 Council Meeting + 7,000 (PS Salary)
01-05-20-2320-3501	Vehicle Maintenance 35-01	0.00	0.00	146.93		
01-05-20-2320-3502	Vehicle Maintenance 35-02	0.00	0.00	702.78		
01-05-20-2320-3503	Vehicle Maintenance 35-03	0.00	0.00	280.91		
01-05-20-2320-3504	Vehicle Maintenance 35-04	0.00	0.00	604.77		
01-05-20-2320-3505	Vehicle Maintenance 35-05	0.00	*13,250.00*	13,250.00		Amended Line item at 2/12/26 Council Meeting + 13,250 (Pension Exp)
01-05-20-2320-3506	Vehicle Maintenance 35-06	0.00	0.00	10,855.67		
01-05-20-2320-3507	Vehicle Maintenance 35-07	0.00	0.00	1,896.52		
01-05-20-2320-3508	Vehicle Maintenance 35-08	0.00	0.00	3,855.26		
01-05-20-2320-3509	Vehicle Maintenance 35-09	0.00	0.00	200.00		
01-05-20-2320-3510	Vehicle Maintenance 35-10	0.00	0.00	105.93		
01-05-20-2320-3511	Vehicle Maintenance 35-11	0.00	0.00	139.90		
01-05-20-2320-3512	Vehicle Maintenance 35-12	0.00	0.00	3,703.23		
01-05-20-2331-0000	Medical Costs	2,500.00	2,500.00	4,535.00	181.40	
01-05-20-2350-0000	Seized Vehicle Expenses	0.00	0.00	-	No Budget	
01-05-20-2360-0000	Evidence Processing Cost	1,500.00	1,500.00	605.52	40.37	

May 2026 Council Finance Report

Expense				Straight Line:	91.67%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
01-05-20-2370-0000	**Telephone**	**13,075.00**	**13,075.00**	**10,746.40**	**82.19**	
01-05-20-2370-0001	Telephone - MDT expenses	10,000.00	10,000.00	7,993.81		
01-05-20-2370-2001	Telephone - Landline expenses	3,075.00	3,075.00	2,752.59		
01-05-20-2372-0000	Telephone - Cell phone expenses	3,000.00	3,000.00	2,137.66	71.26	
01-05-20-2390-0000	Training	6,500.00	6,500.00	8,446.57	129.95	
01-05-20-3140-0000	Gas/Oil Vehicles	30,000.00	30,000.00	25,376.55	84.59	
01-05-20-3141-0000	Firearms/Supplies	7,500.00	7,500.00	4,640.65	61.88	
01-05-20-3330-0000	Materials/Supplies	8,000.00	13,000.00	18,750.11	144.23	Amended Line item at 1/8/26 Council Meeting + 5,000 (PS Salary)
01-05-20-3340-0000	Miscellaneous Purchases	500.00	500.00	362.91	72.58	
01-05-20-3350-0000	Office Supplies	3,500.00	3,500.00	3,794.40	108.41	
01-05-20-3360-0000	Body Worn Cameras (Reimbursable)	0.00	0.00	-	No Budget	SOD Reimbursable Expense
01-05-20-3400-0000	Uniforms	5,000.00	5,000.00	5,416.80	-	
01-05-20-3401-0000	Uniforms Cleaning	500.00	500.00	-	-	
01-05-20-7510-0000	Grant Award Passthrough	0.00	0.00	-	No Budget	
01-05-20-8250-0000	Lease/Office Equipment	3,900.00	3,900.00	2,389.64	61.27	
	Public Safety Total	**1,858,005.00**	**1,858,005.00**	**1,621,076.26**	**87.25**	

May 2026 Council Finance Report

Expense				Straight Line:	91.67%	
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation / Notes
	Voluntary Assessment Center (VAC)					
01-05-25-0000-0001	VAC - Refund of Ticket Payment	0.00	0.00	-	-	
01-05-25-0000-0002	VAC - State of Delaware Fees	75,000.00	75,000.00	29,187.73	38.92	
01-05-25-1000-0000	VAC - Salary Reimbursement	23,099.00	23,099.00	23,099.00	100.00	To issue April 2026
01-05-25-1050-0000	VAC - Banking Services	400.00	400.00	-	-	
01-05-25-2071-0000	VAC - Computer Operations	3,500.00	3,500.00	2,454.94	70.14	
01-05-25-2160-0000	Insurance - Business	250.00	250.00	214.23	85.69	Billed more than the anticipated expense given by Insurer
01-05-25-2280-0000	VAC - Postage	1,850.00	1,850.00	999.31	54.02	
01-05-25-3340-0000	VAC - Miscellaneous	50.00	50.00	-	-	
01-05-25-3350-0000	VAC - Office Supplies	1,000.00	1,000.00	433.92	43.39	
	VAC Total	**105,149.00**	**105,149.00**	**56,389.13**	**53.63**	A large part of this budget is SOD fees, revenue is lower therefore expense is lower

May 2026 Council Finance Report

Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation / Notes
Expense				Straight Line:	91.67%	
	Code Enforcement Department					
01-05-30-0005-0000	Refunds of Fees and Charges	200.00	200.00	50.00	25.00	
01-05-30-1000-0000	SALARY	149,722.95	149,722.95	138,897.01	92.77	
01-05-30-1001-0000	Overtime	3,000.00	3,000.00	5,664.73	188.82	Emerg Command Ctr Costs*Recommend Line Item Transfer for Budget/FD to eval Salary line forcasting*
01-05-30-1010-0000	Payroll Taxes	14,972.00	14,972.00	11,912.66	79.57	
01-05-30-1025-0000	Employee Longevity Benefit	3,109.00	3,109.00	3,108.35	99.98	One-time expense, No further activity through FYE
01-05-30-2070-0000	Contracted Professional Services	35,000.00	35,000.00	34,081.26	97.38	BIU Inspection Services Costs
01-05-30-2071-0000	**Computer Operations**	**14,950.00**	**14,950.00**	**13,735.26**	**91.87**	
01-05-30-2071-0001	IT Contracts	6,000.00	6,000.00	4,820.33		
01-05-30-2071-0002	IT Software	7,500.00	7,500.00	7,813.94		Civics Plus and Edmunds Contract Increase
01-05-30-2071-0003	IT Maintenance Operations	100.00	100.00	-		
01-05-30-2071-0004	IT Upgrades	150.00	150.00	-		
01-05-30-2071-0005	IT Internet Costs	1,200.00	1,200.00	1,100.99		
01-05-30-2100-0000	Dues/Subscriptions/Meetings	350.00	350.00	32.25	9.21	
01-05-30-2122-0000	Emergency Operations	0.00	0.00	-	-	
01-05-30-2160-0000	Insurance - Business	23,725.00	23,725.00	26,585.90	112.06	Quarterly Billing/Increase directly related to payroll
01-05-30-2161-0000	Insurance - Auto	3,010.00	3,010.00	4,064.48	135.03	Quarterly Billing
01-05-30-2170-0000	**Insurance - Health/Dental/Vision/Life**	**52,407.00**	**52,407.00**	**34,547.60**	**65.92**	
01-05-30-2170-0001	Insurance - Health	52,407.00	52,407.00	34,267.30		
01-05-30-2170-0002	Insurance - Dental	0.00	0.00	156.78		Employee Cost / Non-Budget
01-05-30-2170-0003	Insurance - Vision	0.00	0.00	9.52		Employee Cost / Non-Budget
01-05-30-2170-0005	Insurance - Colonial Life	0.00	0.00	114.00		Employee Cost / Non-Budget
01-05-30-2180-0000	Insurance - Life/Disability	3,294.00	3,294.00	2,397.41	72.78	
01-05-30-2181-0000	Insurance - Workers Compensation	2,187.00	2,187.00	2,484.84	113.62	Billed more than the anticipated expense given by Insurer
01-05-30-2280-0000	Postage	1,500.00	1,500.00	1,669.13	111.28	Increased postage expense associated with licenses and delinquent licenses
01-05-30-2320-0000	**Vehicle Maintenance**	**1,600.00**	**1,600.00**	**1,005.65**	**62.85**	
01-05-30-2320-0001	Vehicle Maintenance - Code #1	800.00	800.00	923.15		
01-05-30-2320-0002	Vehicle Maintenance - Code #2	800.00	800.00	82.50		
01-05-30-2370-0000	**Telephone**	**2,500.00**	**2,500.00**	**2,257.67**	**90.31**	
01-05-30-2370-0001	Telephone - Cell Phone Expenses	1,100.00	1,100.00	830.18		
01-05-30-2370-0002	Telephone - Landline Expenses	1,400.00	1,400.00	1,427.49		
01-05-30-2390-0000	Training	1,000.00	1,000.00	495.00	49.50	
01-05-30-3140-0000	Gas - Vehicles	1,000.00	1,000.00	1,197.53	119.75	
01-05-30-3330-0000	Materials/Supplies	500.00	500.00	123.95	24.79	
01-05-30-3340-0000	Miscellaneous	200.00	200.00	298.67	149.34	
01-05-30-3350-0000	Office Supplies	3,000.00	3,000.00	3,832.94	127.76	Custom printed license envelopes contributing to overspend
01-05-30-3400-0000	Uniforms	1,000.00	1,000.00	1,458.97	145.90	Two new employees needing full uniforms; upfront uniform cost greater
	Code Enforcement Total	**318,226.95**	**318,226.95**	**289,901.26**	**91.10**	

May 2026 Council Finance Report

Expense				Straight Line:	91.67%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Public Works Department					
01-05-40-1000-0000	Salary	180,139.23	180,139.23	137,521.52	76.34	
01-05-40-1001-0000	Overtime	4,300.00	4,300.00	7,704.35	179.17	Storm Events* Likley Reimbursement from FEMA next FY
01-05-40-1010-0000	Payroll Taxes	18,515.00	18,515.00	11,622.91	62.78	
01-05-40-1020-0000	Pension Expense	0.00	0.00	-	-	
01-05-40-1025-0000	Employee Longevity Benefit	4,100.00	4,100.00	3,600.00	87.80	One-time expense, No further activity through FYE
01-05-40-2070-0000	**Contracted Professional Services**	**927.00**	**927.00**	**1,413.75**	**152.51**	
01-05-40-2070-0004	CPS General Services	927.00	927.00	1,413.75	152.51	
01-05-40-2071-0000	**Computer Operations**	**7,915.00**	**7,915.00**	**7,085.56**	**89.52**	
01-05-40-2071-0001	IT Contracts	4,415.00	4,415.00	3,144.09		
01-05-40-2071-0002	IT Software	1,750.00	1,750.00	1,823.26		
01-05-40-2071-0003	IT Maintenance Operations	0.00	0.00	-		
01-05-40-2071-0004	IT Upgrades	0.00	0.00	-		
01-05-40-2071-0005	IT Internet Costs	1,750.00	1,750.00	2,118.21		
01-05-40-2100-0000	Dues/Subscriptions/Meetings	200.00	200.00	32.25	16.13	
01-05-40-2120-0000	Electricity/Gas	2,150.00	2,150.00	2,016.77	93.80	
01-05-40-2121-0000	Heating Oil	7,600.00	7,600.00	8,910.70	117.25	
01-05-40-2122-0000	Emergency Operations	0.00	0.00	-	-	
01-05-40-2124-0000	Water/Sewer	850.00	850.00	890.90	104.81	
01-05-40-2160-0000	Insurance - Business	38,871.00	38,871.00	28,978.43	74.55	Quarterly Billing/Increase directly related to payroll
01-05-40-2161-0000	Insurance-Auto	23,632.00	23,632.00	23,370.74	98.89	Quarterly Billing
01-05-40-2170-0000	**Insurance - Health/Dental/Vision/Life**	**67,265.00**	**67,265.00**	**42,859.20**	**63.72**	
01-05-40-2170-0001	Insurance - Health	67,265.00	67,265.00	42,972.00		
01-05-40-2170-0002	Insurance - Dental	0.00	**0.00**	(145.74)		Employee Cost / Non-Budget
01-05-40-2170-0003	Insurance - Vision	0.00	**0.00**	(33.29)		Employee Cost / Non-Budget
01-05-40-2170-0004	Insurance - AFLAC	0.00	**0.00**	34.55		Employee Cost / Non-Budget
01-05-40-2170-0005	Insurance - Colonial Life	0.00	**0.00**	31.68		Employee Cost / Non-Budget
01-05-40-2180-0000	Insurance - Life/Disability	4,046.00	4,046.00	2,396.09	59.22	
01-05-40-2181-0000	Insurance - Workers Compensation	9,500.00	9,500.00	10,791.32	113.59	Billed more than the anticipated expense given by Insurer
01-05-40-2290-0000	Maintenance - Building	1,000.00	1,000.00	6,984.00	698.40	
01-05-40-2300-0000	**Maintenance - Equipment**	**8,300.00**	**8,300.00**	**22,054.77**	**265.72**	Unexpected Repairs
01-05-40-2300-0001	Spreader Maintenance	3,000.00	3,000.00	11,501.03		
01-05-40-2300-0002	Plow Maintenance	1,700.00	1,700.00	1,740.00		
01-05-40-2300-0003	Loader Maintenance	2,000.00	2,000.00	5,079.80		
01-05-40-2300-0004	Mower Maintenance	1,000.00	1,000.00	3,047.49		
01-05-40-2300-0005	Miscellaneous Equipment Maintenance	600.00	600.00	686.45		
01-05-40-2320-0000	**Maintenance-Vehicle**	**10,000.00**	**10,000.00**	**13,832.74**	**138.33**	Unexpected Repairs
01-05-40-2320-0PW1	VM - PW/1 (F-250 Pick-up w/ Plow 2026)	0.00		-		
01-05-40-2320-0PW2	VM - PW/2 (Elgin Street Sweeper - 2019)	2,500.00	2,500.00	1,920.00		
01-05-40-2320-0PW3	VM - PW/3 (F-450 Dump w/Plow - 2010)	0.00	0.00	-		
01-05-40-2320-0PW4	VM - PW/4 (F-350 Pick-up w/plow- 2016)	2,500.00	2,500.00	5,167.77		
01-05-40-2320-0PW5	VM - PW/5 (F-350 Pick-Up w/plow - 2012)	2,500.00	2,500.00	4,468.24		
01-05-40-2320-0PW6	VM - PW/6 (F-250 Pick-Up w/plow - 2022)	2,500.00	2,500.00	2,276.73		

May 2026 Council Finance Report

Expense				Straight Line:	91.67%	
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation / Notes
01-05-40-2370-0000	**Telephone**	**1,040.00**	**1,040.00**	**2,145.11**	**206.26**	
01-05-40-2370-0001	Telephone - Cell Phones	550.00	550.00	1,660.36		Intention was to cancel cell phones for staff aside from the Supervisor; the plans have not been cancelled
01-05-40-2370-0002	Telephone - Landlines	490.00	490.00	484.75		
01-05-40-2390-0000	Training	2,000.00	2,000.00	-	-	
01-05-40-3140-0000	Gas - Vehicles/Equipment	6,500.00	6,500.00	4,762.79	73.27	
01-05-40-3251-0000	Maintenance Streets	67,500.00	67,500.00	72,209.33	106.98	
01-05-40-3330-0000	**Materials/Supplies**	**7,000.00**	**7,000.00**	**1,651.96**	**23.60**	
01-05-40-3330-0001	M & S - PW Building	1,300.00	1,300.00	-		
01-05-40-3330-0002	M & S - Equipment	2,500.00	2,500.00	268.91		
01-05-40-3330-0003	M & S - Street Maintenance	1,500.00	1,500.00	325.86		
01-05-40-3330-0004	M & S - Shop Supplies	1,700.00	1,700.00	993.51		
01-05-40-3330-0005	M & S - Abatements	0.00	0.00	63.68		
01-05-40-3340-0000	Miscellaneous	250.00	250.00	214.99	86.00	
01-05-40-3350-0000	Office Supplies	100.00	100.00	10.11	10.11	
01-05-40-3400-0000	Uniforms	3,200.00	3,200.00	2,039.39	63.73	
	Public Works Total	**486,127.23**	**486,127.23**	**415,099.68**	**85.39**	

May 2026 Council Finance Report

Expense				Straight Line:	91.67%	
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation / Notes

	Sanitation Department					
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation
01-05-43-2070-0000	SANITATION	855,796.00	855,796.00	784,479.41	91.67	
01-05-43-2230-0000	Landfill Fees	200.00	200.00	-	-	
	Sanitation Total	855,996.00	855,996.00	784,479.41	91.65	

	NPDES Compliance					
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation
01-05-45-2010-0000	NPDES Compliance	23,000.00	23,000.00	21,188.35	92.12	*Annual Stormwater License Fee, Sweeper Debris Weight, Oil Spill

May 2026 Council Finance Report

Expense				Straight Line:	91.67%	
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation / Notes

Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation
	Parks and Recreation Department					
01-05-47-2070-0000	CPS - Landscape Maint for Town Parks	66,720.00	66,720.00	62,755.00	94.06	
01-05-47-2115-0000	**Public Events**	**23,332.00**	**23,332.00**	**21,534.82**	**92.30**	
01-05-47-2115-1000	***Clean-up Day - Total Expense***	***1,800.00***	***1,800.00***	***4,509.11***		
01-05-47-2115-1010	Clean-up Day - Overtime - Admin Dept	475.00	475.00	554.97		
01-05-47-2115-1011	Clean-up Day - Overtime - Finance Dept	200.00	200.00	404.13		
01-05-47-2115-1020	Clean-up Day - Overtime - Police Dept	0.00	0.00	-		
01-05-47-2115-1030	Clean-up Day - Overtime - Code Dept	375.00	375.00	582.87		
01-05-47-2115-1040	Clean-up Day - Overtime - Public Wk Dept	500.00	500.00	919.63		
01-05-47-2115-1050	Clean-up Day - Event Expense	250.00	250.00	2,047.51		
01-05-47-2115-2000	***Non-Budgeted Event - Total Expense***	***1,990.00***	***1,990.00***	***1,237.72***		
01-05-47-2115-2010	Non-Budgeted Event - Overtime - Admin	125.00	125.00	356.12		Movie in the Park in June & EPD/Impact Trunk-or-Treat
01-05-47-2115-2011	Non-Budgeted Event - Overtime - Finance	125.00	125.00	118.22		Impact Trunk-or-Treat
01-05-47-2115-2020	Non-Budgeted Event - Overtime - Police	0.00	0.00	-		
01-05-47-2115-2030	Non-Budgeted Event - Overtime - Code	125.00	125.00	-		
01-05-47-2115-2040	Non-Budgeted Event - Overtime - PW	315.00	315.00	523.67		Movie in the Park in June
01-05-47-2115-2050	Non-Budgeted Event - Event Expense	1,300.00	1,300.00	239.71		Impact Trunk-or-Treat
01-05-47-2115-3000	***Easter Egg Hunt - Total Expense***	***2,128.00***	***2,128.00***	***2,639.10***		
01-05-47-2115-3010	Easter Egg Hunt - Overtime - Admin Dept	100.00	100.00	320.18		
01-05-47-2115-3011	Easter Egg Hunt - Overtime - Finance Dep	64.00	64.00	127.31		
01-05-47-2115-3020	Easter Egg Hunt - Overtime - Police Dept	0.00	0.00	-		
01-05-47-2115-3030	Easter Egg Hunt - Overtime - Code Dept	64.00	64.00	-		
01-05-47-2115-3040	Easter Egg Hunt - Overtime - Pub Wks Dep	500.00	500.00	318.48		
01-05-47-2115-3050	Easter Egg Hunt - Event Expense	1,400.00	1,400.00	1,873.13		
01-05-47-2115-4000	***Best Decorated House - Total Expense***	***425.00***	***425.00***	***208.00***		
01-05-47-2115-4050	Best Decorated Home - Prize Expense	425.00	425.00	208.00		
01-05-47-2115-5000	***Halloween Spooktacular - Total Expense***	***1,100.00***	***1,100.00***	***757.31***		
01-05-47-2115-5010	Halloween Spooktacular-Overtime- Admin	150.00	150.00	106.16		
01-05-47-2115-5011	Halloween Spooktacular-Overtime- Finance	100.00	100.00	127.31		
01-05-47-2115-5020	Halloween Spooktacular-Overtime- Police	0.00	0.00	-		
01-05-47-2115-5030	Halloween Spooktacular-Overtime- Code	150.00	150.00	139.60		
01-05-47-2115-5040	Halloween Spooktacular-Overtime- PW	0.00	0.00	-		
01-05-47-2115-5050	Halloween Spooktacular - Event Expense	700.00	700.00	384.24		
01-05-47-2115-6000	***Holiday Parade - Total Expense***	***2,200.00***	***2,200.00***	***72.00***		
01-05-47-2115-6010	Holiday Parade - Overtime - Admin Dept	300.00	300.00	-		
01-05-47-2115-6011	Holiday Parade - Overtime - Finance Dept	0.00	0.00	-		
01-05-47-2115-6020	Holiday Parade - Overtime - Police Dept	0.00	0.00	-		
01-05-47-2115-6030	Holiday Parade - Overtime - Code Dept	250.00	250.00	-		
01-05-47-2115-6040	Holiday Parade - Overtime - Pub Wk Dept	850.00	850.00	-		
01-05-47-2115-6050	Holiday Parade - Event Expense	800.00	800.00	72.00		
01-05-47-2115-7000	***Holiday Tree Lighting - Total Expense***	***3,405.00***	***3,405.00***	***3,367.46***		
01-05-47-2115-7010	Tree Lighting - Overtime - Admin Dept	375.00	375.00	286.41		
01-05-47-2115-7011	Tree Lighting - Overtime - Finance Dept	250.00	250.00	163.69		
01-05-47-2115-7020	Tree Lighting - Overtime - Police Dept	0.00	0.00	-		
01-05-47-2115-7030	Tree Lighting - Overtime - Code Dept	330.00	330.00	408.52		
01-05-47-2115-7040	Tree Lighting - Overtime - Public Works	450.00	450.00	477.96		
01-05-47-2115-7050	Tree Lighting - Event Expense	2,000.00	2,000.00	2,030.88		

May 2026 Council Finance Report

Expense				Straight Line:	91.67%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
01-05-47-2115-8000	***Town Yard Sale - Total Expense***	***200.00***	***200.00***	***0.00***		
01-05-47-2115-8050	Town Yard Sale - Materials & Supplies	200.00	200.00	-		
01-05-47-2115-9000	***Fall Festival - Total Expense***	***10,084.00***	***10,084.00***	***8,744.12***		
01-05-47-2115-9010	Fall Festival - Overtime - Admin Dept	330.00	330.00	186.01		
01-05-47-2115-9011	Fall Festival - Overtime - Finance Dept	250.00	250.00	139.44		
01-05-47-2115-9020	Fall Festival - Overtime - Police Dept	0.00	0.00	-		
01-05-47-2115-9030	Fall Festival - Overtime - Code Dept	706.00	706.00	434.66		
01-05-47-2115-9040	Fall Festival - Overtime - Public Works	798.00	798.00	269.16		
01-05-47-2115-9050	Fall Festival - Event Expense	8,000.00	8,000.00	7,714.85		
01-05-47-3252-0000	**Park Management**	**9,825.00**	**9,825.00**	55,142.15	561.24	Skewed due to insurance claim/vandalism expense
01-05-47-3252-0001	PM - General Maintenance	1,500.00	1,500.00	437.00		
01-05-47-3252-0002	PM - Damage Repairs	500.00	500.00	-		
01-05-47-3252-0003	PM - New Equipment Purchases	0.00	0.00	-		
01-05-47-3252-0004	PM - Materials & Supplies	2,000.00	2,000.00	1,202.28		
01-05-47-3252-0005	PM - CPS/Park Restrooms	400.00	400.00	-		
01-05-47-3252-0006	PM - Veterans Park	250.00	250.00	16.99		
01-05-47-3252-0007	PM - Municipal Park (Rt 100/2)	250.00	250.00	-		
01-05-47-3252-0008	PM - Junction St. Park	0.00	0.00	-		
01-05-47-3252-0009	PM - Dick Moore Park	625.00	625.00	363.71		
01-05-47-3252-0010	PM - Dog Park	750.00	750.00	380.07		
01-05-47-3252-0011	PM - Vilone Park	1,200.00	1,200.00	2,446.85		
01-05-47-3252-0012	PM - Fairgrounds Park	950.00	950.00	1,143.55		
01-05-47-3252-0013	PM - Walling Park	200.00	200.00	79.20		
01-05-47-3252-0014	PM - Bryan Martin Park	0.00	0.00	-		
01-05-47-3252-0015	PM - Maple Avenue Park	200.00	200.00	2,924.00		
01-05-47-3252-0016	PM - Water Bibs (Non Park Locations)	500.00	500.00	278.50		
01-05-47-3252-0017	PM - Vandalism Expenses	500.00	500.00	45,870.00		Insurance Claim (Rev/Reimbursement 01-04-47-0136-0005; 44,295.00)
	Parks and Recreation Total	**146,541.00**	**146,541.00**	**139,431.97**	**95.15**	Skewed due to insurance claim

May 2026 Council Finance Report

Expense				Straight Line:	91.67%	
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation / Notes

	Reimbursable Expenses (Expense)					
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation
01-05-70-0130-0000	Reimbursable- Code Engineering Costs	1,000.00	1,000.00	4,250.00	425.00	Reimbursable to the exact revenue. At times this can cross FY's.
01-05-70-0135-0000	Reimbursable- Sheriff Sale Legal Reim.	15,000.00	15,000.00	12,022.71	80.15	Reimbursable to the exact revenue. At times this can cross FY's.
01-05-70-1011-0000	Reimbursable- Extra Duty Labor Expense	6,000.00	6,000.00	2,640.00	44.00	Reimbursable to the exact revenue. At times this can cross FY's.
	Reimbursable Expenses (Expense)	22,000.00	22,000.00	18,912.71	85.97	

	Long Term Planning Department					
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation
01-05-80-0027-0010	Original Police Pension Plan Allocation	35,750.00	35,750.00	35,750.00	100.00	*Annual LTP Cont to Original Police Pension Processed 12/16/25
01-05-80-0027-0011	Carryover from prior year		0.00	-	-	
01-05-80-0027-0020	Capital Depreciation Allocation	25,750.00	25,750.00	-	-	
01-05-80-0027-0021	Capital Deprec. Alloc. - P/Y Carry Over	164,023.71	164,023.71	-	-	
01-05-80-0027-0040	Infrastructure Maintenance Allocation	53,330.00	53,330.00	-	-	
01-05-80-0027-0041	Infrastructure Maint-P/Y Carry Over	304,640.05	304,640.05	-	-	
01-05-80-0027-0050	Capital Building Allocation	15,750.00	15,750.00	-	-	
01-05-80-0027-0051	Capital Bldg Allocation-P/Y Carry Over	153,530.75	153,530.75	-	-	
01-05-80-0027-0060	Contingency Fund Allocation	10,300.00	10,300.00	-	-	
01-05-80-0027-0070	Future Project Allocation	97,821.73	188,324.25	58,250.00	59.55	Amended Budget at 9/11/25 Council Meeting + 90,502.52 (RE Tax Rev) / 2/12/26 Council Meeting Approved Purchase EPD Tahoe
01-05-80-0027-0071	Future Project Allocation-P/Y Carry Over	165,631.34	165,631.34	60,984.00	36.82	60,984.00 for new PW truck; app'd at 10/9/25 Mtg
01-05-80-0027-0080	Salary Enhancement Allocation	0.00	0.00	-	-	
01-05-80-0027-0081	Salary Enhancement Allocation- P/Y Carry Over	230,000.00	230,000.00	-	-	
	Long Term Planning Total (Includes P/Y Carry Over)	1,256,527.58	1,347,030.10	154,984.00	12.33	
	Current Year Budget Total (FY26)	238,701.73	0.00	94,000.00	39.38	
	Prior Year (Prior Budget(s) not current)	1,017,825.85		60,984.00	5.99	

ARPA COUNCIL REPORT AT MAY 31, 2026

Account ID	Revenue	BUDGET	CASH RECEIVED	OVER / (UNDER) BUDGET	
07-04-10-1000-0000	American Rescue Plan Act Revenue	2,915,964.41	2,915,964.41	0.00	100.00%
	Total ARPA Fund Revenue	**$ 2,915,964.41**	**$ 2,915,964.41**		

Account ID	Expenses	BUDGET	CASH EXPENDED	OVER / (UNDER) BUDGET	
07-05-10-1000-0000	Grant Management Expenses	7,546.04	7,546.04	0.00	100.00%
07-05-10-1000-0001	Premium Pay	190,671.67	190,671.67	0.00	100.00%
07-05-10-1000-0002	ARPA Public Works Fogging Expense (Sterilizing Town Hall)	10,954.96	10,954.96	0.00	100.00%
07-05-10-1000-0003	Needy Family	75,000.00	75,000.00	0.00	100.00%
07-05-10-1000-0004	EPD Part Time Clinician	50,811.50	50,811.50	0.00	100.00%
07-05-10-1000-0005	Mobile Food Bank	24,235.00	24,235.00	0.00	100.00%
07-05-10-1000-0006	EPD Extra Duty COVID 19 Events	12,090.00	12,090.00	0.00	100.00%
07-05-10-1000-0007	Stormwater Study Engineering Fees	70,427.65	70,427.65	0.00	100.00%
07-05-10-1000-0008	Town Hall Sterilization Supplies (Hailosil)	9,120.00	9,120.00	0.00	100.00%
07-05-10-1000-0009	Playground Revitalization	709,929.10	709,929.10	0.00	100.00%
07-05-10-1000-0010	EPD HVAC Replacement	328,989.99	328,989.99	0.00	100.00%
07-05-10-1000-0011	Baseball Field Improvement (Diamond Tex)	5,480.00	5,480.00	0.00	100.00%
07-05-10-1000-0012	Stormwater Planning Projects Vilone Village, Vilone Park & Dogwood Hollow	278,392.45	232,387.99	(46,004.46)	83.47%
07-05-10-1000-0013	Stormwater Projects (Taylor Tract at Silverbrook Drive, Taylor Rd, and Southern Road Drainage Improvements)	921,289.81	444,840.49	(476,449.32)	48.28%
07-05-10-1000-0014	Street Maintenance (2024 Street Program)	221,026.24	221,026.24	0.00	100.00%
~~07-05-10-2070-0000~~	~~*Bank Service Fees*~~	~~*0.00*~~	~~*7,723.54*~~	~~*7,723.54*~~	~~*0.00%*~~
~~07-05-10-2270-0000~~	~~*Legal Services*~~	~~*0.00*~~		~~*0.00*~~	~~*0.00%*~~
	Total ARPA Budget/Expenditures	**$ 2,915,964.41**	**$ 2,401,234.17**	**$ (514,730.24)**	

ARPA FUND BALANCE (Total Grant Revenue less Expenses)		**$ 514,730.24**
Available Fund Balance - Considering $7,723.54 Expense Adjustment for Bank Fee Reimb		*$ 522,453.78*

07-05-10-2270-0000	ARPA LEGAL SERVICES*		11,413.09	
	Addition to ARPA Revenue (FEDERAL REPORTING ONLY)		11,413.09	

*LEGAL SERVICES cost of $11,413.09 reduced the ARPA initial deposit therefore the Town could not recognize the true revenue (as on Federal Reporting). This is because the ARPA Funds dispersed to the Town after a reduction to encumber legal services expenses. The ARPA revenue for the Town in our accounting records is $2,915,964.41. (The Federal Reports Revenue at $2,927,377.50; which is $2,915,964.41 + $11,413.09 legal service fees)

FUTURE ADJUSTMENT *GENERAL FUND WILL NEED TO REIMBURSE BANKING EXPENSES* BEFORE GRANT CLOSURE

There is no set budget for this so it does not affect our obligated funds already established with the US Treasury Reporting

07-05-10-2070-0000	ARPA BANK SERVICE FEES	0.00	7,723.54	

TOWN OF ELSMERE TRANSFER TAX REPORT

May 1st, 2026, through May 31th, 2026

Date	Property Information	Purchase Price of Property	Amount of Tax or Reason for Exemption
5/6/26	Property: 1246 Sycamore Av Grantor(s): ANDREW E. BAKER & CRYSTAL R. BAKER Grantee(s): Andrew E Barker 1246 Sycamore Av Wilmington, DE 19805 Parcel # 19-008.00-171 Vylla Title, LLC		**Exempt under 30 Del. C §5401**
5/7/26	Property: 202 Old Dupont Road Grantor(s): CHARLES JAMES KELLY Grantee(s): Opendoor Property Trust l a Delaware Statutory Trust 1295 W Washington St, STE 115 Tempe, AZ 85288 Parcel # 19-005.00-266 Liberty Title		**Exempt under 30 Del. C §5401**
5/11/26	Property: 17 Oak AV Grantor(s): JOHN A WILLIAMS, Trustee of The Earl W. Williams J. Grantee(s): Barbara A Rice & George T. Rice Jr 2601 Longwood Drive Wilmington, DE 19810 Parcel # 19-004.00-141 Ward & Taylor, LLC		**$3075.00**
5/14/26	Property: 132 BIRCH AV Grantor(s): SONJA BLACKHAWK Grantee(s): John Michael Josephick, Jr. 132 Birch Avenue Wilmington, DE 19805 Parcel # 19-004.00-580 Ward & Taylor, LLC		**$3000**

5/18/26	Property: 21 RICHARD AV Grantor(s): JADE RUFF N/K/A JADE C. COLLINS Grantee(s): Matthew Stuart Collins trustee & Jade Ruff n/k/a Jade C. Collins Trustee 2922 Mattahoon Road Wilmington, DE 19808 Parcel # 19-002.00-055 Wolfe & Associates		**Exempt under 30 Del. C §5401**
5/18/26	Property: 6 ALFRED AV Grantor(s): MATTHEW COLLINS Grantee(s): Matthew Stuart Collins trustee & Jade C. Collins Trustee 2922 Mattahoon Road Wilmington, DE 19808 Parcel # 19-002.00-043 Wolfe & Associates		**Exempt under 30 Del. C §5401**
5/18/26	Property: 126 BIRCH AV Grantor(s): BO LAN Grantee(s): Traack Properties LLC 44 Stonewold Way Wilmington, DE 19807 Parcel # 19-004.00-577 MacElree Harvey LTD		**$2475.00**
5/19/26	Property: 213 TAYLOR RD Grantor(s): Kaylin Rodriguez & Maritza Ortega Grantee(s): Katlyn Ramunno & Liam Ramunno 213 Taylor Rd Wilmington, DE 19804 Parcel # 19-005.00-314 Ward & Taylor LLC		**$5175**
5/19/26	Property: 15 OAK AV Grantor(s): JOHN A WILLIAMS Grantee(s): Jesse Mayan 15 Oak Avenue Wilmington, DE 19805 Parcel # 19-004.00-142 Ward & Taylor LLC		**$4500**

5/26/26	Property: 27 VILONE RD Grantor(s): ORVAL FORAKER & MARGERY FORAKER Grantee(s): Arezou Amini 4610 Sylvanus Drive Wilmington, DE 19803 Parcel # 19-001.00-287 Ward & Taylor LLC		**$4350**
5/28/26	Property: 1015 BALTIMORE AV Grantor(s): JOSEPH M. PENNINGTON & MICHELLE L. PENNINGTON Grantee(s): Philip Fitzsimmons & Cynthia A Fitzsimmons 1015 Baltimore Ave Wilmington, DE 19805 Parcel # 19-004.00-452 Ward & Taylor LLC		**$3163.50**
5/29/26	Property: 256 BIRCH AV Grantor(s): MARYELLEN LYRONS Grantee(s): Evan William Talley 10 Glencoe Drive Newark, DE 19702 Parcel # 19-004.00-654 Brian Frederick Funk, P.A.		**$2850**
TOTAL			**$28,588.50**

ELSMERE POLICE DEPARTMENT
Monthly Report
June 2026

Significant Events:

On the following dates/times Elsmere Bureau of Police officers handled the below incidents and seized the following drugs, money and/or weapons.

New Officer Hired – Sarah Webb

May 25, 2026:

On Monday, May 25, 2026, the Elsmere Bureau of Police hired Sarah Webb. PFC Webb recently worked for Delaware City PD and has been an officer for 4 years. PFC Webb will be a great addition to the department and everyone on the department welcomes her!

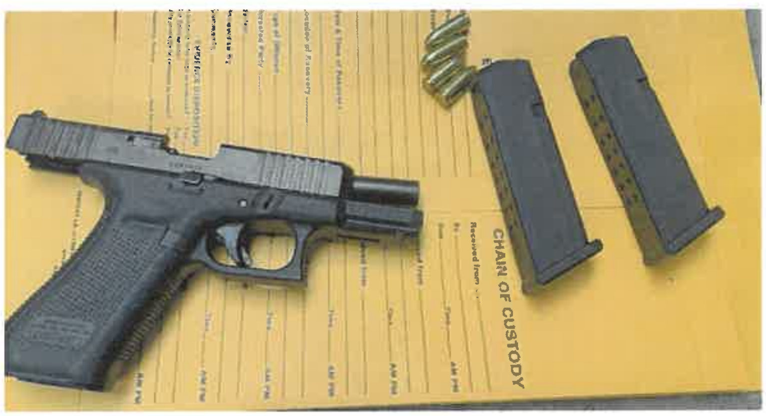
Gun Arrest from Traffic Stop

May 28, 2026:

On Thursday, May 28, 2026, M/Cpl. Giles of the Elsmere Bureau of Police conducted a motor vehicle stop on a black Kia sedan for expired registration and unreasonable speed. During a probable cause search of the vehicle a concealed Glock 9 mm handgun and ammunition were found inside the vehicle.

The 28-year old driver, Devon Broady of the 200 block of North Maryland Avenue in Wilmington was arrested and charged with Carrying a Concealed Deadly Weapon, Expired Tags and Driving at an Unreasonable or Imprudent Speed.

Broady was released on his own recognizance.



Meetings:

- May 12, 2026: Baltimore Avenue Parking Mtg. – Chief Giles, Councilwoman Jensen, Steve Martin, Nicole Long and Business Owners from Baltimore Avenue
- May 14, 2026: Council Mtg. – Lt. Young
- May 26, 2026: BOA Mtg. – PFC Maddams
- May 28, 2026: Mtg. w/Senator Mantzavinos – Chief Giles

Trainings/Events:

- May 14-15, 2026: Sgt's Written Testing - M/Cpl's, Sowden, Kerrigan, Giles & Davis
- May 19-21, 2026: DE Police Chief's Conference – Chief Giles
- May 20, 2026: Impact of Abuse – M/Cpl. Giles and M/Cpl. Davis
- May 25, 2026: Hiring of Sarah Webb
- May 26, 2026: Range Qualifications – PFC Sarah Webb
- May 27, 2026: ForceMetrics Training – Det. Mitchell
- May 27-28, 2026: Installation of (4) AXON In-Car Cameras
- May 28, 2026: Advanced CIT Training – M/Cpl. Davis

Revenue Results:

VAC JP Court 20 Revenue Received (May 2026) = **$580.50**
VAC – Elsmere Revenue **(May** 2026**) = $7,977.26**
VAC Administration Revenue Received YTD (May 2026) = **$2,063.99**
Total VAC Revenue as of May 2026 = **$106,739.85**
Tow Revenue (Received June 2026) = **$750.00**

Elsmere Bureau of Police

Monthly Report

May 2026

Nature of Violation	
Radar/Lidar summons	**73**
Traffic Enforcement (non-speed)	**46**
Traffic Warnings	**19**
Seatbelt Violations	**10**
Parking Violations	**2**
Cell Phone Violations	**0**
DUI's	**0**
Criminal Arrests	**18**
Wanted Persons	**1**
Crime Prevention Checks	**1**
Community Contacts	**0**
Total Statistics	**170**

Voluntary Assessment Violations: 107

Mandatory Appearance Violations: 22

EPD Service Calls
May 2026

Nature of Complaints	Dist. 1	Dist. 2	Dist. 3	Dist. 4	Dist. 5	Dist. 6	TOTALS	Out of Dist.
911 Hang-ups	0	0	1	0	0	0	1	
Accidents	1	2	0	2	1	5	11	
Alarms	2	9	2	3	2	1	19	
Alcohol Violations	0	0	0	0	0	0	0	
Animal Complaint(s)	0	0	0	0	1	2	3	
Assaults	0	0	0	0	0	0	0	
Assist Other Agency	0	0	1	0	1	0	2	24
Assist Fire Board	1	0	1	2	4	2	10	
Burglaries	0	0	1	0	1	0	2	
Check On the Welfare	1	2	0	0	3	0	6	
Civil	0	1	0	0	0	0	1	
Criminal Contempt	0	0	0	0	0	0	0	
Criminal Mischief	0	0	1	1	1	0	3	
Death Investigation	0	0	1	1	0	0	2	
Disabled Vehicles	0	1	0	0	0	0	1	
Disorderly Conduct	0	1	2	2	3	8	16	
Domestic Disputes	1	2	2	0	6	0	11	
Domestic w/Weapon(s)	0	0	0	0	0	0	0	
Drug Violations	0	0	0	0	0	0	0	
Drunk Complaint	0	0	0	0	0	0	0	
Endangering the Welfare	0	0	0	0	0	0	0	
Fights	0	0	0	0	0	0	0	
Found Property	0	0	0	0	1	0	1	
Fraud & Conspiracy	0	1	0	2	0	0	3	
Fuitive Apprehensions	0	0	0	0	0	0	0	
Grafitti	0	0	0	0	0	0	0	
Harassments	0	0	1	1	0	0	2	
Homicide	0	0	0	0	0	0	0	
Injured/Sick Person	0	0	0	0	0	0	0	
Loitering	0	0	0	0	0	0	0	
Loud Radio/Party	2	1	0	0	2	0	5	
Menacing	0	0	0	0	0	0	0	
Mental Person(s)	0	0	0	0	0	0	0	
Misc. investigations	0	1	0	1	2	0	4	
Missing Person(s)	0	0	0	1	1	0	2	
Neighbor Dispute	0	0	0	0	0	0	0	
Noise Complaint	0	0	0	0	0	0	0	
Offensive Touching	0	0	1	1	0	0	2	
Open Door/Window	0	0	1	0	1	0	2	
Overdose	0	0	0	0	0	0	0	
Parking Complaints	2	5	0	0	0	2	9	
PFA Service	0	0	0	0	0	0	0	
Prevent Breach of Peace	1	4	5	3	3	1	17	
Property Checks	1	4	0	2	3	4	14	
Public Relations	2	6	4	4	4	0	20	
Reckless Endangering	0	0	0	0	0	0	0	
Resisting Arrest	1	0	0	2	0	1	4	
Robbery	0	0	0	0	0	0	0	
Sex Crimes	0	0	0	0	0	0	0	
Stolen M.V./Unauth Use	1	0	0	0	0	0	1	
Suicide/Overdose	0	0	0	0	0	0	0	
Suspicious Person/Vehicle	0	5	1	0	1	3	10	
Terroristic Threatening	0	0	1	0	0	1	2	
Thefts	2	4	2	0	2	14	24	
Town Code Violation(s)	0	0	0	0	0	0	0	
Traffic Service	0	1	0	0	0	0	1	
Transports	0	0	0	0	2	0	2	
Trespassing	2	2	1	0	3	1	9	
Warrant Attempt	0	0	0	1	0	0	1	
Weapon Violations	0	0	0	0	0	0	0	
TOTALS	**20**	**52**	**29**	**29**	**48**	**45**	**223**	**24**

Daily Activity Report May 2026

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
1	ACCIDENTS	5/29/2026	10:50 AM	VILLAGE CT
1	ALARMS	5/11/2026	4:37 PM	OLD DUPONT RD
1	ALARMS	5/19/2026	2:33 AM	HADCO RD
1	ASST FIRE BOARD	5/9/2026	2:25 PM	SENECA RD
1	CHECK ON THE WELFARE	5/22/2026	10:46 PM	GRANT AVE
1	DOMESTIC DISPUTES	5/11/2026	2:27 PM	NEW RD
1	LOUD RADIO/PARTY	5/9/2026	4:43 PM	GRANT AVE
1	LOUD RADIO/PARTY	5/21/2026	11:10 PM	NEW RD
1	PARKING COMPLAINTS	5/1/2026	6:50 PM	SOUTHERN RD
1	PARKING COMPLAINTS	5/5/2026	9:19 AM	OLD DUPONT RD @ SOUTHE
1	PREVENT BREACH OF PEACE	5/9/2026	4:18 AM	BRIER AVE
1	PROPERTY CHECKS	5/29/2026	9:40 PM	GRANT AVE
1	PUBLIC RELATIONS	5/2/2026	5:00 PM	GRANT AVE
1	PUBLIC RELATIONS	5/29/2026	5:40 PM	S GRAY AVE
1	RESISTING ARREST	5/27/2026	2:00 AM	ELSMERE BLVD
1	STOLEN M.V./UNAUTH USE	5/29/2026	12:00 PM	RODMAN RD @ AE ALLEY
1	THEFTS	5/18/2026	6:42 PM	SILVERBROOK DR
1	THEFTS	5/30/2026	7:10 AM	ELSMERE BLVD
1	TRESPASSING	5/5/2026	5:17 PM	NEW RD
1	TRESPASSING	5/11/2026	7:09 PM	NEW RD
2	ACCIDENTS	5/18/2026	9:12 PM	KIRKWOOD HWY @ FILBERT
2	ACCIDENTS	5/27/2026	9:13 AM	KIRKWOOD HWY @ S DUPO
2	ALARMS	5/2/2026	2:05 AM	WESTERN AVE
2	ALARMS	5/7/2026	5:37 PM	BALTIMORE AVE
2	ALARMS	5/7/2026	10:20 PM	WESTERN AVE
2	ALARMS	5/8/2026	11:15 PM	WESTERN AVE
2	ALARMS	5/8/2026	8:07 PM	B&O LN
2	ALARMS	5/13/2026	1:31 AM	WESTERN AVE
2	ALARMS	5/14/2026	12:10 AM	WESTERN AVE
2	ALARMS	5/16/2026	6:30 AM	WESTERN AVE
2	ALARMS	5/28/2026	9:29 PM	B&O LN
2	CHECK ON THE WELFARE	5/6/2026	9:32 PM	NORTHERN AVE
2	CHECK ON THE WELFARE	5/20/2026	6:45 PM	OHIO AVE
2	CIVIL	5/27/2026	12:45 AM	BALTIMORE AVE

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
2	DISABLE VEHICLES	5/6/2026	10:57 AM	KIRKWOOD HWY @ WESTER
2	DISORDERLY CONDUCT	5/4/2026	7:13 PM	BIRCH AVE
2	DOMESTIC DISPUTES	5/6/2026	10:40 AM	KIRKWOOD HWY
2	DOMESTIC DISPUTES	5/11/2026	12:36 PM	WESTERN AVE
2	FRAUD & CONSPIRACY	5/28/2026	7:50 PM	FILBERT AVE
2	LOUD RADIO/PARTY	5/24/2026	11:32 PM	NORTHERN AVE
2	MISC INVEST	5/17/2026	5:10 PM	KIRKWOOD HWY
2	PARKING COMPLAINTS	5/5/2026	6:48 PM	BALTIMORE AVE
2	PARKING COMPLAINTS	5/5/2026	2:17 PM	DOVER AVE
2	PARKING COMPLAINTS	5/5/2026	9:24 AM	BALTIMORE AVE
2	PARKING COMPLAINTS	5/6/2026	3:29 PM	DOVER AVE
2	PARKING COMPLAINTS	5/14/2026	1:29 PM	WESTERN AVE
2	PREVENT BREACH OF PEACE	5/10/2026	6:45 PM	BALTIMORE AVE
2	PREVENT BREACH OF PEACE	5/25/2026	3:30 PM	WESTERN AVE
2	PREVENT BREACH OF PEACE	5/28/2026	1:16 AM	BIRCH AVE
2	PREVENT BREACH OF PEACE	5/29/2026	1:45 PM	BALTIMORE AVE
2	PROPERTY CHECKS	5/1/2026	6:30 PM	NEW RD
2	PROPERTY CHECKS	5/9/2026	7:39 PM	OLD DUPONT RD
2	PROPERTY CHECKS	5/25/2026	12:06 AM	BIRCH AVE
2	PROPERTY CHECKS	5/25/2026	7:50 PM	BALTIMORE AVE
2	PUBLIC RELATIONS	5/3/2026	1:15 AM	WESTERN AVE
2	PUBLIC RELATIONS	5/3/2026	1:20 AM	WESTERN AVE
2	PUBLIC RELATIONS	5/4/2026	8:37 PM	BIRCH AVE
2	PUBLIC RELATIONS	5/13/2026	7:27 PM	BALTIMORE AVE
2	PUBLIC RELATIONS	5/26/2026	3:30 PM	WESTERN AVE
2	PUBLIC RELATIONS	5/30/2026	2:15 PM	KIRKWOOD HWY
2	SUSPICIOUS PERSON/VEHICLES	5/1/2026	1:15 PM	NEW RD
2	SUSPICIOUS PERSON/VEHICLES	5/2/2026	3:05 AM	KIRKWOOD HWY
2	SUSPICIOUS PERSON/VEHICLES	5/10/2026	2:00 AM	KIRKWOOD HWY @ NORTHE
2	SUSPICIOUS PERSON/VEHICLES	5/17/2026	10:25 PM	BALTIMORE AVE
2	SUSPICIOUS PERSON/VEHICLES	5/21/2026	10:10 PM	BALTIMORE AVE
2	THEFTS	5/19/2026	5:44 PM	FILBERT AVE
2	THEFTS	5/20/2026	2:00 PM	BALTIMORE AVE
2	THEFTS	5/20/2026	8:10 AM	FILBERT AVE
2	THEFTS	5/26/2026	5:00 PM	BALTIMORE AVE
2	TRAFFIC SERVICE	5/22/2026	6:57 PM	KIRKWOOD HWY @ S DUPO

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
2	TRESPASSING	5/14/2026	7:12 PM	BALTIMORE AVE
2	TRESPASSING	5/22/2026	11:17 AM	KIRKWOOD HWY @ S DUPO
3	911 HANG-UPS	5/18/2026	5:48 PM	KIRKWOOD HWY
3	ALARMS	5/2/2026	12:40 PM	LOCUST AVE
3	ALARMS	5/8/2026	11:20 PM	KIRKWOOD HWY
3	ASSIST OTHER AGENCY	5/6/2026	9:43 PM	BELMONT AVE
3	ASST FIRE BOARD	5/27/2026	1:45 PM	LOCUST AVE @ KIRKWOOD
3	BURGLARIES	5/17/2026	9:00 PM	SYCAMORE AVE
3	CRIMINAL MISCHIEF	5/9/2026	11:23 PM	LINDEN AVE
3	DISORDERLY CONDUCT	5/19/2026	6:08 AM	KIRKWOOD HWY
3	DISORDERLY CONDUCT	5/25/2026	6:00 PM	LINDEN AVE
3	DOMESTIC DISPUTES	5/7/2026	3:45 AM	LINDEN AVE
3	DOMESTIC DISPUTES	5/19/2026	8:06 AM	KIRKWOOD HWY
3	HARASSMENTS	5/15/2026	3:10 PM	BIRCH AVE
3	NATURAL DEATH	5/12/2026	4:56 PM	LINDEN AVE
3	OFFENSIVE TOUCHING	5/9/2026	8:32 PM	LOCUST AVE
3	OPEN DOORS/WINDOWS	5/13/2026	11:26 AM	LINDEN AVE
3	PREVENT BREACH OF PEACE	5/5/2026	9:09 PM	LOCUST AVE
3	PREVENT BREACH OF PEACE	5/18/2026	9:32 PM	KIRKWOOD HWY
3	PREVENT BREACH OF PEACE	5/28/2026	3:16 PM	LOCUST AVE
3	PREVENT BREACH OF PEACE	5/28/2026	8:18 PM	LOCUST AVE
3	PREVENT BREACH OF PEACE	5/31/2026	5:40 PM	TAMARACK AVE
3	PUBLIC RELATIONS	5/9/2026	3:47 PM	SYCAMORE AVE
3	PUBLIC RELATIONS	5/10/2026	7:52 PM	DOVER AVE
3	PUBLIC RELATIONS	5/20/2026	2:45 PM	BIRCH AVE
3	PUBLIC RELATIONS	5/24/2026	11:19 AM	BIRCH AVE
3	SUSPICIOUS PERSON/VEHICLES	5/20/2026	10:50 PM	LINDEN AVE
3	TERRORISTIC THREATS	5/3/2026	8:40 PM	DOVER AVE
3	THEFTS	5/20/2026	9:00 AM	BIRCH AVE
3	THEFTS	5/20/2026	12:00 PM	BIRCH AVE
3	TRESPASSING	5/10/2026	9:54 PM	KIRKWOOD HWY
4	ACCIDENTS	5/12/2026	1:22 PM	TAMARACK AVE
4	ACCIDENTS	5/27/2026	5:54 PM	KIRKWOOD HWY @ BEECH A
4	ALARMS	5/2/2026	7:30 AM	KIRKWOOD HWY
4	ALARMS	5/6/2026	3:15 PM	MAPLE AVE
4	ALARMS	5/21/2026	8:20 PM	KIRKWOOD HWY

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
4	ASST FIRE BOARD	5/16/2026	10:15 PM	MAPLE AVE
4	ASST FIRE BOARD	5/18/2026	4:33 PM	TAMARACK AVE @ O ST
4	CRIMINAL MISCHIEF	5/8/2026	7:04 AM	BUNGALOW AVE
4	DISORDERLY CONDUCT	5/16/2026	10:30 AM	MAPLE AVE
4	DISORDERLY CONDUCT	5/22/2026	7:31 PM	BEECH AVE
4	FRAUD & CONSPIRACY	5/13/2026	10:36 AM	CAROLYN DR
4	FRAUD & CONSPIRACY	5/18/2026	5:51 PM	MAPLE AVE
4	HARASSMENTS	5/17/2026	3:00 PM	MAPLE AVE
4	MISC INVEST	5/21/2026	5:10 PM	CYPRESS AVE
4	MISSING PERSONS	5/6/2026	7:32 PM	MAPLE AVE
4	NATURAL DEATH	5/4/2026	12:22 PM	CAROLYN DR
4	OFFENSIVE TOUCHING	5/24/2026	7:41 PM	SYCAMORE AVE
4	PREVENT BREACH OF PEACE	5/23/2026	6:40 PM	SYCAMORE AVE
4	PREVENT BREACH OF PEACE	5/25/2026	11:30 AM	SYCAMORE AVE
4	PREVENT BREACH OF PEACE	5/29/2026	5:30 AM	MAPLE AVE
4	PROPERTY CHECKS	5/10/2026	2:23 AM	MAPLE AVE
4	PROPERTY CHECKS	5/22/2026	10:39 PM	MAPLE AVE
4	PUBLIC RELATIONS	5/3/2026	9:45 AM	MAPLE AVE
4	PUBLIC RELATIONS	5/16/2026	1:50 PM	CYPRESS AVE
4	PUBLIC RELATIONS	5/21/2026	1:50 PM	MAPLE AVE
4	PUBLIC RELATIONS	5/22/2026	5:36 PM	MAPLE AVE
4	RESISTING ARREST	5/6/2026	12:22 AM	BUNGALOW AVE
4	RESISTING ARREST	5/23/2026	7:14 AM	MAPLE AVE
4	WARRANT ATTEMPTS	5/24/2026	11:42 PM	SYCAMORE AVE
5	ACCIDENTS	5/11/2026	7:42 AM	SPRUCE AVE
5	ALARMS	5/27/2026	1:30 AM	POPLAR AVE
5	ALARMS	5/28/2026	5:10 AM	POPLAR AVE
5	ANIMAL COMPLAINTS	5/28/2026	6:51 PM	MAPLE AVE
5	ASSIST OTHER AGENCY	5/20/2026	5:00 PM	SANDERS RD
5	ASST FIRE BOARD	5/2/2026	10:30 AM	KIRKWOOD HWY @ POPLAR
5	ASST FIRE BOARD	5/10/2026	2:24 PM	RUTH RD
5	ASST FIRE BOARD	5/23/2026	7:47 AM	RUTH RD
5	ASST FIRE BOARD	5/30/2026	1:30 PM	SPRUCE AVE
5	BURGLARIES	5/27/2026	10:51 AM	OLGA RD
5	CHECK ON THE WELFARE	5/5/2026	7:52 PM	KIRKWOOD HWY @ SANDER
5	CHECK ON THE WELFARE	5/19/2026	11:36 AM	PARKLYN CT

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
5	CHECK ON THE WELFARE	5/22/2026	8:59 AM	PARKLYN CT
5	CRIMINAL MISCHIEF	5/29/2026	1:00 PM	SANDERS RD
5	DISORDERLY CONDUCT	5/1/2026	12:30 PM	KIRKWOOD HWY @ SPRUCE
5	DISORDERLY CONDUCT	5/6/2026	3:11 PM	KIRKWOOD HWY @ SANDER
5	DISORDERLY CONDUCT	5/20/2026	7:05 PM	KIRKWOOD HWY
5	DOMESTIC DISPUTES	5/2/2026	1:15 AM	SYCAMORE AVE
5	DOMESTIC DISPUTES	5/4/2026	1:15 AM	CYPRESS AVE
5	DOMESTIC DISPUTES	5/11/2026	7:58 AM	PARKLYN CT
5	DOMESTIC DISPUTES	5/11/2026	9:52 AM	SANDERS RD
5	DOMESTIC DISPUTES	5/13/2026	10:00 PM	CYPRESS AVE
5	DOMESTIC DISPUTES	5/27/2026	1:00 AM	OLGA RD
5	FOUND PROPERTY	5/24/2026	1:15 PM	POPLAR AVE @ KIRKWOOD
5	LOUD RADIO/PARTY	5/17/2026	6:50 PM	SPRUCE AVE
5	LOUD RADIO/PARTY	5/23/2026	8:43 PM	FIRST AVE
5	MISC INVEST	5/1/2026	8:00 PM	MAPLE AVE
5	MISC INVEST	5/7/2026	10:26 PM	KIRKWOOD HWY @ SANDER
5	MISSING PERSONS	5/3/2026	7:40 PM	MAPLE AVE
5	OPEN DOORS/WINDOWS	5/9/2026	10:49 AM	SECOND AVE
5	PREVENT BREACH OF PEACE	5/2/2026	1:20 AM	SYCAMORE AVE
5	PREVENT BREACH OF PEACE	5/17/2026	4:40 PM	CYPRESS AVE
5	PREVENT BREACH OF PEACE	5/18/2026	4:36 PM	PARKLYN CT
5	PROPERTY CHECKS	5/15/2026	2:50 PM	K ST @ Y ST
5	PROPERTY CHECKS	5/15/2026	8:50 AM	SYCAMORE AVE
5	PROPERTY CHECKS	5/25/2026	5:25 PM	MAPLE AVE
5	PUBLIC RELATIONS	5/4/2026	11:12 AM	OLGA RD
5	PUBLIC RELATIONS	5/14/2026	10:17 AM	CYPRESS AVE
5	PUBLIC RELATIONS	5/20/2026	4:00 PM	MAPLE AVE
5	PUBLIC RELATIONS	5/21/2026	2:30 PM	POPLAR AVE
5	SUSPICIOUS PERSON/VEHICLES	5/5/2026	3:57 PM	SANDERS RD
5	THEFTS	5/4/2026	5:09 PM	FOREST AVE
5	THEFTS	5/29/2026	2:45 PM	OLGA RD
5	TRANSPORT	5/6/2026	7:27 AM	OLGA RD
5	TRANSPORT	5/23/2026	1:46 PM	SANDERS RD
5	TRESPASSING	5/7/2026	3:47 PM	SANDERS RD
5	TRESPASSING	5/20/2026	2:30 PM	SANDERS RD
5	TRESPASSING	5/27/2026	2:16 PM	MAPLE AVE

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
6	ACCIDENTS	5/4/2026	2:06 PM	N DUPONT RD
6	ACCIDENTS	5/9/2026	10:54 PM	NEW RD
6	ACCIDENTS	5/15/2026	6:40 PM	NEW RD
6	ACCIDENTS	5/19/2026	7:33 AM	NEW RD
6	ACCIDENTS	5/26/2026	4:00 PM	RED BUD CT
6	ALARMS	5/2/2026	5:30 AM	OLGA RD
6	ANIMAL COMPLAINTS	5/4/2026	10:21 PM	RICHARD AVE
6	ANIMAL COMPLAINTS	5/4/2026	9:13 PM	RICHARD AVE
6	ASST FIRE BOARD	5/2/2026	7:45 AM	KIRKWOOD HWY @ SANDER
6	ASST FIRE BOARD	5/22/2026	2:49 PM	NEW RD
6	CHECK ON THE WELFARE	5/18/2026	11:03 PM	NEW RD
6	DISORDERLY CONDUCT	5/2/2026	7:50 PM	NEW RD
6	DISORDERLY CONDUCT	5/3/2026	3:00 PM	NEW RD
6	DISORDERLY CONDUCT	5/9/2026	3:13 PM	NEW RD
6	DISORDERLY CONDUCT	5/15/2026	2:10 AM	NEW RD
6	DISORDERLY CONDUCT	5/15/2026	12:40 PM	NEW RD
6	DISORDERLY CONDUCT	5/16/2026	2:30 AM	NEW RD
6	DISORDERLY CONDUCT	5/19/2026	7:16 AM	NEW RD
6	DISORDERLY CONDUCT	5/22/2026	3:37 PM	NEW RD
6	PARKING COMPLAINTS	5/15/2026	4:00 PM	OLGA RD @ RICHARD AVE
6	PARKING COMPLAINTS	5/24/2026	9:59 AM	SANDERS RD
6	PREVENT BREACH OF PEACE	5/22/2026	8:20 AM	VILONE RD
6	PROPERTY CHECKS	5/10/2026	3:25 PM	BALDINI BLVD
6	PROPERTY CHECKS	5/16/2026	8:15 PM	S CLEVELAND AVE
6	PROPERTY CHECKS	5/16/2026	6:30 PM	VILONE RD
6	PROPERTY CHECKS	5/27/2026	11:39 PM	NEW RD
6	RESISTING ARREST	5/19/2026	1:30 AM	NEW RD
6	SUSPICIOUS PERSON/VEHICLES	5/6/2026	5:24 PM	RICHARD AVE
6	SUSPICIOUS PERSON/VEHICLES	5/20/2026	10:00 AM	NEW RD
6	SUSPICIOUS PERSON/VEHICLES	5/25/2026	2:55 AM	NEW RD
6	TERRORISTIC THREATS	5/14/2026	5:47 AM	NEW RD
6	THEFTS	5/6/2026	8:21 PM	NEW RD
6	THEFTS	5/6/2026	11:02 AM	NEW RD
6	THEFTS	5/7/2026	5:11 PM	NEW RD
6	THEFTS	5/8/2026	5:30 PM	NEW RD
6	THEFTS	5/13/2026	12:30 PM	NEW RD

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
6	THEFTS	5/17/2026	11:30 PM	NEW RD
6	THEFTS	5/17/2026	2:00 AM	NEW RD
6	THEFTS	5/18/2026	3:23 PM	NEW RD
6	THEFTS	5/24/2026	3:14 PM	NEW RD
6	THEFTS	5/27/2026	3:36 PM	NEW RD
6	THEFTS	5/27/2026	7:57 AM	NEW RD
6	THEFTS	5/29/2026	4:15 PM	NEW RD
6	THEFTS	5/30/2026	9:30 AM	NEW RD
6	THEFTS	5/31/2026	11:15 AM	NEW RD
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/2/2026	9:50 PM	ROBINSON CT
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/3/2026	11:30 PM	FREDERICK AVE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/3/2026	5:00 PM	S RODNEY ST @ WILLIS PL
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/3/2026	11:30 PM	FREDERICK AVE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/4/2026	3:40 AM	CENTERVILLE RD
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/6/2026	2:46 AM	S MARYLAND AVE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/6/2026	12:13 AM	FAULKLAND RD
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/8/2026	10:27 PM	W 4TH ST @ N LINCOLN ST
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/10/2026	12:23 PM	CLELAND CRSE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/12/2026	9:29 AM	ROBINSON LN
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/12/2026	8:03 PM	SPRUCE AVE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/15/2026	11:45 PM	TAFT AVE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/15/2026	1:11 AM	GLENRICH AVE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/16/2026	11:00 PM	CLIFFORD RD
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/16/2026	2:00 AM	KIRKWOOD HWY
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/16/2026	12:30 AM	HOMESTEAD RD
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/20/2026	9:20 PM	CENTERPOINT BLVD
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/25/2026	12:30 PM	CLAYTON RD
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/26/2026	11:15 PM	S RODNEY ST
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/28/2026	7:53 PM	MARYLAND AVE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	5/30/2026	3:30 PM	LATIMERE CIR
OUTSIDE ELSMERE	ASST FIRE BOARD	5/21/2026	2:50 AM	CLIFFORD RD
OUTSIDE ELSMERE	PUBLIC RELATIONS	5/22/2026	3:30 PM	SPRUCE AVE
OUTSIDE ELSMERE	PUBLIC RELATIONS	5/28/2026	2:04 PM	ELSMERE BLVD @ S UNION S

Public Works Department
Monthly Report
May 2026

Roadways:

We are addressing all roadway issues as quickly as possible.

- Potholes/Sinkholes on the following streets:
  - Potholes: Maple Avenue, Cypress Avenue, Northern Avenue, Western Avenue, Ohio Avenue, Baltimore Avenue, Osborne Road and Taylor Road, Vilone Road, Alfred Avenue & Vilone Place.
  - Sinkholes: Sinkhole repaired at 500 New Road.
- Replace/Remove/Installed Signs as requested:
  - Install: Handicapped sign at 268 Locust Avenue.
  - Replaced: N/A
- Street Curbs Painted:
  - 268 Locust Avenue curb was painted.

NPDES:

During the Month of May, the Public Works Departments completed Street Sweeping in the following locations in compliance with our NPDES Permit:

- Baltimore Avenue, Colonial Avenue & Rodman Road.

Building Maintenance:

The following repairs were completed:

- Carpet installed in basement recreation room.
- Basement vestibule drywalled.
- Kitchen area completely cleaned from fire door job.

Parks:

- Maple Park, Fairgrounds, Walling Park, Vilone Park and all B properties were cut 3 times.
- Walling Park trash receptacle replaced for a second time.
- Maple Park basketball courts were opened to the public.
- Barricades placed at Maple Park and Vilone Park to aid with safety in response to street car event.

- Bark Park water fountain needs a shut off.

Abatements:
The following abatements were completed as requested by the Code Department:
- 202 N. Dupont Road
- 22 Elsmere Boulevard

Events:
- Maple Park Basketball Court ribbon cutting.

Training:
- N/A

General:
In addition to their daily job duties, the department worked on or completed the following projects:
- 3 separate scrap runs totaling $1,123.00
- Silverbrook Drive was surveyed for water ponding
- 1306 Kirkwood Highway measured with the Code Enforcement Department.
- Fixed brake light on Code Truck #1.
- Poplar median hedges were trimmed to help with visibility turning onto Poplar Avenue.
- Replaced Street sweeper batteries.
- 250 Filbert Avenue downed tree assessed and cleaned up.
- Lawnmower trailer tire replaced.
- Vilone Place park bench was repaired, stained and painted.
- Gazebos surveyed at Richard Moore Park
- Ferris lawnmower was serviced and is operational.
- Delamarva was contacted for 933 Dover Avenue due to a tree limb hanging on a powerline.

Submitted By: *Anthony DiSanto* Date: June 2, 2026

Town Manager's
Monthly Report
May 2026

Stormwater Project:

- The Silverbrook and Taylor Tract Stormwater Project - completed.
- Patty Belvins Walking Path & Tamarack Ave Drainage Project is still on schedule. Delivery of some of the structures and catch basins to their yard has begun. They will be staging the material in the park near Tamarack Ave. They are also waiting for approval for the engineers to use plastic piping instead of concrete ones that were spec out. The plastic piping is less expensive, lighter and more flexible, which can help it withstand some deformation under load without cracking.
- Vilone Village Stormwater Project has been pushed back to August, depending on the completion of the Patty Belvins Walking Path Project. GES is aware of the December deadline and assured me that there will be no issues. Also, during the week of June 8th, I will be meeting representative from GES and will be walking the Vilone area to gain certainty of the location of the project.
- Follow-up with New Castle Conservation District they asked more the Vilone Dogwood Hollow Project. I told them about a key component was not being awarded CDS funding, so we had to scale back the project as well as the architectural drawing. I working with the Castle Conservation District trying find a way to find utilize the 470,000.
- Successfully submitted the application for the stormwater project to Congressional Direct Spending. Both Senator Coons and Senator Lisa Blunt Rochester have chosen to support the Town's Congressionally Directed Spending application and has submitted it to the Fiscal Year 2027 Subcommittee on Transportation, Housing and Urban Development, and Related Agencies bill. At this time, there are no further steps we have to take. They will touch base with us later this summer once they receive an update from the committee. The funding is approximately $2,355,000.

Street Projects:

- We continue to fill potholes throughout the Town. I have submitted our application to the Reinvestment Fund for $350,000 and the CDS for $1.1 million dollars which Senator Lisa Blunt Rochester is sponsoring.
- Reinvestment Fund projects:

- 110 Block of Western Avenue
- 500 Blk Baltimore Avenue
- Part of I Street
- Vilone Road from Alfred Avenue to Marvilo Avenue
- Vilone Road from Rigdon Road to Olga Road

- The Congressional Direct Spending Fund projects:
    - Second half of Boulevard Road
    - Northern Avenue
    - 100 Block of Ohio Avenue
    - Leech Avenue
    - Sanders Road
    - Chestnut Avenue
    - Maple Avenue

Park Project:

- **Maple Park Redesign –** Held the re-opening of Maple Park on May 20th with the Mayor, Councilmembers, the Contractors, our Engineer and Staff in attendance.
- It was discovered that Maple Park had some ponding of water after a severe rainfall. I met the engineer on site to evaluate the situation and determine the source of the problem.
- EPD provided some intel of a potential car meet scheduled for Vilone Park. With the help of GFP Concrete, we were able to block off the entrance to Maple Park and Vilone Park. We plan to keep the barriers at Vilone Park for a couple more weeks until the car meets settle down.
- Met with Public Works about park maintenance and to set up a new schedule for grass cutting.
- **ORPT Grant application** – I need to contact the Solar Light contractor to get an update.

Comprehensive Plan Update:

- We were informed by the Office of Management and Budget (OMB) that due to the Comprehensive Plan having several updates, it requires a PLUS Review. The Office of State Coordination performs the review to help identify potential issues early and coordinate State agencies before formal local approval. Once that is completed, the plan will be scheduled for Third and Final reading.

Lower-Level Rental:

- We have a scheduled tour of the Lower-Level next week. The group that toured the site in early May needed too much redesigning of the area.

Meetings:

- Met with a resident regarding constructing a new deck in her backyard
- Met with our insurance broker and discussed upcoming Property & Casualty rates
- Had a meeting with the Code Department about the Master Citation Log

- The Police Chief and I had a meeting with the businesses on Baltimore Ave regarding the parking situation under the Dupont Bridge
- Finance, Nicole and I met with Cohesity regarding further ransomware protection
- Attended the Stormwater MS4 quarterly meeting
- Councilwoman Jensen and I met with a Dover Ave resident about a zoning issue.
- Met with Republic Services via Zoom and discussed the upcoming contract and update on quality of service.
- Met with a resident about a permit they paid for that she is disputing. Councilman Reinbold joined in on the meeting.
- Councilwoman McDaniel, Nicole and I met with the Delaware Division of Historical and Cultural Affairs to identify the next steps for Elsmere's Historic Designation. We have an in-person meeting scheduled in June which includes taking member of the agency on a tour of the Town.
- Finance Director and I met on budget matter including the base tax and Senior Disability discount.
- Met Councilman Ellison and toured several streets in his district. We are planning to perform a clean sweep in this area with the street sweeper.

Other Items:

- We are still meeting with website developer.
- We email Global Playgrounds in regards to the rubber flooring at the playgrounds. We are awaiting a response.

Submitted By: *Steven Martin* Date: June 4, 2026