TOWN OF ELSMERE
COUNCIL MEETING MINUTES
July 9, 2026
6:30 p.m.

CALL TO ORDER: In Mayor Personti's excused absence, President Pro Tempore, Councilwoman Jensen called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE:

MOMENT OF SILENCE: President Pro Tempore, Councilwoman Jensen asked for those who wish to remain standing for a moment of silence, to keep in your thoughts those who were affected by the two recent fires in Town as well as the most recent fire in Cleland Heights which impacted a member of our police department and his family.

ROLL CALL:

MAYOR	JOANN I. PERSONTI	EXCUSED
1ST DISTRICT	JANE MCDANIEL	PRESENT
2ND DISTRICT	SALLY JENSEN	PRESENT
3RD DISTRICT	BRIAN REINBOLD JR.	PRESENT
4TH DISTRICT	JOHN HOLLOWAY	PRESENT
5TH DISTRICT	MARC HENRY	EXCUSED
6TH DISTRICT	ERIK ELLISON	PRESENT

Town Solicitor, James McMackin – Excused
Chief of Police, Laura Giles – Present
Town Manager, Steven Martin – Present
Finance Director, Valarie Strzempa – Present
Code Enforcement, Rick Crumb – Present
Public Works Department, Anthony DiSanto - Excused

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

Minutes of the June 11, 2026, joint Council-Finance Meeting.

ACTION: A motion was made by Councilman Reinbold to approve the minutes of the June 11, 2026, joint Council-Finance Meeting. The motion was seconded by Councilwoman McDaniel.

VOTE: 5-0 with 2 Absent All in Favor Motion Carried

SWEARING-IN CEREMONY:

At this time, Chief Giles proceeded to welcome everyone to the Elsmere Bureau of Police's promotional ceremony and thanked all the families of the police officers present this evening. She proceeded to recognize the Administrative Assistant to the Chief of Police, Linda Sommermann, the departmental clergy, Deacon Dave and his wife, and the departmental clinician, Kristen Mack-Brown.

She stated that this evening, she has the honor of officially promoting Lieutenant Philip Young and Sergeant Andrew Davis.

Chief Giles stated that both officers exemplify their dedication to the residents of the Town of Elsmere, the Police Department and to all Delaware residents. Before her are officers who have earned their promotions through hard work and she applauds their continued dedication to their profession, recognizing that this job is not easy, but with leaders like them it becomes easier.

Chief Giles offered words of advice by instructing the officers to approach each day with humility and understanding and that the power these officers hold is not theirs alone, but it's given by the people they serve, and to remember no officer is alone. She encouraged them to lean on support systems which are family and work family. Remember their sacrifice is also the officer's family's sacrifice.

Chief Giles continued by thanking every family member present for their sacrifice and dedication to supporting all of her officers. The families are the unsung heroes and are truly the department's foundation. Each family's support makes the officers' jobs a bit easier.

Chief Giles further addressed Lieutenant Young and Sergeant Davis by congratulating them on taking the next steps in their careers. She instructed them to remember they are an example not just to their colleagues, but to the future officers of the department. She then thanked them for challenging themselves, her and their fellow colleagues, to become better public safety officers.

Elsmere Police Department's Sgt. Young being sworn-in as Lieutenant.

At this time Chief Giles asked Lieutenant Philip Young and his family to come forward for the pinning of his badge.

Chief Giles stated that Lieutenant Young began his career with the New Castle County Police Department in January 2002. He then joined the Elsmere Police Department in August of 2004. In 2006, he became a Patrolman First Class, in 2011 he was promoted to Corporal and later promoted to Sergeant in July of 2014. As of December of 2025, he was officially promoted to the rank of Lieutenant. Lieutenant Young has a total of 22 years of law enforcement experience.

At this time, Lieutenant Young was pinned by his son, Dominic.

At this time, Delaware State Police Sergeant (and previous Elsmere Police Officer) Scott Shelton addressed the Lieutenant by stating that today is not about promotion but rather carrying on a legacy.

Sergeant Shelton then presented a pair of handcuffs, and stated they belonged to his brother, Elsmere Police Lieutenant Gregg Shelton.

Sergeant Shelton continued by stated his brother wore those handcuffs with pride, integrity and a commitment to doing the right thing. He cannot think of anyone he would rather pass them on to than Lieutenant Young.

Sergeant Shelton addressed Lieutenant Young by stating that if he wears them, they will serve as a reminder of the responsibility that comes with such a position, the people he serves and the friendships he will build along the way. Sergeant Shelton stated he knows Lieutenant Young will honor the job and the trust placed in him, just as Lieutenant Shelton did. He then congratulated Lieutenant Young and stated that his brother would be proud of him for stepping into this role.

Sergeant Shelton concluded by stating that it means a great deal to him that the handcuffs will be staying with someone he respects. He instructed Lieutenant Young to stay safe, watch out for your people and wear the handcuffs with pride.

Elsmere Police Department's M/CPL Davis being sworn-in as Sergeant.

At this time Chief Giles asked Sergeant Andrew Davis and his family to come forward for the pinning of his badge.

Chief Giles stated that Sergeant Davis was hired by the Elsmere Bureau of Police in January 2008. In 2010, he became Patrolman First Class. Sergeant Davis later resigned from the Elsmere Bureau of Police in June of 2017 and was hired by New Castle City Police Department. During his eight years with New Castle City PD, he spent four years in patrol and the other four years as a detective. Sergeant Davis returned to Elsmere Police Department in September of 2025. In total, Sergeant Davis has a total of 18 years of law enforcement experience.

At this time, Sergeant Davis was pinned by his wife, Christina.

OLD BUSINESS:

Consideration of Request for Transfer of Funds to Support Street Repair Projects.

Councilman Ellison stated he would like to move $50,000 from the Long-Term Planning Department's Infrastructure Maintenance prior year carryover line to the Public Works Department's Maintenance/Streets line to allow the Town Manager to fund roadway improvements faster.

ACTION: A motion was made by Councilman Ellison. The motion was seconded by Councilwoman Jensen.

VOTE: 5-0 with 2 Absent All in Favor Motion Carried

Consideration of Third and Final Reading of Ordinance 688.
An ordinance to adopt the 2025 Update to the Town's Comprehensive Plan.

Town Manager Steven Martin stated that the Comprehensive Plan has now been reviewed by State of Delaware under the PLUS review and was accepted. This was the last step before adopting the plan.

ACTION: A motion was made by Councilman Ellison to approve the Third and Final reading of Ordinance 688, adopting the 2025 Update to the Town's Comprehensive Plan. The motion was seconded by Councilwoman McDaniel.

VOTE: 5-0 with 2 Absent All in Favor Motion Carried

Consideration of Third and Final reading of Ordinance 689.
An ordinance amending the Article III of Chapter 204 of the Code of The Town of Elsmere concerning Senior Citizens and Disabled Tax Exemption.

Finance Director Valarie Strzempa stated that this was a result of the removal of the base tax and the entire reconstruction of our taxation system. We had to come in and adjust the senior citizen disabled property tax exemption threshold in accordance with the change of the taxation structure.

ACTION: A motion was made by Councilman Holloway to approve the Third and Final reading of Ordinance 689. The motion was seconded by Councilman Reinbold.

VOTE: 5-0 with 2 Absent All in Favor Motion Carried

Consideration of Third and Final reading of Ordinance 690.
An ordinance amending the Article VI of Chapter 204 of the Code of The Town of Elsmere concerning Senior Citizens and Disabled Tax Base Credit.

Finance Director Valarie Strzempa stated that this is a housekeeping item, again as a result of the taxation structure change and the removal of base tax from all properties, we are now removing this section of the Code that identified a base tax credit as it is no longer applicable.

ACTION: A motion was made by Councilman Ellison to approve the Third and Final reading of Ordinance 690. The motion was seconded by Councilwoman McDaniel.

VOTE: 5-0 with 2 Absent All in Favor Motion Carried

NEW BUSINESS:

Consideration of First and Second reading of Ordinance 691.
An ordinance amending multiple sections of the Town Code to establish immediate fines for failure to obtain required licenses, permit or pay applicable fees and to authorize the issuance of instant summonses for such violations.

Town Manager Steven Martin stated that one of the most abundant violations in the Town we encounter is vendors and contractors working without a permit. Currently, we don't have the tools to do the right enforcement because all we do now is post a stop work order and verbally instruct the contractor to obtain the proper permits, however it does not always stop them from continuing. We have many repeat offenders for this as well. This ordinance will give the authority to enforcement and to quantify the resources that we're using to do it.

ACTION: A motion was made by Councilman Reinbold to approve the First and Second reading of Ordinance 691. The motion was seconded by Councilwoman McDaniel.

VOTE: 5-0 with 2 Absent All in Favor Motion Carried

DEPARTMENTAL REPORTS:

President Pro Tempore, Councilwoman Jensen stated that in light of the severe weather and parts of Town experiencing flooding, including Town Hall's building, it has been requested to postpone the reading of the monthly departmental reports until next month. A copy of all reports are attached to these minutes.

STATEMENTS BY THE MAYOR AND COUNCIL:

Councilman Reinbold stated that he has been working with the Town Manager on the proposal regarding live streaming public meetings. They are currently in the process of obtaining information from other municipalities and townships across the State. That said, he would like to have it on next month's agenda for discussion and/or consideration.

Councilman Ellison stated that in his year on Council, he has been focusing on road repairs and increasing the Town's outreach on social media, which has been accomplished.

In the sixth council district, there were numerous potholes on Vilone Road and the intersection of Rigdon and Alvil. Over the last few months, himself and the Town Manager have worked with Public Works and determined how to best achieve the goal of fixing those areas. As of now, he is happy to report that, in the last week, they have eliminated many of the issues on those roads.

Councilman Ellison thanked the Town Manager for his work on this, he thanked the Mayor for her support, as well as the Public Works Department.

ADJOURNMENT:

ACTION: A motion was made by Councilman Ellison to adjourn. The motion was seconded by Councilwoman McDaniel.

VOTE:	5-0 with 2 Absent	All in Favor	Motion Carried

These minutes summarize the agenda and other issues discussed at this Council Meeting. Votes are recorded accurately. The audio recording of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio recording may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.

Joann I. Personti

JOANN I. PERSONTI
MAYOR

Jane McDaniel

JANE MCDANIEL
SECRETARY

Code Enforcement Department
Monthly Report
June 2026

Citations:

Issued: 136 Corrected: 106 Fines Issued: 13 Pending: 17

Council Districts:

1st District	35
2nd District	22
3rd District	11
4th District	20
5th District	16
6th District	31

Issued this calendar year: 542

Permit Fees:

Town Fees issued:	$	12,601.21
BIU Billed:	$	7,920.33
Town Revenue:	$	4,680.88

BIU Billed CYTD:	$	12,433.23
Town Revenue CYTD:	$	13,675.24

Current Nuisance Properties:

- 1343 Maple Ave

Vacant Properties

We currently have the following number of registered vacant properties on file:

1st District	1
2nd District	0
3rd District	0
4th District	2
5th District	2
6th District	1
Total	6

Abatements:

The following are properties that we have requested the Public Works Department to correct the violations that owners have failed to abate:

- 1354 Maple Ave
- 43 Elsmere Blvd

Pre-Rental Inspections Performed

The following inspections were performed in rental properties prior to the tenant's taking occupancy:

1st District	3
2nd District	0
3rd District	0
4th District	4
5th District	6
6th District	1
Total	14

Petitions Heard

The Code Department drafted agendas, prepared petition packets, mailed notices, hand distributed notices, and attended meetings for the following addresses:

- 1306 Kirkwood Hwy- PC and BOA approved Variances/Petition
- 14 Hadco Rd- PC and BOA approved Variances/Petition
- 117 Forrest Ave- PC and BOA Approved Variances/Petition
- 1306 Maple Ave- BOA Approved of resident's appeal of citations and fines

Permits Processed

1st District	2
2nd District	6
3rd District	3
4th District	3
5th District	2
6th District	5
Total	21

Business Licenses Processed

The total number of new business licenses processed during the month:

IN TOWN	TYPE	OUT OF TOWN	TYPE
N/A	N/A	Jag Roofing & Exteriors LLC	General Contracting
N/A	N/A	All Flats Roofing and General Contracting	General Contractor
N/A	N/A	Triple Y Construction	General Contractor
N/A	N/A	West Shore Home	General Contractor
N/A	N/A	Rock Roof LLC	General Contractor
N/A	N/A	Pike Creek Home Pros LLC	General Contractor
N/A	N/A	Foos Construction LLC	General Contractor
N/A	N/A	Paul Davis Restoration	General Contractor
N/A	N/A	Jimmys Concrete	General Contractor

Total: 9 Out of Town, 0 In Town

Rental Licenses Processed

The total number of new rental licenses processed during the month:

PROPERTY ADDRESS	TYPE
1230 Sycamore Ave	Residential
1331 Sycamore Ave	Residential
1316 Maple Ave	Residential
460 B&O Lane	Commercial
27 Vilone Rd	Residential

Total: 5 Rental Licenses Processed

Abandoned Vehicles

The following were the total amount of abandoned vehicles that were tagged for tow, and the total that resulted in being removed by the Police Department after the owners failed to remove them or bring them into compliance:

Vehicles Tagged	Vehicles Towed
11	0

Notable Projects

On June11th, The Town Of Elsmere Budget meeting was held open to public where every departments budget was reviewed. Funds were allocated for road improvements to fix the potholes around the Town

On June 26st, Town Hall Public works and Admin set up and hosted Movies in the park for residents of Elsmere.

Departmental Update:

On June 8, 2026, three residences on Maple Avenue were affected by a structure fire. Officer Bowers observed smoke in the area, responded to the scene, and assisted first responders by ensuring residents remained clear of the active fire scene after confirming that no occupants remained inside the affected residences. Former Code Officer Long also responded to assist Officer Bowers. Following the extinguishment of the fire, Code Enforcement documented the damage through photographs and provided assistance and information to the affected families to the extent possible. Officer Bowers posted the affected buildings as unsafe pending further evaluation, repair, and approval for re-occupancy.

On June 17, 2026, Officer Bowers responded to a fire incident at the Maple Walk Apartments that resulted in damage to multiple apartment units. Officer Bowers documented the damage through photographs and posted the affected buildings as unsafe pending further evaluation, repair, and approval for re-occupancy.

Officers Bowers and Crumb continue to prepare for their upcoming International Property Maintenance Code (IPMC) certification examination. Upon successful certification, both officers will be qualified to conduct inspections of residential and commercial properties within the Town, further expanding the department's inspection capabilities and enhancing service to the community.

Submitted By: Mark Bowers Date: 07/01/2026

Vacant Properties

Address	Parcel	Residential/Commercial	Notes
106 ½ Washington ave	1900-100-013	Residential	
403 S Cleveland Ave	1900-200-099	Residential	
36 Elsmere Blvd	1900-200-196	Residential	
100 Forrest Ave	1900-400-106	Residential	
1343 Maple Ave	1900-800-039	Residential	
1354 Maple Ave	1900-800-094	Residential	

Pre-Rental Inspections Performed

Date Performed	Property Address	Type of Rental	Council District
06/09/2026	1413-4 Cypress Ave	Apartment	5
06/11/2026	1401-3 Maple Ave	Apartment	4
06/18/2026	701-H101 Colonial Ave	Apartment	1
06/18/2026	318 Olga Rd	Residential	5
06/23/2026	1355-3 Maple Ave	Apartment	4
06/25/2026	106-3 Chestnut Ave	Apartment	5
06/25/2026	2117-B Seneca Rd	Residential	1
06/25/2026	27 Vilone Rd	Residential	6
06/30/2026	460 B&O LN	Commercial	1
06/30/2026	1407-3 Cypress Ave	Apartment	5
06/30/2026	1509-1 Maple Ave	Apartment	4
06/30/2026	1349-2 Maple Ave	Apartment	4
06/30/2026	1406-4 Cypress Ave	Apartment	5
06/30/2026	1405-1 Cypress Ave	Apartment	5

Permits Processed

Property Location	Permit Type	Issue Date	Council District
1343 Maple Ave	Building	6/16/2026	4
121 Filbert Ave	Building	5/16/2026	2
326 Olga Rd	Building	5/13/2026	5
1212 Dover Ave	Building	5/13/2026	3
120 Alvil Rd	Building	5/29/2026	6
137 Olga Rd	Building	5/29/2026	6
107 Northern Ave	Building	06/01/2026	2
1017 S Grant Ave	Building	06/01/2026	1
519 Red Bud CT	Building	06/01/2026	6
517 Red Bud Ct	Building	06/01/2026	6
1304 Kirkwood Hwy	Building	06/01/2026	4
15 Oak Ave	Building	06/01/2026	4
902 Dover Ave	Building	06/04/2026	2
101 Linden Ave	Building	06/04/2026	3
300 Olga Rd	Building	06/09/2026	5
128 Filbert Ave	Building	06/15/2026	2
801 New Rd	Building	06/16/2026	2
402 Baldini Blvd	Building	06/22/2026	6
1204 Dover Ave	Mechanical	05/27/2026	3
211 Taylor Rd	Plumbing	05/28/2026	1
107 Northern Ave	Electrical	06/02/2026	2

V2600890	3	Rigdon	6/2/2026	6/8/2026	No	R.Crumb			6	Start Of New Month
V2600891	3	Gamble	6/2/2026	6/8/2026	No	R.Crumb			1	
V2600892	3	Gamble	6/2/2026	6/8/2026	No	R.Crumb			1	
V2600893	5	Gamble	6/2/2026	6/8/2026	No	R.Crumb			1	
[redacted]										
V2600895	2104	Seneca	6/2/2026	6/8/2026	No	R.Crumb			1	
V2600896	2106	Seneca	6/2/2026	6/8/2026	No	R.Crumb			1	
V2600897	113	Alvil	6/2/2026	6/8/2026	No	R.Crumb			6	
V2600898	102	Alvil	6/2/2026	6/8/2026	No	R.Crumb			6	
V2600899	102	Alvil	6/2/2026	6/8/2026	No	R.Crumb			6	
V2600900	2127	Seneca	6/3/2026	6/8/2026	Yes	R.Crumb			1	
V2600901	2125	Seneca	6/3/2026	6/5/2026	No	R.Crumb			1	
V2600902	2123	Seneca	6/3/2026	6/8/2026	No	R.Crumb			1	
V2600903	303	Olga	6/3/2026	6/8/2026	No	R.Crumb			5	
V2600904	305	Olga	6/3/2026	6/8/2026	No	R.Crumb			5	
V2600905	305	Olga	6/3/2026	6/8/2026	No	R.Crumb			5	
V2600906	1106	Dover	6/3/2026	6/8/2026	No	M.Bowers			3	
V2600907	309	Olga	6/3/2026	6/8/2026	No	R.Crumb			5	
V2600908	511	New	6/3/2026	6/8/2026	No	R.Crumb			2	
V2600909	927	Dover	6/3/2026	6/5/2026	No	M.Bowers			2	
V2600910	925	Dover	6/3/2026	6/5/2026	No	M.Bowers			2	
V2600911	146	Linden	6/3/2026	6/5/2026	No	M.Bowers			3	
V2600912	149	Birch	6/3/2026	6/5/2026	No	M.Bowers			3	
V2600913	139	Bungalow	6/3/2026	6/5/2026	No	M.Bowers			4	
V2600914	1331	Sycamore	6/3/2026	6/5/2026	Yes	M.Bowers			4	
V2600915	117	Western	6/4/2026	6/5/2026	No	M.Bowers			2	
V2600916	910	Dover	6/4/2026	6/5/2026	No	M.Bowers			2	
V2600917	902	Kirkwood	6/4/2026	6/5/2026	No	M.Bowers			2	
V2600918	904	Kirkwood	6/4/2026	6/5/2026	No	M.Bowers			2	
V2600919	906	Kirkwood	6/4/2026	6/5/2026	No	M.Bowers			2	
V2600920	908	Kirkwood	6/4/2026	6/5/2026	No	M.Bowers			2	
V2600921	245	Birch	6/5/2026	6/15/2026	No	M.Bowers			2	
V2600922	12	Elsmere	6/5/2026	6/6/2026	No	R.Crumb			1	
V2600923	1012	Grant	6/5/2026	6/11/2026	No	R.Crumb			1	
V2600924	1012	Grant	6/5/2026	6/11/2026	Yes	R.Crumb			1	
V2600925	19	Alvil	6/8/2026	6/9/2026	No	R.Crumb			6	
V2600926	312	Olga	6/8/2026	6/9/2026	No	R.Crumb			6	
V2600927	36	Alvil	6/8/2026	6/9/2026	No	R.Crumb			6	
V2600928	1331	Sycamore	6/8/2026	6/11/2026	No	M.Bowers			4	
V2600929	25	Alvil	6/8/2026	6/9/2026	No	R.Crumb			6	
V2600930	39	Elsmere	6/8/2026	6/10/2026	No	R.Crumb			1	
V2600931	36	Elsmere	6/8/2026	6/9/2026	No	R.Crumb			1	
V2600932	36	Elsmere	6/8/2026	6/9/2026	No	R.Crumb			1	
V2600933	1335	Maple	6/8/2026	6/11/2025	Yes	M.Bowers			4	
V2600934	1000	Grant	6/8/2026	6/11/2026	No	R.Crumb			1	
V2600935	510	New	6/8/2026	6/9/2026	No	R.Crumb			6	
V2600936	1335	Maple	6/8/2026	6/11/2026	Yes	M.Bowers			4	
V2600937	1510	Second	6/8/2026	6/10/2026	No	M.Bowers			5	
V2600938	1506	Second	6/8/2026	6/15/2026	No	M.Bowers			5	
[redacted]										
V2600940	41	Elsmere	6/8/2026	6/10/2026	No	R.Crumb			1	
V2600941	45	Elsmere	6/9/2026	6/11/2026	No	R.Crumb			1	
V2600942	30	Elsmere	6/9/2026	6/10/2026	No	R.Crumb			1	
V2600943	32	Elsmere	6/9/2026	6/11/2026	No	R.Crumb			1	
V2600944	303	Olga	6/10/2026	6/11/2026	No	R.Crumb			5	
V2600945	222	Filbert	6/10/2026	6/11/2026	No	M.Bowers			2	
V2600946	28	Vilone	6/10/2026	6/11/2026	No	R.Crumb			6	
V2600947	1230	Sycamore	6/10/2026	6/15/2026	No	M.Bowers			4	
V2600948	28	Vilone	6/10/2026	6/11/2026	No	R.Crumb			6	
V2600949	28	Vilone	6/10/2026	6/11/2026	No	R.Crumb			6	
V2600950	236	Locust	6/10/2026	6/17/2026	No	M.Bowers			3	
V2600951	236	Locust	6/10/2026	6/17/2026	No	M.Bowers			3	
V2600952	236	Locust	6/10/2026	6/17/2026	No	M.Bowers			3	
V2600953	236	Locust	6/10/2026	6/17/2026	No	M.Bowers			3	
V2600954	1335	Maple	6/11/2026			R.Crumb			4	
V2600955	1343	Maple	6/12/2026	6/16/2026	No	M.Bowers			4	
V2600956	1354	Maple	6/12/2026	6/22/2026	Yes	M.Bowers			4	
V2600957	900	Dover	6/12/2026	6/17/2026	Yes	M.Bowers			2	
V2600958	108	Alvil	6/12/2026			R.Crumb			6	In contact with owner as of 6/12/2026
V2600959	108	Alvil	6/12/2026			R.Crumb			6	
V2600960	108	Alvil	6/12/2026			R.Crumb			6	
V2600961	108	Alvil	6/12/2026			R.Crumb			6	
V2600962	108	Alvil	6/12/2026			R.Crumb			6	
V2600963	1343	Maple	6/12/2026	6/16/2026	No	M.Bowers			4	
V2600964	1343	Maple	6/12/2026	6/16/2026	No	M.Bowers			4	
V2600965	1343	Maple	6/12/2026	6/16/2026	No	M.Bowers			4	
V2600966	1343	Maple	6/12/2026	6/16/2026	No	M.Bowers			4	
V2600967	1343	Maple	6/12/2026	6/16/2026	No	M.Bowers			4	
V2600968	1343	Maple	6/12/2026	6/16/2026	No	M.Bowers			4	
V2600969	1343	Maple	6/12/2026	6/16/2026	No	M.Bowers			4	
V2600970	1343	Maple	6/12/2026	6/16/2026	No	M.Bowers			4	
V2600971	[redacted]									
V2600972	[redacted]									
V2600973	328	Olga	6/15/2026	6/18/2026	No	R.Crumb			6	
V2600974	324	Olga	6/15/2026	6/13/2026	No	R.Crumb			6	
V2600975	22	Alvil	6/15/2026	6/17/2026	No	R.Crumb			6	
V2600976	2117	Seneca	6/15/2026	6/18/2026	No	R.Crumb			1	
V2600977	21	Elsmere	6/17/2026	6/18/2026	No	R.Crumb			1	
V2600978	31	Elsmere	6/17/2026	6/18/2026	No	R.Crumb			1	
V2600979	16	Elsmere	6/17/2026	6/22/2026	No	R.Crumb			1	
V2600980	16	Elsmere	6/17/2026	6/22/2026	No	R.Crumb			1	
V2600981	19	Elsmere	6/17/2026	6/22/2026	No	R.Crumb			1	
V2600982	2111	Seneca	6/17/2026	6/22/2026	No	R.Crumb			1	
V2600983	9	Gamble	6/17/2026	6/22/2026	No	R.Crumb			1	
V2600984	215	Filbert	6/17/2026	6/22/2026	No	M.Bowers			2	
V2600985	255	Bungalow	6/18/2026	6/22/2026	No	M.Bowers			4	
V2600986	1330	Maple	6/22/2026	6/30/2026	No	M.Bowers			4	
V2600987	312	Olga	6/22/2026	6/23/2026	No	R.Crumb			6	
V2600988	1218	Maple	6/22/2026	6/23/2026	No	M.Bowers			4	
V2600989	130	Olga	6/22/2026	6/23/2026	No	R.Crumb			6	
V2600990	102	Olga	6/22/2026	6/23/2026	No	R.Crumb			6	
V2600991	32	Richard	6/22/2026	6/23/2026	No	R.Crumb			6	
V2600992	902	New	6/22/2026	6/23/2026	No	R.Crumb			2	
V2600993	1008	Dover	6/22/2026	6/25/2026	No	M.Bowers			2	
V2600994	108	Washington	6/22/2026	6/23/2026	No	R.Crumb			5	
V2600995	26	Ruth	6/22/2026	6/23/2026	No	R.Crumb			5	
V2600996	1036	Dover	6/22/2026	6/23/2026	No	M.Bowers			3	
V2600997	900	Dover	6/22/2026	6/25/2026	No	M.Bowers			2	
V2600998	115	Linden	6/22/2026	6/29/2026	No	M.Bowers			3	
V2600999	119	Olga	6/23/2026	6/29/2026	No	R.Crumb			6	
V2601000	15	Vilone	6/23/2026	6/29/2026	No	R.Crumb			6	
V2601001	2108	Seneca	6/23/2026	6/29/2026	No	R.Crumb			1	
V2601002	2106	Seneca	6/23/2026	6/29/2026	Yes	R.Crumb			1	
V2601003	32	Elsmere	6/24/2026	6/29/2026	No	R.Crumb			1	
V2601004	2109	Seneca	6/24/2026	6/25/2026	No	R.Crumb			1	
V2601005	2104	Seneca	6/24/2026	6/29/2026	No	R.Crumb			1	
V2601006	2102	Seneca	6/24/2026	6/29/2026	No	R.Crumb			1	
V2601007	511	New	6/24/2026	6/29/2026	No	R.Crumb			2	
V2601008	108	Northern	6/24/2026	6/29/2026	No	M.Bowers			2	
V2601009	215	Ohio	6/24/2026	6/29/2026	No	M.Bowers			2	
V2601010	145	Birch	6/24/2026	6/29/2026	No	M.Bowers			2	
V2601011	145	Birch	6/24/2026	6/29/2026	No	M.Bowers			2	
V2601012	122	Linden	6/24/2026	6/26/2026	No	M.Bowers			3	
V2601013	1504	First	6/25/2026	6/26/2026	Yes	M.Bowers			5	
V2601014	1504	First	6/25/2026	6/26/2026	Yes	M.Bowers			5	
V2601015	1504	First	6/25/2026	6/26/2026	Yes	M.Bowers			5	
V2601016	1504	First	6/25/2026	6/26/2026	Yes	M.Bowers			5	
V2601017	906	Dover	6/25/2026	6/30/2026	No	M.Bowers			2	
V2601018	926	Grant	6/25/2026	6/29/2026	No	R.Crumb			1	
V2601019	1034	Dover	6/26/2026			M.Bowers			3	
V2601020	5	Elsmere	6/26/2026			R.Crumb			1	
V2601021	1	Marvilo	6/26/2026			R.Crumb			6	
V2601022	1	Marvilo	6/26/2026			R.Crumb			6	
V2601023	1	Marvilo	6/26/2026			R.Crumb			6	
V2601024	1	Marvilo	6/26/2026			R.Crumb			6	
V2601025	1	Marvilo	6/26/2026			R.Crumb			6	
V2601026	108	Forest	6/26/2026			R.Crumb			5	
V2601027	108	Forest	6/26/2026			R.Crumb			5	
V2601028	329	Olga	6/29/2026			R.Crumb			6	
V2601029	1343	Maple	6/30/2026			M.Bowers			4	Public Nusiance 2nd offense

TOWN OF ELSMERE

DEPARTMENT OF FINANCE

MONTHLY REPORT – JUNE 2026

- Continued collection of delinquent taxes
    - Total taxes (including delinquent tax & tax liens) received during the month: $5,652.48
    - 1% Penalty Applied to delinquent tax accounts on the 1st of the month. Total penalties and interest received during the month: $640.76
    - Facilitated payment plan requests/agreements in conjunction with the Town Managers approval.
        - TY 2025 - 1 active and current payment plan at 6/30/26
- Continued certifying all Town of Elsmere Deeds prior to submission to the Recorder.
    - Collected $48,343.50 in Transfer Taxes during the month.
- Town of Elsmere Sheriff Sale Properties
    - No Properties in Elsmere were on the May Sheriff Sale list with New Castle County
    - Ongoing Case (FY 2020 start of this delinquency): 7 Beech Ave., Motion to Vacate filed by the Defendant; hearing planned (5/9/25); Superior Court requested more information (10/9/25); Jim processed a response (11/2025); Jim processed a follow-up letter (6/2026), awaiting response/no further updates at (6/30/26).
- HERA Registry (Abandoned Property Revitalization) revenue received during the month: $400.00.

Note: YTD totals can be found on the Monthly Revenue and Expense Reports

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- Edmunds Software Management
    - Permit/Citation Wording and System PDF Letter Coding Updates Completed
    - Post Budget system changes initiated, tax coding/rate updates/senior-disabled account updates/import document preparation
    - Processed year-end closing entries per FY25 audit.
    - FYE system fund balance clearing in preparation for the new FY/system change over
    - Performed multiple system parameter checks and updates in anticipation of the new year.
    - System purge performed in conjunction with Edmunds.
    - Cash receipts/Account software coding updates
- SOD Pension Office Coordination/Enrollment
- Prepared the Apartment Waste Collection Contract/Agreement and invoicing process with the Town, ensuring all documentation is ready for execution by all parties in early July.
- Grant Management
    - Funds reimbursement/Account set-up/Payroll updates
    - Annual Highway Finance Report, Form 536, completed for DelDOT related to MSA Funds.
- Budget Preparation-Annual Hearing Prep
    - Multiple meetings/emails with the Town Manager and individual Council
    - Senior/Disabled Exemption Code Review/Analysis
    - Tax Bill Analysis
    - Ordinance/Resolution Budget Prep

- Final PDF's Budget Distribution/Documents for website/updated completed

- Adopted NCC Assessed Value/Treasury Letter Updates issued during the month
- Departmental Meeting/Discussion re: FY 2026-2027 Approved Budget
- Completed PSLF certification for two EPD employees
- Servicer delinquent tax file processed at their request
- Bureau of Labor Statistics Quarterly Reporting completed
- Tax Clerk continues to scan/archive financial documents in preparation for our changeover of files for the new FY
- Long Term Planning/Contingency adjustments/commitment/account transfer documentation processed for FY 25/26; as per budget amendment(s) performed at the 6/11/26 Council Meeting.

Submitted By: Valarie Strzempa, Finance Director Date: 06/30/2026

June 2026 Council Finance Report

Fiscal Year 2025-2026
Financial Report at June 30, 2026

Revenue	FY 25-26 Approved/Amended Budget	% of Budget	Cash Received	Difference Over/ (Under) Budget	% Realized
Administration	157,286.00	3.13%	131,165.95	(26,120.05)	83.39%
Finance	3,845,491.14	76.42%	3,641,352.71	(204,138.43)	94.69%
Public Safety	339,500.00	6.75%	238,048.22	(101,451.78)	70.12%
Voluntary Assessment Center	150,000.00	2.98%	75,594.38	(74,405.62)	50.40%
Code Enforcement	428,650.00	8.52%	409,111.04	(19,538.96)	95.44%
Public Works	11,600.00	0.23%	9,599.67	(2,000.33)	82.76%
Parks & Recreation	6,100.00	0.12%	50,966.98	44,866.98	835.52%
Reimbursable Expenses	93,738.00	1.86%	69,035.90	(24,702.10)	73.65%
Total Revenues	**5,032,365.14**	**100%**	**4,624,874.85**	**(407,490.29)**	**91.90%**

Expense	FY 25-26 Approved/Amended Budget	% of Budget	Cash Expended	Difference Over/ (Under) Budget	% Realized
Administration	537,060.57	10.67%	653,967.95	116,907.38	121.77%
Finance	390,316.14	7.76%	363,944.96	(26,371.18)	93.24%
Council Operations	16,630.00	0.33%	16,909.10	279.10	101.68%
Public Safety	1,858,005.00	36.92%	1,847,760.11	(10,244.89)	99.45%
Voluntary Assessment Center	105,149.00	2.09%	56,645.51	(48,503.49)	53.87%
Code Enforcement	318,226.95	6.32%	308,087.01	(10,139.94)	96.81%
Public Works	476,900.23	9.48%	433,703.93	(43,196.30)	90.94%
Sanitation	855,996.00	17.01%	855,795.72	(200.28)	99.98%
NPDES	23,000.00	0.46%	23,218.35	218.35	100.95%
Parks & Recreation	99,877.00	1.98%	147,962.26	48,085.26	0.00%
Reimbursable Expenses	22,000.00	0.44%	18,912.71	(3,087.29)	85.97%
Long Term Planning Current Expense*	329,204.25	6.54%	403,862.50	74,658.25	122.68%
Total Expenses	**5,032,365.14**	**100%**	**5,130,770.11**	**98,404.97**	**101.96%**

Final Position of the Town	**(505,895.26)**	**Percentage Variance**	**-10.05%**

Straight Line:	**100.0000%**	**Contingency Total :**	**401,734.23**

**Long Term Planning Current Expense includes prior year (non-budget) approved expenses*

Revenue					Straight Line:	100.00%	
Account Id	**Description**	**Adopted**	**Amended**	**YTD Cash**	**Over/(Under) Budget**	**% Realized**	**Variance Explanation**
01-00-00-0000-0000	GENERAL FUND	-		-	-		
01-01-10-0201-0000	Accounts Receivable - Returned Checks	-		-	-		
01-04-00-0001-0000	Future Year's Tax Receipts	-		-	-		
01-04-00-0002-0000	Future Years Miscellaneous Receipts	-		-	-		
01-04-00-0100-0000	Refund of Prior Year's Exp	-		-	-		
01-04-00-0120-0000	Refund of Prior Year Expense - Police	-		-	-		

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-10-0013-0000	Invoice Overpayment Account	-		-	-		
01-04-10-0110-0000	Other Income- Administration	4,000.00		3,500.23	(499.77)	87.51	
01-04-10-0110-0001	General Fund Commitment	-		-	-		
01-04-10-0115-0000	Local Election Registration Fee	180.00		60.00	(120.00)	33.33	
01-04-10-0116-0000	Bid Revenue Fee	-		-	-		
01-04-10-0120-0000	Rental Income	-		-	-		
01-04-10-0120-0001	Rental Income-Library	57,406.00		57,405.72	(0.28)	100.00	
01-04-10-0120-0002	Rental Income-Basement	88,500.00		63,000.00	(25,500.00)	71.19	
01-04-10-0120-0003	Rental Income-Other Sources	-		-	-		
01-04-10-0120-0004	Rental Income-Recreation Center			-			
01-04-10-0121-0000	Elevator Reimbursement	-		-	-		
01-04-10-0135-0000	Homeland Security Income	-		-	-		
01-04-10-0150-0000	Abandoned Property Revitalization Income	7,200.00		7,200.00	-	100.00	
01-04-10-8511-0000	Gain on Sale of Fixed Assets	-		-	-		
	Administration Total	**157,286.00**		**131,165.95**	**(26,120.05)**	**83.39**	

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-11-0001-0000	Real Estate Taxes	3,192,888.62	3,283,391.14	3,124,032.83	(159,358.31)	95.15	*Amended Budget at 9/11/25 Council Meeting + 90,502.52 (LTP)
01-04-11-0001-4STL	Original Rev Account used for Spec Tax	-	-	-	-		
01-04-11-0001-STLC	Special Tax Assessment-Current Year	70,000.00	70,000.00	33,204.72	(36,795.28)	47.44	This is a direct result of unpaid code citations/fines; if fines are paid on time they are recognized as code citation revenue (which is also trending lower) lower issuance of fines lower issuance likely of tax lien*
01-04-11-0001-STLP	Special Tax Assessment-Prior Years	-	-	-	-	-	
01-04-11-0010-0000	Taxes - Penalties & Interest	20,000.00	20,000.00	13,707.64	(6,292.36)	68.54	
01-04-11-0011-0000	Interest Income	60,000.00	60,000.00	40,803.34	(19,196.66)	68.01	
01-04-11-0012-0000	Payment Plan Application Fee	-	-	-	-	-	
01-04-11-0080-0000	Franchise Fees	72,000.00	72,000.00	62,979.84	(9,020.16)	87.47	Verizon Issues Quarterly / Comcast Annually (April)
01-04-11-0090-0000	Transfer Taxes	340,000.00	340,000.00	366,624.32	26,624.32	107.83	
01-04-11-0110-0000	Other Income - Finance	100.00	100.00	0.02	(99.98)	0.02	
01-04-11-0110-0001	Other Income - Returned Check Fee	-	-	-	-	-	
01-04-11-0111-0000	Lien Fee - Delinquent Taxes	-	-	-	-	-	
	Finance Total	**3,754,988.62**	**3,845,491.14**	**3,641,352.71**	**(204,138.43)**	**94.69**	

June 2026 Council Finance Report

Revenue					Straight Line:	100.00%	
Account Id	**Description**	**Adopted**	**Amended**	**YTD Cash**	**Over/(Under) Budget**	**% Realized**	**Variance Explanation**

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-20-0015-0000	VAC Fines (Voluntary Assessment)	225,000.00		105,532.37	(119,467.63)	46.90	
01-04-20-0016-0000	Other Courts CCP	2,000.00		287.60	(1,712.40)	14.38	
01-04-20-0017-0000	Accident Reports	8,000.00		5,620.00	(2,380.00)	70.25	
01-04-20-0026-0000	Police Pension Passthru Receipts	80,000.00		96,469.89	16,469.89	120.59	Next payment anticipated June 2026
01-04-20-0110-0000	Other Income- Public Safety	1,500.00		10,873.36	9,373.36	724.89	
01-04-20-0110-0001	Other Income- Seized Property Sales	-		-	-		
01-04-20-0110-0002	Other Income- Towing	16,000.00		9,750.00	(6,250.00)	60.94	
01-04-20-0110-0003	Other Income- Grant Passthrough	-		-	-		
01-04-20-0130-0000	Extra-Duty Surcharge	-		-	-		
01-04-20-0130-0001	Extra-duty admin surcharge	1,000.00		166.00	(834.00)	16.60	
01-04-20-0130-0002	Extra Duty - Vehicle Surcharge *New 9/2025	-		115.00	115.00		
01-04-20-0130-0005	Extra-duty Pension Surcharge	1,000.00		234.00	(766.00)	23.40	
01-04-20-8511-0000	Gain on Sale of Fixed Assets	5,000.00		9,000.00	4,000.00	180.00	
	Public Safety Total	**339,500.00**		**238,048.22**	**(101,451.78)**	**70.12**	Trending lower than budget and historic

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-25-0000-0001	VAC - Administrative Fees	75,000.00		37,626.03	(37,373.97)	50.17	Trending lower than budget and historic
01-04-25-0000-0002	VAC - State of Delaware Fees	75,000.00		37,968.35	(37,031.65)	50.62	Trending lower than budget and historic
01-04-25-0110-0000	VAC - Other Income	-		-	-	Non-Budget	
	VAC Total	**150,000.00**		**75,594.38**	**(74,405.62)**	**50.40**	Trending lower than budget and historic

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-30-0020-0000	**Permit Fees**	**61,500.00**		**79,976.95**	**18,476.95**	**130.04**	
01-04-30-0020-0001	Permit Penalty Fines	-		-	-		
01-04-30-0021-0000	**Code Violations (Total)**	**31,500.00**		**14,309.09**	**(17,190.91)**	**45.43**	Trending lower than budget and historic
01-04-30-0021-0001	*Code Violations - Citation Invoiced*	-		*4,800.00*			
01-04-30-0021-0003	*Code Violations - Nuisance Fines Issued*	-		*9,459.09*			
01-04-30-0060-0000	Board of Adjustment	1,000.00		250.00	(750.00)	25.00	
01-04-30-0065-0000	Vacant Property Registration Fee	500.00		350.00	(150.00)	70.00	
01-04-30-0070-0000	**Business Licenses**	**74,000.00**		**68,600.00**	**(5,400.00)**	**92.70**	
01-04-30-0070-0001	Business Licenses - Penalties	2,000.00		225.00	(1,775.00)	11.25	
01-04-30-0075-0000	**Rental Licenses**	**255,000.00**		**243,900.00**	**(11,100.00)**	**95.65**	
01-04-30-0075-0001	Rental Licenses - Penalties	2,500.00		1,300.00	(1,200.00)	52.00	
01-04-30-0077-0000	Signage Receipt Account	100.00		-	(100.00)	0.00	
01-04-30-0080-0000	Home Occupation Lic/Permit	300.00		150.00	(150.00)	50.00	
01-04-30-0110-0000	Other Income - Code Enforcement	100.00		-	(100.00)	0.00	
01-04-30-0110-0030	Zoning Verification Fees	150.00		50.00	(100.00)	33.33	
	Code Enforcement Total	**428,650.00**		**409,111.04**	**(19,538.96)**	**95.44**	

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-40-0110-0000	Other Income - Public Works	100.00		-	(100.00)	0.00	
01-04-40-0110-0001	Other Income - Property Abatements	1,000.00		2,069.67	1,069.67	206.97	
01-04-40-0110-0002	Other Income - Recycling	-		1,530.00	1,530.00		Scrap Metal
01-04-40-8511-0000	Gain of Sale of Fixed Assets	10,500.00		6,000.00	(4,500.00)	57.14	
	Public Works Total	**11,600.00**		**9,599.67**	**(2,000.33)**	**82.76**	

Revenue					Straight Line:	100.00%	
Account Id	**Description**	**Adopted**	**Amended**	**YTD Cash**	**Over/(Under) Budget**	**% Realized**	**Variance Explanation**

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-47-0136-0000	**Other Income - Events/Doncaster/Parks**	-		-	-		
01-04-47-0136-0001	Other Income - Doncaster	5,000.00		5,000.00	-	100.00	Funds Rec'd 9/5/25
01-04-47-0136-0002	Other Income - Donations	1,000.00		1,000.00	-	100.00	
01-04-47-0136-0003	Other Income - Fall Festival	-		-	-		
01-04-47-0136-0004	Other Income - Vandalism Restitution	-		-	-		
01-04-47-0136-0005	Other Income - Park Management	-		44,925.00	44,925.00		*Insurance Claim Reimbursement less deductible
01-04-47-0136-0006	Other Income - Town Events	100.00		41.98	(58.02)	41.98	
	Parks/Recreation Total	**6,100.00**		**50,966.98**	**44,866.98**	**835.52**	*Skewed due to insurance reimbursement; w/o reimb March 2026 = 99.05%

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-70-0130-CODE	Reimbursable- Code Engineering Costs	2,235.00		4,030.00	1,795.00	180.31	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0134-0000	Reimbursable- Purchased Gasoline	-		-		-	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0135-0000	Reimbursable- Sheriff Sale Legal Fees	25,000.00		5,058.26	(19,941.74)	20.23	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0136-0000	Reimbursable- Leasee Utilities	6,000.00		4,500.00	(1,500.00)	75.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0137-0000	Reimbursable- EPD Training Agreement	500.00		600.00	100.00	120.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0142-0000	Reimbursable- Extra Duty	8,000.00		2,945.00	(5,055.00)	36.81	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2070-0001	Reimbursable- Green Brier Republic Costs	7,541.00		7,540.74	(0.26)	100.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2070-0002	Reimbursable- Manchester Republic Costs	7,541.00		7,540.74	(0.26)	100.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2070-0003	Reimbursable- Maple Walk Republic Costs	19,606.00		19,605.78	(0.22)	100.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2070-0004	Reimbursable- Parklynn Republic Costs	17,215.00		17,215.38	0.38	100.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2330-0001	Reimbursable- Landfill Fees	100.00		-	(100.00)	0.00	Reimbursable to the exact expense. At times this can cross FY's.
	Reimbursable Expenses (Revenue)	**93,738.00**		**69,035.90**	**(24,702.10)**	**73.65**	

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Administration Department					
01-01-10-0005-0000	Payroll Clearing Account	0.00	0.00	-	-	Temporary Partial PR Clearing/Crosses Month End April 2026
01-01-10-0260-0000	Prepaid Insurance	0.00	0.00	-	-	
01-01-10-0270-0000	Prepaid Expenses	0.00	0.00	-	-	
01-01-10-0602-0000	Grant Fund Receivable Account	0.00	0.00	-	-	
01-02-10-2300-0000	Pension Refund Account	0.00	0.00	-	-	
01-05-10-0110-0001	General Fund Commitment	0.00	0.00	45,000.00	-	*EPD Vehicle Purchase G/F 2/12/26 Council Mtg / Encumbered within the General Fund/Administration Dept this is a contributing factor in the departments final position.
01-05-10-1000-0000	Salary	217,147.57	217,147.57	210,028.15	97%	
01-05-10-1001-0000	Overtime	1,000.00	1,000.00	2,653.31	265%	Emerg Command Ctr Costs*
01-05-10-1010-0000	Payroll Taxes	21,715.00	21,715.00	16,513.08	76%	
01-05-10-1015-0000	Employee Incentive Program	0.00	0.00	-		
01-05-10-1025-0000	Employee Longevity Benefit	4,434.00	4,434.00	4,433.36	100%	One-time expense, No further activity through FYE
01-05-10-1030-0000	Payroll Expenses	4,000.00	4,000.00	3,780.15	95%	
01-05-10-1075-0000	**Pension Expenses**	**0.00**	**0.00**	-		
01-05-10-1075-0001	Pension Expenses - Employee Plan	0.00		-		
01-05-10-1075-0002	Pension Expenses - Secondary Police Plan	0.00		-		
01-05-10-1075-0003	Pension Expenses - Original Police Plan	0.00		-		
01-05-10-2060-0000	Contributions	5,000.00	5,000.00	5,000.00	100%	
01-05-10-2070-0000	**Contracted Professional Services**	**33,559.00**	**33,559.00**	**49,179.90**	**147%**	
01-05-10-2070-0001	CPS General Code Update	3,000.00	3,000.00	2,136.00	71%	
01-05-10-2070-0002	CPS Elevator Maintenance	1,525.00	1,525.00	2,965.00	194%	
01-05-10-2070-0003	CPS Fire & Security Monitoring	1,100.00	1,100.00	1,130.00	103%	
01-05-10-2070-0004	CPS Pest Control Services	500.00	500.00	600.00	120%	
01-05-10-2070-0005	CPS Comprehensive Plan Update	12,500.00	12,500.00	11,000.00	88%	
01-05-10-2070-0006	CPS HVAC Maintenance Contract	3,500.00	3,500.00	6,779.00	194%	
01-05-10-2070-0007	CPS HR Connection - Benefits Software	0.00	0.00	-		
01-05-10-2070-0008	CPS Fire Extinguisher Inspections	1,300.00	1,300.00	855.00	66%	
01-05-10-2070-0009	CPS Non-Contracted Services	5,500.00	5,500.00	2,268.76	41%	
01-05-10-2070-0010	CPS Town Engineers	1,500.00	1,500.00	18,439.22	1229%	
01-05-10-2070-0011	CPS Telephone System Maintenance	250.00	250.00	-	0%	
01-05-10-2070-0012	CPS iSolved - Timekeeper Software	2,070.00	2,070.00	2,070.00	100%	
01-05-10-2070-0013	CPS Drinking Water Town Hall	250.00	250.00	313.98	126%	
01-05-10-2070-0014	CPS Comcast Cable TV	564.00	564.00	622.94	110%	
01-05-10-2071-0000	**Computer Operation**	**21,670.00**	**21,670.00**	**23,152.22**	**107%**	
01-05-10-2071-0001	IT Contracts	11,670.00	11,670.00	10,508.53		
01-05-10-2071-0002	IT Software	7,600.00	7,600.00	8,219.83		Civics Plus and Edmunds Contract Increase
01-05-10-2071-0003	IT Maintenance Operations	100.00	100.00	-		
01-05-10-2071-0004	IT Upgrades	1,000.00	1,000.00	2,864.99		
01-05-10-2071-0005	IT Internet Costs	1,300.00	1,300.00	1,558.87		
01-05-10-2081-0000	Discretionary Funds	2,500.00	2,500.00	3,864.08	154.56	Recommend Line Item Transfer for Budget
01-05-10-2100-0000	**Dues/Subscriptions/Meetings**	**5,200.00**	**5,200.00**	**5,960.08**	**114.62**	
01-05-10-2100-0001	Dues Expense	4,200.00	4,200.00	4,830.00		Recommend Line Item Transfer for Budget - DLLG Dues Increase
01-05-10-2100-0002	Meeting Expense	500.00	500.00	857.83		
01-05-10-2100-0003	Subscription Expenses	500.00	500.00	272.25		

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
01-05-10-2120-0000	**Electricity/Gas**	**42,284.00**	**42,284.00**	**43,350.46**	**102.52**	
01-05-10-2120-0001	Delmarva-5500-6161-537-Gas-(11 Poplar)	2,320.00	2,320.00	2,046.65		
01-05-10-2120-0002	Delmarva-5500-0543-573-Brier-(non-MSA)	2,690.00	2,690.00	2,611.20		
01-05-10-2120-0005	Delmarva-5500-6161-941-Electric(19 pop)	16,651.00	16,651.00	16,731.83		
01-05-10-2120-0008	Delmarva-5500-6161-131-HVAC Supply acct	20,623.00	20,623.00	21,960.78		
01-05-10-2122-0000	Emergency Operations	0.00	0.00	-		
01-05-10-2124-0000	**Water/Sewer**	**4,450.00**	**4,450.00**	**4,297.79**	**96.58**	
01-05-10-2124-0001	Water - Town Hall	2,350.00	2,350.00	2,324.17		
01-05-10-2124-0002	Sewer - Town Hall	2,100.00	2,100.00	1,973.62		
01-05-10-2160-0000	Insurance - Business	33,460.00	0.00	36,173.96	108.11	Increase directly related to payroll
01-05-10-2161-0000	Insurance - Auto	0.00	33,460.00	-		
01-05-10-2170-0000	**Insurance - Health/Dental/Vision/Life**	**77,697.00**	**77,697.00**	**69,959.40**	**90.04**	
01-05-10-2170-0001	Insurance - Health	77,697.00	0.00	69,751.15		
01-05-10-2170-0002	Insurance - Dental	0.00	77,697.00	(14.88)		Employee Cost / Non-Budget
01-05-10-2170-0003	Insurance - Vision	0.00		43.66		Employee Cost / Non-Budget
01-05-10-2170-0004	Insurance - AFLAC	0.00		-		Employee Cost / Non-Budget
01-05-10-2170-0005	Insurance - Colonial Life	0.00		179.47		Employee Cost / Non-Budget
01-05-10-2180-0000	Insurance - Life/Disability	4,169.00	4,169.00	2,930.59	70.29	
01-05-10-2181-0000	Workers Compensation	1,125.00	1,125.00	1,277.92	113.59	Billed more than the anticipated expense given by Insurer
01-05-10-2266-0000	Legal/Published Notices	2,000.00	2,000.00	299.62	14.98	
01-05-10-2270-0000	**Legal Expenses**	**24,000.00**	**24,000.00**	**39,491.75**	**164.55**	
01-05-10-2270-0001	Legal - Code Issues	0.00	0.00	536.00		
01-05-10-2270-0002	Legal - Litigation	0.00	0.00	-		
01-05-10-2270-0003	Legal - Police Issues	0.00	0.00	10,125.75		Recommend Line Item Transfer for Budget
01-05-10-2270-0004	Legal - Tax Issues	0.00	0.00	-		
01-05-10-2270-0010	Legal - Town Issues	24,000.00	24,000.00	28,830.00		
01-05-10-2270-0011	Legal - Other Expenses	0.00	0.00	-		
01-05-10-2270-0012	Legal - Sheriff Sale Costs	0.00	0.00	-		(Reimbursable Lines Used)
01-05-10-2280-0000	Postage	150.00	150.00	496.74	331.16	Recommend Line Item Transfer for Budget - Increase in postage usage compared to historical value
01-05-10-2290-0000	**Maintenance/Building**	**11,500.00**	**11,500.00**	**56,443.06**	**490.81**	
01-05-10-2290-0001	Bldg - General Repairs	7,500.00	7,500.00	53,927.86		Basement Repairs - Recommend Line Item Transfer for Budget
01-05-10-2290-0002	Bldg - General Upkeep	1,500.00	1,500.00	138.95		
01-05-10-2290-0003	Bldg - Improvement Projects	2,500.00	2,500.00	2,376.25		
01-05-10-2370-0000	**Telephone**	**2,150.00**	**2,150.00**	**2,052.15**	**95.45**	
01-05-10-2370-0001	Telephone - Cell Phone Expenses	550.00	550.00	457.55		
01-05-10-2370-0002	Telephone - Landline Expenses	1,600.00	1,600.00	1,594.60		
01-05-10-2390-0000	Training	1,400.00	1,400.00	875.00	62.50	
01-05-10-3140-0000	**Vehicle Services**	**500.00**	**500.00**	**377.03**	**75.41**	
01-05-10-3140-0001	Town Manager Gas Account	500.00	500.00	377.03		
01-05-10-3330-0000	Materials/Supplies	2,000.00	2,000.00	10,240.00	512.00	
01-05-10-3340-0000	Miscellaneous	500.00	750.00	2,081.95	277.59	Recommend Line Item Transfer; Hometown Hero Banner; Veterans Bricks; Council Polo Shirts/Embroidery (Amended budget, council reimbursements moved line budget to admin misc +250- new budget 750.00
01-05-10-3350-0000	Office Supplies	3,500.00	3,500.00	5,081.96	145.20	
01-05-10-4100-0000	Civil Remediations	1,000.00	1,000.00	-	-	
01-05-10-7046-0000	Homeland Security	6,000.00	6,000.00	6,367.36	106.12	Code Red Notification Service Contract Increase
01-05-10-8250-0000	Lease/Office Equipment	2,700.00	2,700.00	2,606.88	96.55	
	Administration Department Total	**536,810.57**	**537,060.57**	**653,967.95**	**121.77**	Modified Admin Budget +250.00 (Council -250.00)

June 2026 Council Finance Report

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Finance Department					
01-05-11-0005-0000	Refunds of Overpayment	2,500.00	2,500.00	12,848.09	513.92	Recommend Line Item Transfer / Increase in tax overpayment refund due to re-assessment
01-05-11-1000-0000	Salary	183,131.14	183,131.14	162,814.34	88.91	
01-05-11-1001-0000	Overtime	1,000.00	1,000.00	1,537.85	153.79	FD to eval Salary line forecasting*
01-05-11-1010-0000	Payroll Taxes	18,313.00	18,313.00	12,861.90	70.23	
01-05-11-1025-0000	Employee Longevity Benefit	3,067.00	3,067.00	3,066.68	99.99	One-time expense, No further activity through FYE
01-05-11-1050-0000	**Banking Services**	**40,000.00**	**40,000.00**	**28,547.34**	**71.37**	
01-05-11-1050-0001	Banking Services - General Checking	40,000.00	40,000.00	19,996.56		
01-05-11-1050-0002	Banking Services - General MM	0.00	0.00	2,433.70		
01-05-11-1050-0003	Banking Services - Contingency	0.00	0.00	420.00		
01-05-11-1050-0004	Banking Services - Contingency MM	0.00	0.00	3,909.47		
01-05-11-1050-0005	Banking Services - State Tx Holding	0.00	0.00	91.79		
01-05-11-1050-0006	Banking Services - Due To	0.00	0.00	600.00		
01-05-11-1050-0007	Banking Services - Misc	0.00	0.00	-		
01-05-11-1050-0008	Banking Services - Long Term Planning	0.00	0.00	1,095.82		
01-05-11-2050-0000	Audit	55,000.00	55,000.00	40,553.70	73.73	Final 3/31/26
01-05-11-2071-0000	**Computer Operations**	**17,350.00**	**17,350.00**	**21,623.08**	**124.63**	
01-05-11-2071-0001	IT Contracts	8,000.00	8,000.00	10,933.38		
01-05-11-2071-0002	IT Software	7,500.00	7,500.00	7,813.94		Civics Plus and Edmunds Contract Increase
01-05-11-2071-0003	IT Maintenance Operations	100.00	100.00	-		
01-05-11-2071-0004	IT Upgrades	500.00	500.00	1,498.99		
01-05-11-2071-0005	IT Internet Costs	1,250.00	1,250.00	1,376.77		
01-05-11-2100-0000	Dues/Subscriptions/Meetings	800.00	800.00	378.55	47.32	
01-05-11-2122-0000	Emergency Operations	0.00	0.00	-	-	
01-05-11-2160-0000	Insurance - Business	22,900.00	22,900.00	26,503.20	115.73	Billed more than the anticipated expense given by Insurer/Increase directly related to payroll
01-05-11-2170-0000	**Insurance - Health/Dental/Vision/Life**	**34,216.00**	**34,216.00**	**40,182.46**	**117.44**	
01-05-11-2170-0001	Insurance - Health	34,216.00	34,216.00	40,063.78		
01-05-11-2170-0002	Insurance - Dental	0.00	0.00	20.90		Employee Cost / Non-Budget
01-05-11-2170-0003	Insurance - Vision	0.00	0.00	39.92		Employee Cost / Non-Budget
01-05-11-2170-0004	Insurance - AFLAC	0.00	0.00	(26.08)		Employee Cost / Non-Budget
01-05-11-2170-0005	Insurance - Colonial Life	0.00	0.00	83.94		Employee Cost / Non-Budget
01-05-11-2180-0000	Insurance - Life/Disability	3,614.00	3,614.00	2,144.17	59.33	
01-05-11-2181-0000	Workers Compensation Insurance	975.00	975.00	1,064.94	109.22	
01-05-11-2280-0000	Postage	1,500.00	1,500.00	2,431.18	162.08	Increased mailing for Senior Exemption / Increased cost for certified mailing and regular postage
01-05-11-2370-0000	Telephone - Landline Expenses	1,450.00	1,450.00	1,558.15	107.46	
01-05-11-2390-0000	Training	1,500.00	1,500.00	1,563.60	104.24	
01-05-11-3340-0000	Miscellaneous	0.00	0.00	382.94	-	
01-05-11-3350-0000	Office Supplies	3,000.00	3,000.00	3,882.79	129.43	
	Finance Department Total	**390,316.14**	**390,316.14**	**363,944.96**	**93.24**	

June 2026 Council Finance Report

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Council Department					
01-05-15-1000-0000	Salary - Council	7,200.00	7,200.00	6,949.77	96.52	
01-05-15-1010-0000	Payroll Taxes	680.00	680.00	640.16	94.14	
01-05-15-2071-0000	**Computer Operations**	**4,850.00**	**4,850.00**	**6,176.72**	**127.36**	
01-05-15-2071-0001	iPads Expense	3,400.00	3,400.00	4,636.92		Increased expense due to new iPad transition; FY27 anticipating savings
01-05-15-2071-0002	IT Contracts	1,450.00	1,450.00	1,539.80		
01-05-15-2100-0000	Dues/Subscriptions/Meetings	400.00	400.00	-	-	
01-05-15-2110-0000	Election Expenses	500.00	500.00	189.90	37.98	
01-05-15-2160-0000	Insurance - Business (Bond)	2,500.00	2,500.00	2,500.00	100.00	
01-05-15-2370-0000	**Telephone**	**500.00**	**500.00**	**452.55**	**90.51**	
01-05-15-2370-0001	Mayor's Cell Phone	500.00	500.00	452.55		
01-05-15-2500-0000	Council Reimbursements	250.00	0.00	-	-	Council Reimbursements line item change to Admin Miscellaneous (250.00) - New Budget Council Reimbursements 0.00
	Council Department Total	**16,880.00**	**16,630.00**	**16,909.10**	**101.68**	Modified Council Budget -250.00 (Admin Misc +250.00)

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Public Safety Department					
01-05-20-0025-0000	Police Pension Passthrough - payments	80,000.00	80,000.00	96,469.89	120.59	Next payment anticipated June 2026
01-05-20-1000-0000	Salary	1,002,253.00	951,353.00	916,465.89	96.33	Amended Line item at 1/8/26 Council Meeting - 50,900 (Fund Dept Exp Accts as noted)
01-05-20-1000-0001	Salary - Part-Time Patrol	4,000.00	4,000.00	1,235.00	30.88	
01-05-20-1001-0000	Overtime	30,000.00	52,000.00	36,896.15	70.95	Amended Line item at 1/8/26 Council Meeting + 22,000 (PS Salary)
01-05-20-1002-0000	Salary - Police Clerical	67,606.00	67,606.00	67,540.00	99.90	
01-05-20-1003-0000	Holiday	26,600.00	26,600.00	25,600.00	96.24	One-time expense, No further activity through FYE
01-05-20-1010-0000	Payroll Taxes	38,000.00	36,055.17	29,397.51	81.53	Amended Line item 6/2/26 for vehicle upfit (1944.83)
01-05-20-1010-0001	Payroll Taxes - Part-Time Patrol	440.00	440.00	109.30	24.84	
01-05-20-1020-0000	Police Pension Expense	141,530.00	115,030.00	118,086.03	102.66	Amended Line item at 2/12/26 Council Meeting - 13,250 (Vehicle 35-05) / Amended Line item 6/2/26 for vehicle upfit (13,250.00)
01-05-20-1025-0000	Employee Longevity Benefit	4,400.00	4,400.00	4,400.00	100.00	One-time expense, No further activity through FYE
01-05-20-2071-0000	Computer Operation	4,000.00	4,000.00	3,408.78	85.22	
01-05-20-2071-0001	IT Internet Costs Cameras (Fios)	0.00	1,200.00	1,871.71	155.98	Amended Line item at 1/8/26 Council Meeting + 1,200 (PS Salary)
01-05-20-2081-0000	Discretionary Fund	2,500.00	2,500.00	4,084.01	163.36	
01-05-20-2100-0000	Dues/Subscriptions/Mtgs	25,000.00	25,000.00	20,304.08	81.22	
01-05-20-2120-0000	Delmarva-5002-4177-235-LPR	700.00	700.00	345.57	49.37	
01-05-20-2120-0001	Delmarva- 5504-0852-042 101 Baltimore	0.00	1,200.00	671.73	55.98	Amended Line item at 1/8/26 Council Meeting + 1,200 (PS Salary)
01-05-20-2122-0000	Emergency Operations	0.00	0.00	-	No Budget	
01-05-20-2160-0000	Insurance-Business	53,875.00	53,875.00	61,314.32	113.81	Quarterly Billing/Increase directly related to payroll
01-05-20-2161-0000	Insurance-Vehicles	22,000.00	22,000.00	23,370.74	106.23	Quarterly Billing
01-05-20-2170-0000	Insurance - Health/Dental/Vision	162,230.00	162,230.00	153,963.32	94.90	
01-05-20-2170-0001	Insurance - AFLAC	0.00	0.00	-		
01-05-20-2170-0002	Insurance - Colonial Life	0.00	0.00	-		
01-05-20-2180-0000	Insurance-Life/Disability	19,696.00	19,696.00	11,948.09	60.66	
01-05-20-2181-0000	Insurance - Workers Compensation	49,700.00	49,700.00	55,376.53	111.42	Billed more than the anticipated expense given by Insurer/increase directly related to CBA/increased payroll
01-05-20-2280-0000	Postage	500.00	500.00	345.58	69.12	
01-05-20-2290-0000	Building Maintenance	6,000.00	20,500.00	22,613.41	110.31	Amended Line item at 1/8/26 Council Meeting + 14,500 (PS Salary)
01-05-20-2300-0000	Equipment Contracts	15,500.00	15,500.00	11,699.66	75.48	
01-05-20-2310-0000	Maintenance/Repair	1,000.00	1,000.00	1,645.80	164.58	Unexpected HVAC Repairs
01-05-20-2320-0000	**Maintenance -Vehicle**	**15,000.00**	**50,444.83**	**64,870.30**	**128.60**	Amended Line item at 1/8/26 Council Meeting + 7,000 (PS Salary)
01-05-20-2320-3501	Vehicle Maintenance 35-01	0.00	0.00	146.93		
01-05-20-2320-3502	Vehicle Maintenance 35-02	0.00	0.00	702.78		
01-05-20-2320-3503	Vehicle Maintenance 35-03	0.00	0.00	280.91		
01-05-20-2320-3504	Vehicle Maintenance 35-04	0.00	0.00	604.77		
01-05-20-2320-3505	Vehicle Maintenance 35-05	0.00	*13,250.00*	17,362.92		Amended Line item at 2/12/26 Council Meeting + 13,250 (Pension Exp)
01-05-20-2320-3506	Vehicle Maintenance 35-06	0.00	0.00	11,373.78		
01-05-20-2320-3507	Vehicle Maintenance 35-07	0.00	0.00	1,952.52		
01-05-20-2320-3508	Vehicle Maintenance 35-08	0.00	0.00	14,993.17		
01-05-20-2320-3509	Vehicle Maintenance 35-09	0.00	0.00	200.00		
01-05-20-2320-3510	Vehicle Maintenance 35-10	0.00	0.00	13,353.39		
01-05-20-2320-3511	Vehicle Maintenance 35-11	0.00	0.00	139.90		
01-05-20-2320-3512	Vehicle Maintenance 35-12	0.00	0.00	3,759.23		
01-05-20-2331-0000	Medical Costs	2,500.00	2,500.00	4,535.00	181.40	
01-05-20-2350-0000	Seized Vehicle Expenses	0.00	0.00	-	No Budget	
01-05-20-2360-0000	Evidence Processing Cost	1,500.00	1,500.00	605.52	40.37	

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
01-05-20-2370-0000	**Telephone**	**13,075.00**	**13,075.00**	**11,645.80**	**89.07**	
01-05-20-2370-0001	Telephone - MDT expenses	10,000.00	10,000.00	8,664.11		
01-05-20-2370-2001	Telephone - Landline expenses	3,075.00	3,075.00	2,981.69		
01-05-20-2372-0000	Telephone - Cell phone expenses	3,000.00	3,000.00	2,324.96	77.50	
01-05-20-2390-0000	Training	6,500.00	6,500.00	28,556.57	439.33	
01-05-20-3140-0000	Gas/Oil Vehicles	30,000.00	30,000.00	29,179.15	97.26	
01-05-20-3141-0000	Firearms/Supplies	7,500.00	7,500.00	4,700.59	62.67	
01-05-20-3330-0000	Materials/Supplies	8,000.00	13,000.00	19,404.34	149.26	Amended Line item at 1/8/26 Council Meeting + 5,000 (PS Salary)
01-05-20-3340-0000	Miscellaneous Purchases	500.00	500.00	362.91	72.58	
01-05-20-3350-0000	Office Supplies	3,500.00	3,500.00	3,802.19	108.63	
01-05-20-3360-0000	Body Worn Cameras (Reimbursable)	0.00	0.00	-	No Budget	SOD Reimbursable Expense
01-05-20-3400-0000	Uniforms	5,000.00	5,000.00	5,908.01	1.90	
01-05-20-3401-0000	Uniforms Cleaning	500.00	500.00	94.79	-	
01-05-20-7510-0000	Grant Award Passthrough	0.00	0.00	-	No Budget	
01-05-20-8250-0000	Lease/Office Equipment	3,900.00	3,900.00	2,606.88	66.84	
	Public Safety Total	**1,858,005.00**	**1,858,005.00**	**1,847,760.11**	**99.45**	

June 2026 Council Finance Report

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Voluntary Assessment Center (VAC)					
01-05-25-0000-0001	VAC - Refund of Ticket Payment	0.00	0.00	-	-	
01-05-25-0000-0002	VAC - State of Delaware Fees	75,000.00	75,000.00	29,187.73	38.92	
01-05-25-1000-0000	VAC - Salary Reimbursement	23,099.00	23,099.00	23,099.00	100.00	To issue April 2026
01-05-25-1050-0000	VAC - Banking Services	400.00	400.00	-	-	
01-05-25-2071-0000	VAC - Computer Operations	3,500.00	3,500.00	2,660.68	76.02	
01-05-25-2160-0000	Insurance - Business	250.00	250.00	214.23	85.69	Billed more than the anticipated expense given by Insurer
01-05-25-2280-0000	VAC - Postage	1,850.00	1,850.00	1,049.95	56.75	
01-05-25-3340-0000	VAC - Miscellaneous	50.00	50.00	-	-	
01-05-25-3350-0000	VAC - Office Supplies	1,000.00	1,000.00	433.92	43.39	
	VAC Total	**105,149.00**	**105,149.00**	**56,645.51**	**53.87**	A large part of this budget is SOD fees, revenue is lower therefore expense is lower

June 2026 Council Finance Report

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Code Enforcement Department					
01-05-30-0005-0000	Refunds of Fees and Charges	200.00	200.00	50.00	25.00	
01-05-30-1000-0000	SALARY	149,722.95	149,722.95	150,359.95	100.43	
01-05-30-1001-0000	Overtime	3,000.00	3,000.00	6,131.87	204.40	Emerg Command Ctr Costs*Recommend Line Item Transfer for Budget/FD to eval Salary line forecasting*
01-05-30-1010-0000	Payroll Taxes	14,972.00	14,972.00	12,809.67	85.56	
01-05-30-1025-0000	Employee Longevity Benefit	3,109.00	3,109.00	3,108.35	99.98	One-time expense, No further activity through FYE
01-05-30-2070-0000	Contracted Professional Services	35,000.00	35,000.00	34,081.26	97.38	BIU Inspection Services Costs
01-05-30-2071-0000	**Computer Operations**	**14,950.00**	**14,950.00**	**14,257.49**	**95.37**	
01-05-30-2071-0001	IT Contracts	6,000.00	6,000.00	5,242.47		
01-05-30-2071-0002	IT Software	7,500.00	7,500.00	7,813.94		Civics Plus and Edmunds Contract Increase
01-05-30-2071-0003	IT Maintenance Operations	100.00	100.00	-		
01-05-30-2071-0004	IT Upgrades	150.00	150.00	-		
01-05-30-2071-0005	IT Internet Costs	1,200.00	1,200.00	1,201.08		
01-05-30-2100-0000	Dues/Subscriptions/Meetings	350.00	350.00	132.25	37.79	
01-05-30-2122-0000	Emergency Operations	0.00	0.00	-	-	
01-05-30-2160-0000	Insurance - Business	23,725.00	23,725.00	26,585.90	112.06	Quarterly Billing/Increase directly related to payroll
01-05-30-2161-0000	Insurance - Auto	3,010.00	3,010.00	4,064.48	135.03	Quarterly Billing
01-05-30-2170-0000	**Insurance - Health/Dental/Vision/Life**	**52,407.00**	**52,407.00**	**37,784.24**	**72.10**	
01-05-30-2170-0001	Insurance - Health	52,407.00	52,407.00	37,470.42		
01-05-30-2170-0002	Insurance - Dental	0.00	0.00	168.12		Employee Cost / Non-Budget
01-05-30-2170-0003	Insurance - Vision	0.00	0.00	22.20		Employee Cost / Non-Budget
01-05-30-2170-0005	Insurance - Colonial Life	0.00	0.00	123.50		Employee Cost / Non-Budget
01-05-30-2180-0000	Insurance - Life/Disability	3,294.00	3,294.00	2,696.09	81.85	
01-05-30-2181-0000	Insurance - Workers Compensation	2,187.00	2,187.00	2,484.84	113.62	Billed more than the anticipated expense given by Insurer
01-05-30-2280-0000	Postage	1,500.00	1,500.00	1,746.55	116.44	Increased postage expense associated with licenses and delinquent licenses
01-05-30-2320-0000	**Vehicle Maintenance**	**1,600.00**	**1,600.00**	**1,005.65**	**62.85**	
01-05-30-2320-0001	Vehicle Maintenance - Code #1	800.00	800.00	923.15		
01-05-30-2320-0002	Vehicle Maintenance - Code #2	800.00	800.00	82.50		
01-05-30-2320-0003	Vehicle Maintenance - Code #3	0.00	0.00	84.38		New Vehicle to Dept May 2026* No Budget Established FY26
01-05-30-2370-0000	**Telephone**	**2,500.00**	**2,500.00**	**2,463.24**	**98.53**	
01-05-30-2370-0001	Telephone - Cell Phone Expenses	1,100.00	1,100.00	905.10		
01-05-30-2370-0002	Telephone - Landline Expenses	1,400.00	1,400.00	1,558.14		
01-05-30-2390-0000	Training	1,000.00	1,000.00	495.00	49.50	
01-05-30-3140-0000	Gas - Vehicles	1,000.00	1,000.00	1,454.67	145.47	
01-05-30-3330-0000	Materials/Supplies	500.00	500.00	123.95	24.79	
01-05-30-3340-0000	Miscellaneous	200.00	200.00	298.67	149.34	
01-05-30-3350-0000	Office Supplies	3,000.00	3,000.00	4,409.54	146.98	Custom printed license envelopes contributing to overspend
01-05-30-3400-0000	Uniforms	1,000.00	1,000.00	1,458.97	145.90	Two new employees needing full uniforms; upfront uniform cost greater
	Code Enforcement Total	**318,226.95**	**318,226.95**	**308,087.01**	**96.81**	

June 2026 Council Finance Report

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Public Works Department					
01-05-40-1000-0000	Salary	180,139.23	180,139.23	148,230.28	82.29	
01-05-40-1001-0000	Overtime	4,300.00	4,300.00	7,926.13	184.33	Storm Events* Likely Reimbursement from FEMA next FY
01-05-40-1010-0000	Payroll Taxes	18,515.00	18,515.00	12,401.80	66.98	
01-05-40-1020-0000	Pension Expense	0.00	0.00	-	-	
01-05-40-1025-0000	Employee Longevity Benefit	4,100.00	4,100.00	3,600.00	87.80	One-time expense, No further activity through FYE
01-05-40-2070-0000	**Contracted Professional Services**	**927.00**	**927.00**	**1,443.75**	**155.74**	
01-05-40-2070-0004	CPS General Services	927.00	927.00	1,443.75	155.74	
01-05-40-2071-0000	**Computer Operations**	**7,915.00**	**7,915.00**	**7,646.91**	**96.61**	
01-05-40-2071-0001	IT Contracts	4,415.00	4,415.00	3,419.73		
01-05-40-2071-0002	IT Software	1,750.00	1,750.00	1,823.26		
01-05-40-2071-0003	IT Maintenance Operations	0.00	0.00	-		
01-05-40-2071-0004	IT Upgrades	0.00	0.00	-		
01-05-40-2071-0005	IT Internet Costs	1,750.00	1,750.00	2,403.92		
01-05-40-2100-0000	Dues/Subscriptions/Meetings	200.00	200.00	32.25	16.13	
01-05-40-2120-0000	Electricity/Gas	2,150.00	2,150.00	2,189.76	101.85	
01-05-40-2121-0000	Heating Oil	7,600.00	7,600.00	8,910.70	117.25	
01-05-40-2122-0000	Emergency Operations	0.00	0.00	-	-	
01-05-40-2124-0000	Water/Sewer	850.00	850.00	945.04	111.18	
01-05-40-2160-0000	Insurance - Business	38,871.00	38,871.00	28,978.43	74.55	Quarterly Billing/Increase directly related to payroll
01-05-40-2161-0000	Insurance-Auto	23,632.00	23,632.00	23,370.74	98.89	Quarterly Billing
01-05-40-2170-0000	**Insurance - Health/Dental/Vision/Life**	**67,265.00**	**67,265.00**	**45,857.46**	**68.17**	
01-05-40-2170-0001	Insurance - Health	67,265.00	67,265.00	45,908.40		
01-05-40-2170-0002	Insurance - Dental	0.00	**0.00**	(129.24)		Employee Cost / Non-Budget
01-05-40-2170-0003	Insurance - Vision	0.00	**0.00**	9.43		Employee Cost / Non-Budget
01-05-40-2170-0004	Insurance - AFLAC	0.00	**0.00**	34.55		Employee Cost / Non-Budget
01-05-40-2170-0005	Insurance - Colonial Life	0.00	**0.00**	34.32		Employee Cost / Non-Budget
01-05-40-2180-0000	Insurance - Life/Disability	4,046.00	4,046.00	2,687.80	66.43	
01-05-40-2181-0000	Insurance - Workers Compensation	9,500.00	9,500.00	10,791.32	113.59	Billed more than the anticipated expense given by Insurer
01-05-40-2290-0000	Maintenance - Building	1,000.00	1,000.00	6,984.00	698.40	
01-05-40-2300-0000	**Maintenance - Equipment**	**8,300.00**	**8,300.00**	**22,653.77**	**272.94**	Unexpected Repairs
01-05-40-2300-0001	Spreader Maintenance	3,000.00	3,000.00	11,501.03		
01-05-40-2300-0002	Plow Maintenance	1,700.00	1,700.00	1,740.00		
01-05-40-2300-0003	Loader Maintenance	2,000.00	2,000.00	5,079.80		
01-05-40-2300-0004	Mower Maintenance	1,000.00	1,000.00	3,047.49		
01-05-40-2300-0005	Miscellaneous Equipment Maintenance	600.00	600.00	1,285.45		
01-05-40-2320-0000	**Maintenance-Vehicle**	**10,000.00**	**10,000.00**	**15,074.13**	**150.74**	Unexpected Repairs
01-05-40-2320-0PW1	VM - PW/1 (F-250 Pick-up w/ Plow 2026)	0.00		-		
01-05-40-2320-0PW2	VM - PW/2 (Elgin Street Sweeper - 2019)	2,500.00	2,500.00	2,211.30		
01-05-40-2320-0PW3	VM - PW/3 (F-450 Dump w/Plow - 2010)	0.00	0.00	-		
01-05-40-2320-0PW4	VM - PW/4 (F-350 Pick-up w/plow- 2016)	2,500.00	2,500.00	6,117.86		
01-05-40-2320-0PW5	VM - PW/5 (F-350 Pick-Up w/plow - 2012)	2,500.00	2,500.00	4,468.24		
01-05-40-2320-0PW6	VM - PW/6 (F-250 Pick-Up w/plow - 2022)	2,500.00	2,500.00	2,276.73		

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
01-05-40-2370-0000	**Telephone**	**1,040.00**	**1,040.00**	**2,314.84**	**222.58**	
01-05-40-2370-0001	Telephone - Cell Phones	550.00	550.00	1,810.20		Intention was to cancel cell phones for staff aside from the Supervisor; the plans have not been cancelled
01-05-40-2370-0002	Telephone - Landlines	490.00	490.00	504.64		
01-05-40-2390-0000	Training	2,000.00	2,000.00	-	-	
01-05-40-3140-0000	Gas - Vehicles/Equipment	6,500.00	6,500.00	5,471.31	84.17	
01-05-40-3251-0000	Maintenance Streets	67,500.00	67,500.00	72,436.53	107.31	
01-05-40-3330-0000	**Materials/Supplies**	**7,000.00**	**7,000.00**	**1,651.96**	**23.60**	
01-05-40-3330-0001	M & S - PW Building	1,300.00	1,300.00	-		
01-05-40-3330-0002	M & S - Equipment	2,500.00	2,500.00	268.91		
01-05-40-3330-0003	M & S - Street Maintenance	1,500.00	1,500.00	325.86		
01-05-40-3330-0004	M & S - Shop Supplies	1,700.00	1,700.00	993.51		
01-05-40-3330-0005	M & S - Abatements	0.00	0.00	63.68		
01-05-40-3340-0000	Miscellaneous	250.00	250.00	214.99	86.00	
01-05-40-3350-0000	Office Supplies	100.00	100.00	10.59	10.59	
01-05-40-3400-0000	Uniforms	3,200.00	3,200.00	1,879.44	58.73	
	Public Works Total	**476,900.23**	**476,900.23**	**433,703.93**	**90.94**	

June 2026 Council Finance Report

Revenue					Straight Line:	100.00%	
Account Id	**Description**	**Adopted**	**Amended**	**YTD Cash**	**Over/(Under) Budget**	**% Realized**	**Variance Explanation**
01-00-00-0000-0000	GENERAL FUND	-		-	-		
01-01-10-0201-0000	Accounts Receivable - Returned Checks	-		-	-		
01-04-00-0001-0000	Future Year's Tax Receipts	-		-	-		
01-04-00-0002-0000	Future Years Miscellaneous Receipts	-		-	-		
01-04-00-0100-0000	Refund of Prior Year's Exp	-		-	-		
01-04-00-0120-0000	Refund of Prior Year Expense - Police	-		-	-		

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-10-0013-0000	Invoice Overpayment Account	-		-	-		
01-04-10-0110-0000	Other Income- Administration	4,000.00		3,500.23	(499.77)	87.51	
01-04-10-0110-0001	General Fund Commitment	-		-	-		
01-04-10-0115-0000	Local Election Registration Fee	180.00		60.00	(120.00)	33.33	
01-04-10-0116-0000	Bid Revenue Fee	-		-	-		
01-04-10-0120-0000	Rental Income	-		-	-		
01-04-10-0120-0001	Rental Income-Library	57,406.00		57,405.72	(0.28)	100.00	
01-04-10-0120-0002	Rental Income-Basement	88,500.00		63,000.00	(25,500.00)	71.19	
01-04-10-0120-0003	Rental Income-Other Sources	-		-	-		
01-04-10-0120-0004	Rental Income-Recreation Center			-			
01-04-10-0121-0000	Elevator Reimbursement	-		-	-		
01-04-10-0135-0000	Homeland Security Income	-		-	-		
01-04-10-0150-0000	Abandoned Property Revitalization Income	7,200.00		7,200.00	-	100.00	
01-04-10-8511-0000	Gain on Sale of Fixed Assets	-		-	-		
	Administration Total	**157,286.00**		**131,165.95**	**(26,120.05)**	**83.39**	

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-11-0001-0000	Real Estate Taxes	3,192,888.62	3,283,391.14	3,124,032.83	(159,358.31)	95.15	*Amended Budget at 9/11/25 Council Meeting + 90,502.52 (LTP)
01-04-11-0001-4STL	Original Rev Account used for Spec Tax	-	-	-	-		
01-04-11-0001-STLC	Special Tax Assessment-Current Year	70,000.00	70,000.00	33,204.72	(36,795.28)	47.44	This is a direct result of unpaid code citations/fines; if fines are paid on time they are recognized as code citation revenue (which is also trending lower) lower issuance of fines lower issuance likely of tax lien*
01-04-11-0001-STLP	Special Tax Assessment-Prior Years	-	-	-	-	-	
01-04-11-0010-0000	Taxes - Penalties & Interest	20,000.00	20,000.00	13,707.64	(6,292.36)	68.54	
01-04-11-0011-0000	Interest Income	60,000.00	60,000.00	40,803.34	(19,196.66)	68.01	
01-04-11-0012-0000	Payment Plan Application Fee	-	-	-	-	-	
01-04-11-0080-0000	Franchise Fees	72,000.00	72,000.00	62,979.84	(9,020.16)	87.47	Verizon Issues Quarterly / Comcast Annually (April)
01-04-11-0090-0000	Transfer Taxes	340,000.00	340,000.00	366,624.32	26,624.32	107.83	
01-04-11-0110-0000	Other Income - Finance	100.00	100.00	0.02	(99.98)	0.02	
01-04-11-0110-0001	Other Income - Returned Check Fee	-	-	-	-	-	
01-04-11-0111-0000	Lien Fee - Delinquent Taxes	-	-	-	-	-	
	Finance Total	**3,754,988.62**	**3,845,491.14**	**3,641,352.71**	**(204,138.43)**	**94.69**	

June 2026 Council Finance Report

Revenue					Straight Line:	100.00%	
Account Id	**Description**	**Adopted**	**Amended**	**YTD Cash**	**Over/(Under) Budget**	**% Realized**	**Variance Explanation**

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-20-0015-0000	VAC Fines (Voluntary Assessment)	225,000.00		105,532.37	(119,467.63)	46.90	
01-04-20-0016-0000	Other Courts CCP	2,000.00		287.60	(1,712.40)	14.38	
01-04-20-0017-0000	Accident Reports	8,000.00		5,620.00	(2,380.00)	70.25	
01-04-20-0026-0000	Police Pension Passthru Receipts	80,000.00		96,469.89	16,469.89	120.59	Next payment anticipated June 2026
01-04-20-0110-0000	Other Income- Public Safety	1,500.00		10,873.36	9,373.36	724.89	
01-04-20-0110-0001	Other Income- Seized Property Sales	-		-	-		
01-04-20-0110-0002	Other Income- Towing	16,000.00		9,750.00	(6,250.00)	60.94	
01-04-20-0110-0003	Other Income- Grant Passthrough	-		-	-		
01-04-20-0130-0000	Extra-Duty Surcharge	-		-	-		
01-04-20-0130-0001	Extra-duty admin surcharge	1,000.00		166.00	(834.00)	16.60	
01-04-20-0130-0002	Extra Duty - Vehicle Surcharge *New 9/2025	-		115.00	115.00		
01-04-20-0130-0005	Extra-duty Pension Surcharge	1,000.00		234.00	(766.00)	23.40	
01-04-20-8511-0000	Gain on Sale of Fixed Assets	5,000.00		9,000.00	4,000.00	180.00	
	Public Safety Total	**339,500.00**		**238,048.22**	**(101,451.78)**	**70.12**	Trending lower than budget and historic

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-25-0000-0001	VAC - Administrative Fees	75,000.00		37,626.03	(37,373.97)	50.17	Trending lower than budget and historic
01-04-25-0000-0002	VAC - State of Delaware Fees	75,000.00		37,968.35	(37,031.65)	50.62	Trending lower than budget and historic
01-04-25-0110-0000	VAC - Other Income	-		-	-	Non-Budget	
	VAC Total	**150,000.00**		**75,594.38**	**(74,405.62)**	**50.40**	Trending lower than budget and historic

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-30-0020-0000	**Permit Fees**	**61,500.00**		**79,976.95**	**18,476.95**	**130.04**	
01-04-30-0020-0001	Permit Penalty Fines	-		-	-		
01-04-30-0021-0000	**Code Violations (Total)**	**31,500.00**		**14,309.09**	**(17,190.91)**	**45.43**	Trending lower than budget and historic
01-04-30-0021-0001	*Code Violations - Citation Invoiced*	-		*4,800.00*			
01-04-30-0021-0003	*Code Violations - Nuisance Fines Issued*	-		*9,459.09*			
01-04-30-0060-0000	Board of Adjustment	1,000.00		250.00	(750.00)	25.00	
01-04-30-0065-0000	Vacant Property Registration Fee	500.00		350.00	(150.00)	70.00	
01-04-30-0070-0000	**Business Licenses**	**74,000.00**		**68,600.00**	**(5,400.00)**	**92.70**	
01-04-30-0070-0001	Business Licenses - Penalties	2,000.00		225.00	(1,775.00)	11.25	
01-04-30-0075-0000	**Rental Licenses**	**255,000.00**		**243,900.00**	**(11,100.00)**	**95.65**	
01-04-30-0075-0001	Rental Licenses - Penalties	2,500.00		1,300.00	(1,200.00)	52.00	
01-04-30-0077-0000	Signage Receipt Account	100.00		-	(100.00)	0.00	
01-04-30-0080-0000	Home Occupation Lic/Permit	300.00		150.00	(150.00)	50.00	
01-04-30-0110-0000	Other Income - Code Enforcement	100.00		-	(100.00)	0.00	
01-04-30-0110-0030	Zoning Verification Fees	150.00		50.00	(100.00)	33.33	
	Code Enforcement Total	**428,650.00**		**409,111.04**	**(19,538.96)**	**95.44**	

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-40-0110-0000	Other Income - Public Works	100.00		-	(100.00)	0.00	
01-04-40-0110-0001	Other Income - Property Abatements	1,000.00		2,069.67	1,069.67	206.97	
01-04-40-0110-0002	Other Income - Recycling	-		1,530.00	1,530.00		Scrap Metal
01-04-40-8511-0000	Gain of Sale of Fixed Assets	10,500.00		6,000.00	(4,500.00)	57.14	
	Public Works Total	**11,600.00**		**9,599.67**	**(2,000.33)**	**82.76**	

June 2026 Council Finance Report

Revenue					Straight Line:	100.00%	
Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-47-0136-0000	**Other Income - Events/Doncaster/Parks**	-		-	-		
01-04-47-0136-0001	Other Income - Doncaster	5,000.00		5,000.00	-	100.00	Funds Rec'd 9/5/25
01-04-47-0136-0002	Other Income - Donations	1,000.00		1,000.00	-	100.00	
01-04-47-0136-0003	Other Income - Fall Festival	-		-	-		
01-04-47-0136-0004	Other Income - Vandalism Restitution	-		-	-		
01-04-47-0136-0005	Other Income - Park Management	-		44,925.00	44,925.00		*Insurance Claim Reimbursement less deductible
01-04-47-0136-0006	Other Income - Town Events	100.00		41.98	(58.02)	41.98	
	Parks/Recreation Total	**6,100.00**		**50,966.98**	**44,866.98**	**835.52**	*Skewed due to insurance reimbursement; w/o reimb March 2026 = 99.05%

Account Id	Description	Adopted	Amended	YTD Cash	Over/(Under) Budget	% Realized	Variance Explanation
01-04-70-0130-CODE	Reimbursable- Code Engineering Costs	2,235.00		4,030.00	1,795.00	180.31	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0134-0000	Reimbursable- Purchased Gasoline	-		-		-	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0135-0000	Reimbursable- Sheriff Sale Legal Fees	25,000.00		5,058.26	(19,941.74)	20.23	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0136-0000	Reimbursable- Leasee Utilities	6,000.00		4,500.00	(1,500.00)	75.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0137-0000	Reimbursable- EPD Training Agreement	500.00		600.00	100.00	120.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-0142-0000	Reimbursable- Extra Duty	8,000.00		2,945.00	(5,055.00)	36.81	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2070-0001	Reimbursable- Green Brier Republic Costs	7,541.00		7,540.74	(0.26)	100.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2070-0002	Reimbursable- Manchester Republic Costs	7,541.00		7,540.74	(0.26)	100.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2070-0003	Reimbursable- Maple Walk Republic Costs	19,606.00		19,605.78	(0.22)	100.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2070-0004	Reimbursable- Parklynn Republic Costs	17,215.00		17,215.38	0.38	100.00	Reimbursable to the exact expense. At times this can cross FY's.
01-04-70-2330-0001	Reimbursable- Landfill Fees	100.00		-	(100.00)	0.00	Reimbursable to the exact expense. At times this can cross FY's.
	Reimbursable Expenses (Revenue)	**93,738.00**		**69,035.90**	**(24,702.10)**	**73.65**	

June 2026 Council Finance Report

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Administration Department					
01-01-10-0005-0000	Payroll Clearing Account	0.00	0.00	-	-	Temporary Partial PR Clearing/Crosses Month End April 2026
01-01-10-0260-0000	Prepaid Insurance	0.00	0.00	-	-	
01-01-10-0270-0000	Prepaid Expenses	0.00	0.00	-	-	
01-01-10-0602-0000	Grant Fund Receivable Account	0.00	0.00	-	-	
01-02-10-2300-0000	Pension Refund Account	0.00	0.00	-	-	
01-05-10-0110-0001	General Fund Commitment	0.00	0.00	45,000.00	-	*EPD Vehicle Purchase G/F 2/12/26 Council Mtg / Encumbered within the General Fund/Administration Dept this is a contributing factor in the departments final position.
01-05-10-1000-0000	Salary	217,147.57	217,147.57	210,028.15	97%	
01-05-10-1001-0000	Overtime	1,000.00	1,000.00	2,653.31	265%	Emerg Command Ctr Costs*
01-05-10-1010-0000	Payroll Taxes	21,715.00	21,715.00	16,513.08	76%	
01-05-10-1015-0000	Employee Incentive Program	0.00	0.00	-		
01-05-10-1025-0000	Employee Longevity Benefit	4,434.00	4,434.00	4,433.36	100%	One-time expense, No further activity through FYE
01-05-10-1030-0000	Payroll Expenses	4,000.00	4,000.00	3,780.15	95%	
01-05-10-1075-0000	**Pension Expenses**	**0.00**	**0.00**	-		
01-05-10-1075-0001	Pension Expenses - Employee Plan	0.00		-		
01-05-10-1075-0002	Pension Expenses - Secondary Police Plan	0.00		-		
01-05-10-1075-0003	Pension Expenses - Original Police Plan	0.00		-		
01-05-10-2060-0000	Contributions	5,000.00	5,000.00	5,000.00	100%	
01-05-10-2070-0000	**Contracted Professional Services**	**33,559.00**	**33,559.00**	**49,179.90**	**147%**	
01-05-10-2070-0001	CPS General Code Update	3,000.00	3,000.00	2,136.00	71%	
01-05-10-2070-0002	CPS Elevator Maintenance	1,525.00	1,525.00	2,965.00	194%	
01-05-10-2070-0003	CPS Fire & Security Monitoring	1,100.00	1,100.00	1,130.00	103%	
01-05-10-2070-0004	CPS Pest Control Services	500.00	500.00	600.00	120%	
01-05-10-2070-0005	CPS Comprehensive Plan Update	12,500.00	12,500.00	11,000.00	88%	
01-05-10-2070-0006	CPS HVAC Maintenance Contract	3,500.00	3,500.00	6,779.00	194%	
01-05-10-2070-0007	CPS HR Connection - Benefits Software	0.00	0.00	-		
01-05-10-2070-0008	CPS Fire Extinguisher Inspections	1,300.00	1,300.00	855.00	66%	
01-05-10-2070-0009	CPS Non-Contracted Services	5,500.00	5,500.00	2,268.76	41%	
01-05-10-2070-0010	CPS Town Engineers	1,500.00	1,500.00	18,439.22	1229%	
01-05-10-2070-0011	CPS Telephone System Maintenance	250.00	250.00	-	0%	
01-05-10-2070-0012	CPS iSolved - Timekeeper Software	2,070.00	2,070.00	2,070.00	100%	
01-05-10-2070-0013	CPS Drinking Water Town Hall	250.00	250.00	313.98	126%	
01-05-10-2070-0014	CPS Comcast Cable TV	564.00	564.00	622.94	110%	
01-05-10-2071-0000	**Computer Operation**	**21,670.00**	**21,670.00**	**23,152.22**	**107%**	
01-05-10-2071-0001	IT Contracts	11,670.00	11,670.00	10,508.53		
01-05-10-2071-0002	IT Software	7,600.00	7,600.00	8,219.83		Civics Plus and Edmunds Contract Increase
01-05-10-2071-0003	IT Maintenance Operations	100.00	100.00	-		
01-05-10-2071-0004	IT Upgrades	1,000.00	1,000.00	2,864.99		
01-05-10-2071-0005	IT Internet Costs	1,300.00	1,300.00	1,558.87		
01-05-10-2081-0000	Discretionary Funds	2,500.00	2,500.00	3,864.08	154.56	Recommend Line Item Transfer for Budget
01-05-10-2100-0000	**Dues/Subscriptions/Meetings**	**5,200.00**	**5,200.00**	**5,960.08**	**114.62**	
01-05-10-2100-0001	Dues Expense	4,200.00	4,200.00	4,830.00		Recommend Line Item Transfer for Budget - DLLG Dues Increase
01-05-10-2100-0002	Meeting Expense	500.00	500.00	857.83		
01-05-10-2100-0003	Subscription Expenses	500.00	500.00	272.25		

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
01-05-10-2120-0000	**Electricity/Gas**	**42,284.00**	**42,284.00**	**43,350.46**	**102.52**	
01-05-10-2120-0001	Delmarva-5500-6161-537-Gas-(11 Poplar)	2,320.00	2,320.00	2,046.65		
01-05-10-2120-0002	Delmarva-5500-0543-573-Brier-(non-MSA)	2,690.00	2,690.00	2,611.20		
01-05-10-2120-0005	Delmarva-5500-6161-941-Electric(19 pop)	16,651.00	16,651.00	16,731.83		
01-05-10-2120-0008	Delmarva-5500-6161-131-HVAC Supply acct	20,623.00	20,623.00	21,960.78		
01-05-10-2122-0000	Emergency Operations	0.00	0.00	-		
01-05-10-2124-0000	**Water/Sewer**	**4,450.00**	**4,450.00**	**4,297.79**	**96.58**	
01-05-10-2124-0001	Water - Town Hall	2,350.00	2,350.00	2,324.17		
01-05-10-2124-0002	Sewer - Town Hall	2,100.00	2,100.00	1,973.62		
01-05-10-2160-0000	Insurance - Business	33,460.00	0.00	36,173.96	108.11	Increase directly related to payroll
01-05-10-2161-0000	Insurance - Auto	0.00	33,460.00	-		
01-05-10-2170-0000	**Insurance - Health/Dental/Vision/Life**	**77,697.00**	**77,697.00**	**69,959.40**	**90.04**	
01-05-10-2170-0001	Insurance - Health	77,697.00	0.00	69,751.15		
01-05-10-2170-0002	Insurance - Dental	0.00	77,697.00	(14.88)		Employee Cost / Non-Budget
01-05-10-2170-0003	Insurance - Vision	0.00		43.66		Employee Cost / Non-Budget
01-05-10-2170-0004	Insurance - AFLAC	0.00		-		Employee Cost / Non-Budget
01-05-10-2170-0005	Insurance - Colonial Life	0.00		179.47		Employee Cost / Non-Budget
01-05-10-2180-0000	Insurance - Life/Disability	4,169.00	4,169.00	2,930.59	70.29	
01-05-10-2181-0000	Workers Compensation	1,125.00	1,125.00	1,277.92	113.59	Billed more than the anticipated expense given by Insurer
01-05-10-2266-0000	Legal/Published Notices	2,000.00	2,000.00	299.62	14.98	
01-05-10-2270-0000	**Legal Expenses**	**24,000.00**	**24,000.00**	**39,491.75**	**164.55**	
01-05-10-2270-0001	Legal - Code Issues	0.00	0.00	536.00		
01-05-10-2270-0002	Legal - Litigation	0.00	0.00	-		
01-05-10-2270-0003	Legal - Police Issues	0.00	0.00	10,125.75		Recommend Line Item Transfer for Budget
01-05-10-2270-0004	Legal - Tax Issues	0.00	0.00	-		
01-05-10-2270-0010	Legal - Town Issues	24,000.00	24,000.00	28,830.00		
01-05-10-2270-0011	Legal - Other Expenses	0.00	0.00	-		
01-05-10-2270-0012	Legal - Sheriff Sale Costs	0.00	0.00	-		(Reimbursable Lines Used)
01-05-10-2280-0000	Postage	150.00	150.00	496.74	331.16	Recommend Line Item Transfer for Budget - Increase in postage usage compared to historical value
01-05-10-2290-0000	**Maintenance/Building**	**11,500.00**	**11,500.00**	**56,443.06**	**490.81**	
01-05-10-2290-0001	Bldg - General Repairs	7,500.00	7,500.00	53,927.86		Basement Repairs - Recommend Line Item Transfer for Budget
01-05-10-2290-0002	Bldg - General Upkeep	1,500.00	1,500.00	138.95		
01-05-10-2290-0003	Bldg - Improvement Projects	2,500.00	2,500.00	2,376.25		
01-05-10-2370-0000	**Telephone**	**2,150.00**	**2,150.00**	**2,052.15**	**95.45**	
01-05-10-2370-0001	Telephone - Cell Phone Expenses	550.00	550.00	457.55		
01-05-10-2370-0002	Telephone - Landline Expenses	1,600.00	1,600.00	1,594.60		
01-05-10-2390-0000	Training	1,400.00	1,400.00	875.00	62.50	
01-05-10-3140-0000	**Vehicle Services**	**500.00**	**500.00**	**377.03**	**75.41**	
01-05-10-3140-0001	Town Manager Gas Account	500.00	500.00	377.03		
01-05-10-3330-0000	Materials/Supplies	2,000.00	2,000.00	10,240.00	512.00	
01-05-10-3340-0000	Miscellaneous	500.00	750.00	2,081.95	277.59	Recommend Line Item Transfer; Hometown Hero Banner; Veterans Bricks; Council Polo Shirts/Embroidery (Amended budget, council reimbursements moved line budget to admin misc +250- new budget 750.00
01-05-10-3350-0000	Office Supplies	3,500.00	3,500.00	5,081.96	145.20	
01-05-10-4100-0000	Civil Remediations	1,000.00	1,000.00	-	-	
01-05-10-7046-0000	Homeland Security	6,000.00	6,000.00	6,367.36	106.12	Code Red Notification Service Contract Increase
01-05-10-8250-0000	Lease/Office Equipment	2,700.00	2,700.00	2,606.88	96.55	
	Administration Department Total	**536,810.57**	**537,060.57**	**653,967.95**	**121.77**	Modified Admin Budget +250.00 (Council -250.00)

June 2026 Council Finance Report

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Finance Department					
01-05-11-0005-0000	Refunds of Overpayment	2,500.00	2,500.00	12,848.09	513.92	Recommend Line Item Transfer / Increase in tax overpayment refund due to re-assessment
01-05-11-1000-0000	Salary	183,131.14	183,131.14	162,814.34	88.91	
01-05-11-1001-0000	Overtime	1,000.00	1,000.00	1,537.85	153.79	FD to eval Salary line forecasting*
01-05-11-1010-0000	Payroll Taxes	18,313.00	18,313.00	12,861.90	70.23	
01-05-11-1025-0000	Employee Longevity Benefit	3,067.00	3,067.00	3,066.68	99.99	One-time expense, No further activity through FYE
01-05-11-1050-0000	**Banking Services**	**40,000.00**	**40,000.00**	**28,547.34**	**71.37**	
01-05-11-1050-0001	Banking Services - General Checking	40,000.00	40,000.00	19,996.56		
01-05-11-1050-0002	Banking Services - General MM	0.00	0.00	2,433.70		
01-05-11-1050-0003	Banking Services - Contingency	0.00	0.00	420.00		
01-05-11-1050-0004	Banking Services - Contingency MM	0.00	0.00	3,909.47		
01-05-11-1050-0005	Banking Services - State Tx Holding	0.00	0.00	91.79		
01-05-11-1050-0006	Banking Services - Due To	0.00	0.00	600.00		
01-05-11-1050-0007	Banking Services - Misc	0.00	0.00	-		
01-05-11-1050-0008	Banking Services - Long Term Planning	0.00	0.00	1,095.82		
01-05-11-2050-0000	Audit	55,000.00	55,000.00	40,553.70	73.73	Final 3/31/26
01-05-11-2071-0000	**Computer Operations**	**17,350.00**	**17,350.00**	**21,623.08**	**124.63**	
01-05-11-2071-0001	IT Contracts	8,000.00	8,000.00	10,933.38		
01-05-11-2071-0002	IT Software	7,500.00	7,500.00	7,813.94		Civics Plus and Edmunds Contract Increase
01-05-11-2071-0003	IT Maintenance Operations	100.00	100.00	-		
01-05-11-2071-0004	IT Upgrades	500.00	500.00	1,498.99		
01-05-11-2071-0005	IT Internet Costs	1,250.00	1,250.00	1,376.77		
01-05-11-2100-0000	Dues/Subscriptions/Meetings	800.00	800.00	378.55	47.32	
01-05-11-2122-0000	Emergency Operations	0.00	0.00	-	-	
01-05-11-2160-0000	Insurance - Business	22,900.00	22,900.00	26,503.20	115.73	Billed more than the anticipated expense given by Insurer/Increase directly related to payroll
01-05-11-2170-0000	**Insurance - Health/Dental/Vision/Life**	**34,216.00**	**34,216.00**	**40,182.46**	**117.44**	
01-05-11-2170-0001	Insurance - Health	34,216.00	34,216.00	40,063.78		
01-05-11-2170-0002	Insurance - Dental	0.00	0.00	20.90		Employee Cost / Non-Budget
01-05-11-2170-0003	Insurance - Vision	0.00	0.00	39.92		Employee Cost / Non-Budget
01-05-11-2170-0004	Insurance - AFLAC	0.00	0.00	(26.08)		Employee Cost / Non-Budget
01-05-11-2170-0005	Insurance - Colonial Life	0.00	0.00	83.94		Employee Cost / Non-Budget
01-05-11-2180-0000	Insurance - Life/Disability	3,614.00	3,614.00	2,144.17	59.33	
01-05-11-2181-0000	Workers Compensation Insurance	975.00	975.00	1,064.94	109.22	
01-05-11-2280-0000	Postage	1,500.00	1,500.00	2,431.18	162.08	Increased mailing for Senior Exemption / Increased cost for certified mailing and regular postage
01-05-11-2370-0000	Telephone - Landline Expenses	1,450.00	1,450.00	1,558.15	107.46	
01-05-11-2390-0000	Training	1,500.00	1,500.00	1,563.60	104.24	
01-05-11-3340-0000	Miscellaneous	0.00	0.00	382.94	-	
01-05-11-3350-0000	Office Supplies	3,000.00	3,000.00	3,882.79	129.43	
	Finance Department Total	**390,316.14**	**390,316.14**	**363,944.96**	**93.24**	

June 2026 Council Finance Report

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Council Department					
01-05-15-1000-0000	Salary - Council	7,200.00	7,200.00	6,949.77	96.52	
01-05-15-1010-0000	Payroll Taxes	680.00	680.00	640.16	94.14	
01-05-15-2071-0000	**Computer Operations**	**4,850.00**	**4,850.00**	**6,176.72**	**127.36**	
01-05-15-2071-0001	iPads Expense	3,400.00	3,400.00	4,636.92		Increased expense due to new iPad transition; FY27 anticipating savings
01-05-15-2071-0002	IT Contracts	1,450.00	1,450.00	1,539.80		
01-05-15-2100-0000	Dues/Subscriptions/Meetings	400.00	400.00	-	-	
01-05-15-2110-0000	Election Expenses	500.00	500.00	189.90	37.98	
01-05-15-2160-0000	Insurance - Business (Bond)	2,500.00	2,500.00	2,500.00	100.00	
01-05-15-2370-0000	**Telephone**	**500.00**	**500.00**	**452.55**	**90.51**	
01-05-15-2370-0001	Mayor's Cell Phone	500.00	500.00	452.55		
01-05-15-2500-0000	Council Reimbursements	250.00	0.00	-	-	Council Reimbursements line item change to Admin Miscellaneous (250.00) - New Budget Council Reimbursements 0.00
	Council Department Total	**16,880.00**	**16,630.00**	**16,909.10**	**101.68**	Modified Council Budget -250.00 (Admin Misc +250.00)

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Public Safety Department					
01-05-20-0025-0000	Police Pension Passthrough - payments	80,000.00	80,000.00	96,469.89	120.59	Next payment anticipated June 2026
01-05-20-1000-0000	Salary	1,002,253.00	951,353.00	916,465.89	96.33	Amended Line item at 1/8/26 Council Meeting - 50,900 (Fund Dept Exp Accts as noted)
01-05-20-1000-0001	Salary - Part-Time Patrol	4,000.00	4,000.00	1,235.00	30.88	
01-05-20-1001-0000	Overtime	30,000.00	52,000.00	36,896.15	70.95	Amended Line item at 1/8/26 Council Meeting + 22,000 (PS Salary)
01-05-20-1002-0000	Salary - Police Clerical	67,606.00	67,606.00	67,540.00	99.90	
01-05-20-1003-0000	Holiday	26,600.00	26,600.00	25,600.00	96.24	One-time expense, No further activity through FYE
01-05-20-1010-0000	Payroll Taxes	38,000.00	36,055.17	29,397.51	81.53	Amended Line item 6/2/26 for vehicle upfit (1944.83)
01-05-20-1010-0001	Payroll Taxes - Part-Time Patrol	440.00	440.00	109.30	24.84	
01-05-20-1020-0000	Police Pension Expense	141,530.00	115,030.00	118,086.03	102.66	Amended Line item at 2/12/26 Council Meeting - 13,250 (Vehicle 35-05) / Amended Line item 6/2/26 for vehicle upfit (13,250.00)
01-05-20-1025-0000	Employee Longevity Benefit	4,400.00	4,400.00	4,400.00	100.00	One-time expense, No further activity through FYE
01-05-20-2071-0000	Computer Operation	4,000.00	4,000.00	3,408.78	85.22	
01-05-20-2071-0001	IT Internet Costs Cameras (Fios)	0.00	1,200.00	1,871.71	155.98	Amended Line item at 1/8/26 Council Meeting + 1,200 (PS Salary)
01-05-20-2081-0000	Discretionary Fund	2,500.00	2,500.00	4,084.01	163.36	
01-05-20-2100-0000	Dues/Subscriptions/Mtgs	25,000.00	25,000.00	20,304.08	81.22	
01-05-20-2120-0000	Delmarva-5002-4177-235-LPR	700.00	700.00	345.57	49.37	
01-05-20-2120-0001	Delmarva- 5504-0852-042 101 Baltimore	0.00	1,200.00	671.73	55.98	Amended Line item at 1/8/26 Council Meeting + 1,200 (PS Salary)
01-05-20-2122-0000	Emergency Operations	0.00	0.00	-	No Budget	
01-05-20-2160-0000	Insurance-Business	53,875.00	53,875.00	61,314.32	113.81	Quarterly Billing/Increase directly related to payroll
01-05-20-2161-0000	Insurance-Vehicles	22,000.00	22,000.00	23,370.74	106.23	Quarterly Billing
01-05-20-2170-0000	Insurance - Health/Dental/Vision	162,230.00	162,230.00	153,963.32	94.90	
01-05-20-2170-0001	Insurance - AFLAC	0.00	0.00	-		
01-05-20-2170-0002	Insurance - Colonial Life	0.00	0.00	-		
01-05-20-2180-0000	Insurance-Life/Disability	19,696.00	19,696.00	11,948.09	60.66	
01-05-20-2181-0000	Insurance - Workers Compensation	49,700.00	49,700.00	55,376.53	111.42	Billed more than the anticipated expense given by Insurer/increase directly related to CBA/increased payroll
01-05-20-2280-0000	Postage	500.00	500.00	345.58	69.12	
01-05-20-2290-0000	Building Maintenance	6,000.00	20,500.00	22,613.41	110.31	Amended Line item at 1/8/26 Council Meeting + 14,500 (PS Salary)
01-05-20-2300-0000	Equipment Contracts	15,500.00	15,500.00	11,699.66	75.48	
01-05-20-2310-0000	Maintenance/Repair	1,000.00	1,000.00	1,645.80	164.58	Unexpected HVAC Repairs
01-05-20-2320-0000	**Maintenance -Vehicle**	**15,000.00**	**50,444.83**	**64,870.30**	**128.60**	Amended Line item at 1/8/26 Council Meeting + 7,000 (PS Salary)
01-05-20-2320-3501	Vehicle Maintenance 35-01	0.00	0.00	146.93		
01-05-20-2320-3502	Vehicle Maintenance 35-02	0.00	0.00	702.78		
01-05-20-2320-3503	Vehicle Maintenance 35-03	0.00	0.00	280.91		
01-05-20-2320-3504	Vehicle Maintenance 35-04	0.00	0.00	604.77		
01-05-20-2320-3505	Vehicle Maintenance 35-05	0.00	*13,250.00*	17,362.92		Amended Line item at 2/12/26 Council Meeting + 13,250 (Pension Exp)
01-05-20-2320-3506	Vehicle Maintenance 35-06	0.00	0.00	11,373.78		
01-05-20-2320-3507	Vehicle Maintenance 35-07	0.00	0.00	1,952.52		
01-05-20-2320-3508	Vehicle Maintenance 35-08	0.00	0.00	14,993.17		
01-05-20-2320-3509	Vehicle Maintenance 35-09	0.00	0.00	200.00		
01-05-20-2320-3510	Vehicle Maintenance 35-10	0.00	0.00	13,353.39		
01-05-20-2320-3511	Vehicle Maintenance 35-11	0.00	0.00	139.90		
01-05-20-2320-3512	Vehicle Maintenance 35-12	0.00	0.00	3,759.23		
01-05-20-2331-0000	Medical Costs	2,500.00	2,500.00	4,535.00	181.40	
01-05-20-2350-0000	Seized Vehicle Expenses	0.00	0.00	-	No Budget	
01-05-20-2360-0000	Evidence Processing Cost	1,500.00	1,500.00	605.52	40.37	

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
01-05-20-2370-0000	**Telephone**	**13,075.00**	**13,075.00**	**11,645.80**	**89.07**	
01-05-20-2370-0001	Telephone - MDT expenses	10,000.00	10,000.00	8,664.11		
01-05-20-2370-2001	Telephone - Landline expenses	3,075.00	3,075.00	2,981.69		
01-05-20-2372-0000	Telephone - Cell phone expenses	3,000.00	3,000.00	2,324.96	77.50	
01-05-20-2390-0000	Training	6,500.00	6,500.00	28,556.57	439.33	
01-05-20-3140-0000	Gas/Oil Vehicles	30,000.00	30,000.00	29,179.15	97.26	
01-05-20-3141-0000	Firearms/Supplies	7,500.00	7,500.00	4,700.59	62.67	
01-05-20-3330-0000	Materials/Supplies	8,000.00	13,000.00	19,404.34	149.26	Amended Line item at 1/8/26 Council Meeting + 5,000 (PS Salary)
01-05-20-3340-0000	Miscellaneous Purchases	500.00	500.00	362.91	72.58	
01-05-20-3350-0000	Office Supplies	3,500.00	3,500.00	3,802.19	108.63	
01-05-20-3360-0000	Body Worn Cameras (Reimbursable)	0.00	0.00	-	No Budget	SOD Reimbursable Expense
01-05-20-3400-0000	Uniforms	5,000.00	5,000.00	5,908.01	1.90	
01-05-20-3401-0000	Uniforms Cleaning	500.00	500.00	94.79	-	
01-05-20-7510-0000	Grant Award Passthrough	0.00	0.00	-	No Budget	
01-05-20-8250-0000	Lease/Office Equipment	3,900.00	3,900.00	2,606.88	66.84	
	Public Safety Total	**1,858,005.00**	**1,858,005.00**	**1,847,760.11**	**99.45**	

June 2026 Council Finance Report

Expense				Straight Line:	100.00%	
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation / Notes
	Voluntary Assessment Center (VAC)					
01-05-25-0000-0001	VAC - Refund of Ticket Payment	0.00	0.00	-	-	
01-05-25-0000-0002	VAC - State of Delaware Fees	75,000.00	75,000.00	29,187.73	38.92	
01-05-25-1000-0000	VAC - Salary Reimbursement	23,099.00	23,099.00	23,099.00	100.00	To issue April 2026
01-05-25-1050-0000	VAC - Banking Services	400.00	400.00	-	-	
01-05-25-2071-0000	VAC - Computer Operations	3,500.00	3,500.00	2,660.68	76.02	
01-05-25-2160-0000	Insurance - Business	250.00	250.00	214.23	85.69	Billed more than the anticipated expense given by Insurer
01-05-25-2280-0000	VAC - Postage	1,850.00	1,850.00	1,049.95	56.75	
01-05-25-3340-0000	VAC - Miscellaneous	50.00	50.00	-	-	
01-05-25-3350-0000	VAC - Office Supplies	1,000.00	1,000.00	433.92	43.39	
	VAC Total	**105,149.00**	**105,149.00**	**56,645.51**	**53.87**	A large part of this budget is SOD fees, revenue is lower therefore expense is lower

June 2026 Council Finance Report

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Code Enforcement Department					
01-05-30-0005-0000	Refunds of Fees and Charges	200.00	200.00	50.00	25.00	
01-05-30-1000-0000	SALARY	149,722.95	149,722.95	150,359.95	100.43	
01-05-30-1001-0000	Overtime	3,000.00	3,000.00	6,131.87	204.40	Emerg Command Ctr Costs*Recommend Line Item Transfer for Budget/FD to eval Salary line forecasting*
01-05-30-1010-0000	Payroll Taxes	14,972.00	14,972.00	12,809.67	85.56	
01-05-30-1025-0000	Employee Longevity Benefit	3,109.00	3,109.00	3,108.35	99.98	One-time expense, No further activity through FYE
01-05-30-2070-0000	Contracted Professional Services	35,000.00	35,000.00	34,081.26	97.38	BIU Inspection Services Costs
01-05-30-2071-0000	**Computer Operations**	**14,950.00**	**14,950.00**	**14,257.49**	**95.37**	
01-05-30-2071-0001	IT Contracts	6,000.00	6,000.00	5,242.47		
01-05-30-2071-0002	IT Software	7,500.00	7,500.00	7,813.94		Civics Plus and Edmunds Contract Increase
01-05-30-2071-0003	IT Maintenance Operations	100.00	100.00	-		
01-05-30-2071-0004	IT Upgrades	150.00	150.00	-		
01-05-30-2071-0005	IT Internet Costs	1,200.00	1,200.00	1,201.08		
01-05-30-2100-0000	Dues/Subscriptions/Meetings	350.00	350.00	132.25	37.79	
01-05-30-2122-0000	Emergency Operations	0.00	0.00	-	-	
01-05-30-2160-0000	Insurance - Business	23,725.00	23,725.00	26,585.90	112.06	Quarterly Billing/Increase directly related to payroll
01-05-30-2161-0000	Insurance - Auto	3,010.00	3,010.00	4,064.48	135.03	Quarterly Billing
01-05-30-2170-0000	**Insurance - Health/Dental/Vision/Life**	**52,407.00**	**52,407.00**	**37,784.24**	**72.10**	
01-05-30-2170-0001	Insurance - Health	52,407.00	52,407.00	37,470.42		
01-05-30-2170-0002	Insurance - Dental	0.00	0.00	168.12		Employee Cost / Non-Budget
01-05-30-2170-0003	Insurance - Vision	0.00	0.00	22.20		Employee Cost / Non-Budget
01-05-30-2170-0005	Insurance - Colonial Life	0.00	0.00	123.50		Employee Cost / Non-Budget
01-05-30-2180-0000	Insurance - Life/Disability	3,294.00	3,294.00	2,696.09	81.85	
01-05-30-2181-0000	Insurance - Workers Compensation	2,187.00	2,187.00	2,484.84	113.62	Billed more than the anticipated expense given by Insurer
01-05-30-2280-0000	Postage	1,500.00	1,500.00	1,746.55	116.44	Increased postage expense associated with licenses and delinquent licenses
01-05-30-2320-0000	**Vehicle Maintenance**	**1,600.00**	**1,600.00**	**1,005.65**	**62.85**	
01-05-30-2320-0001	Vehicle Maintenance - Code #1	800.00	800.00	923.15		
01-05-30-2320-0002	Vehicle Maintenance - Code #2	800.00	800.00	82.50		
01-05-30-2320-0003	Vehicle Maintenance - Code #3	0.00	0.00	84.38		New Vehicle to Dept May 2026* No Budget Established FY26
01-05-30-2370-0000	**Telephone**	**2,500.00**	**2,500.00**	**2,463.24**	**98.53**	
01-05-30-2370-0001	Telephone - Cell Phone Expenses	1,100.00	1,100.00	905.10		
01-05-30-2370-0002	Telephone - Landline Expenses	1,400.00	1,400.00	1,558.14		
01-05-30-2390-0000	Training	1,000.00	1,000.00	495.00	49.50	
01-05-30-3140-0000	Gas - Vehicles	1,000.00	1,000.00	1,454.67	145.47	
01-05-30-3330-0000	Materials/Supplies	500.00	500.00	123.95	24.79	
01-05-30-3340-0000	Miscellaneous	200.00	200.00	298.67	149.34	
01-05-30-3350-0000	Office Supplies	3,000.00	3,000.00	4,409.54	146.98	Custom printed license envelopes contributing to overspend
01-05-30-3400-0000	Uniforms	1,000.00	1,000.00	1,458.97	145.90	Two new employees needing full uniforms; upfront uniform cost greater
	Code Enforcement Total	**318,226.95**	**318,226.95**	**308,087.01**	**96.81**	

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
	Public Works Department					
01-05-40-1000-0000	Salary	180,139.23	180,139.23	148,230.28	82.29	
01-05-40-1001-0000	Overtime	4,300.00	4,300.00	7,926.13	184.33	Storm Events* Likely Reimbursement from FEMA next FY
01-05-40-1010-0000	Payroll Taxes	18,515.00	18,515.00	12,401.80	66.98	
01-05-40-1020-0000	Pension Expense	0.00	0.00	-	-	
01-05-40-1025-0000	Employee Longevity Benefit	4,100.00	4,100.00	3,600.00	87.80	One-time expense, No further activity through FYE
01-05-40-2070-0000	**Contracted Professional Services**	**927.00**	**927.00**	**1,443.75**	**155.74**	
01-05-40-2070-0004	CPS General Services	927.00	927.00	1,443.75	155.74	
01-05-40-2071-0000	**Computer Operations**	**7,915.00**	**7,915.00**	**7,646.91**	**96.61**	
01-05-40-2071-0001	IT Contracts	4,415.00	4,415.00	3,419.73		
01-05-40-2071-0002	IT Software	1,750.00	1,750.00	1,823.26		
01-05-40-2071-0003	IT Maintenance Operations	0.00	0.00	-		
01-05-40-2071-0004	IT Upgrades	0.00	0.00	-		
01-05-40-2071-0005	IT Internet Costs	1,750.00	1,750.00	2,403.92		
01-05-40-2100-0000	Dues/Subscriptions/Meetings	200.00	200.00	32.25	16.13	
01-05-40-2120-0000	Electricity/Gas	2,150.00	2,150.00	2,189.76	101.85	
01-05-40-2121-0000	Heating Oil	7,600.00	7,600.00	8,910.70	117.25	
01-05-40-2122-0000	Emergency Operations	0.00	0.00	-	-	
01-05-40-2124-0000	Water/Sewer	850.00	850.00	945.04	111.18	
01-05-40-2160-0000	Insurance - Business	38,871.00	38,871.00	28,978.43	74.55	Quarterly Billing/Increase directly related to payroll
01-05-40-2161-0000	Insurance-Auto	23,632.00	23,632.00	23,370.74	98.89	Quarterly Billing
01-05-40-2170-0000	**Insurance - Health/Dental/Vision/Life**	**67,265.00**	**67,265.00**	**45,857.46**	**68.17**	
01-05-40-2170-0001	Insurance - Health	67,265.00	67,265.00	45,908.40		
01-05-40-2170-0002	Insurance - Dental	0.00	**0.00**	(129.24)		Employee Cost / Non-Budget
01-05-40-2170-0003	Insurance - Vision	0.00	**0.00**	9.43		Employee Cost / Non-Budget
01-05-40-2170-0004	Insurance - AFLAC	0.00	**0.00**	34.55		Employee Cost / Non-Budget
01-05-40-2170-0005	Insurance - Colonial Life	0.00	**0.00**	34.32		Employee Cost / Non-Budget
01-05-40-2180-0000	Insurance - Life/Disability	4,046.00	4,046.00	2,687.80	66.43	
01-05-40-2181-0000	Insurance - Workers Compensation	9,500.00	9,500.00	10,791.32	113.59	Billed more than the anticipated expense given by Insurer
01-05-40-2290-0000	Maintenance - Building	1,000.00	1,000.00	6,984.00	698.40	
01-05-40-2300-0000	**Maintenance - Equipment**	**8,300.00**	**8,300.00**	**22,653.77**	**272.94**	Unexpected Repairs
01-05-40-2300-0001	Spreader Maintenance	3,000.00	3,000.00	11,501.03		
01-05-40-2300-0002	Plow Maintenance	1,700.00	1,700.00	1,740.00		
01-05-40-2300-0003	Loader Maintenance	2,000.00	2,000.00	5,079.80		
01-05-40-2300-0004	Mower Maintenance	1,000.00	1,000.00	3,047.49		
01-05-40-2300-0005	Miscellaneous Equipment Maintenance	600.00	600.00	1,285.45		
01-05-40-2320-0000	**Maintenance-Vehicle**	**10,000.00**	**10,000.00**	**15,074.13**	**150.74**	Unexpected Repairs
01-05-40-2320-0PW1	VM - PW/1 (F-250 Pick-up w/ Plow 2026)	0.00		-		
01-05-40-2320-0PW2	VM - PW/2 (Elgin Street Sweeper - 2019)	2,500.00	2,500.00	2,211.30		
01-05-40-2320-0PW3	VM - PW/3 (F-450 Dump w/Plow - 2010)	0.00	0.00	-		
01-05-40-2320-0PW4	VM - PW/4 (F-350 Pick-up w/plow- 2016)	2,500.00	2,500.00	6,117.86		
01-05-40-2320-0PW5	VM - PW/5 (F-350 Pick-Up w/plow - 2012)	2,500.00	2,500.00	4,468.24		
01-05-40-2320-0PW6	VM - PW/6 (F-250 Pick-Up w/plow - 2022)	2,500.00	2,500.00	2,276.73		

Expense				Straight Line:	100.00%	
Account Id	**Description**	**Adopted Budget**	**Modified Budget**	**Expended Curr**	**% Realized**	**Variance Explanation / Notes**
01-05-40-2370-0000	**Telephone**	**1,040.00**	**1,040.00**	**2,314.84**	**222.58**	
01-05-40-2370-0001	Telephone - Cell Phones	550.00	550.00	1,810.20		Intention was to cancel cell phones for staff aside from the Supervisor; the plans have not been cancelled
01-05-40-2370-0002	Telephone - Landlines	490.00	490.00	504.64		
01-05-40-2390-0000	Training	2,000.00	2,000.00	-	-	
01-05-40-3140-0000	Gas - Vehicles/Equipment	6,500.00	6,500.00	5,471.31	84.17	
01-05-40-3251-0000	Maintenance Streets	67,500.00	67,500.00	72,436.53	107.31	
01-05-40-3330-0000	**Materials/Supplies**	**7,000.00**	**7,000.00**	**1,651.96**	**23.60**	
01-05-40-3330-0001	M & S - PW Building	1,300.00	1,300.00	-		
01-05-40-3330-0002	M & S - Equipment	2,500.00	2,500.00	268.91		
01-05-40-3330-0003	M & S - Street Maintenance	1,500.00	1,500.00	325.86		
01-05-40-3330-0004	M & S - Shop Supplies	1,700.00	1,700.00	993.51		
01-05-40-3330-0005	M & S - Abatements	0.00	0.00	63.68		
01-05-40-3340-0000	Miscellaneous	250.00	250.00	214.99	86.00	
01-05-40-3350-0000	Office Supplies	100.00	100.00	10.59	10.59	
01-05-40-3400-0000	Uniforms	3,200.00	3,200.00	1,879.44	58.73	
	Public Works Total	**476,900.23**	**476,900.23**	**433,703.93**	**90.94**	

June 2026 Council Finance Report

Expense				Straight Line:	100.00%	
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation / Notes

	Sanitation Department					
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation
01-05-43-2070-0000	SANITATION	855,796.00	855,796.00	855,795.72	100.00	
01-05-43-2230-0000	Landfill Fees	200.00	200.00	-	-	
	Sanitation Total	**855,996.00**	**855,996.00**	**855,795.72**	**99.98**	

	NPDES Compliance					
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation
01-05-45-2010-0000	**NPDES Compliance**	**23,000.00**	**23,000.00**	**23,218.35**	**100.95**	*Annual Stormwater License Fee, Sweeper Debris Weight, Oil Spill

June 2026 Council Finance Report

Expense				Straight Line:	100.00%	
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation / Notes

	Parks and Recreation Department					
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation
01-05-47-2070-0000	CPS - Landscape Maint for Town Parks	66,720.00	66,720.00	69,895.00	104.76	
01-05-47-2115-0000	**Public Events**	**23,332.00**	**23,332.00**	**22,089.82**	**94.68**	
01-05-47-2115-1000	***Clean-up Day - Total Expense***	***1,800.00***	***1,800.00***	***4,509.11***		
01-05-47-2115-1010	Clean-up Day - Overtime - Admin Dept	475.00	475.00	554.97		
01-05-47-2115-1011	Clean-up Day - Overtime - Finance Dept	200.00	200.00	404.13		
01-05-47-2115-1020	Clean-up Day - Overtime - Police Dept	0.00	0.00	-		
01-05-47-2115-1030	Clean-up Day - Overtime - Code Dept	375.00	375.00	582.87		
01-05-47-2115-1040	Clean-up Day - Overtime - Public Wk Dept	500.00	500.00	919.63		
01-05-47-2115-1050	Clean-up Day - Event Expense	250.00	250.00	2,047.51		
01-05-47-2115-2000	***Non-Budgeted Event - Total Expense***	***1,990.00***	***1,990.00***	***1,792.72***		
01-05-47-2115-2010	Non-Budgeted Event - Overtime - Admin	125.00	125.00	356.12		Movie in the Park in June & EPD/Impact Trunk-or-Treat
01-05-47-2115-2011	Non-Budgeted Event - Overtime - Finance	125.00	125.00	118.22		Impact Trunk-or-Treat
01-05-47-2115-2020	Non-Budgeted Event - Overtime - Police	0.00	0.00	-		
01-05-47-2115-2030	Non-Budgeted Event - Overtime - Code	125.00	125.00	-		
01-05-47-2115-2040	Non-Budgeted Event - Overtime - PW	315.00	315.00	523.67		Movie in the Park in June
01-05-47-2115-2050	Non-Budgeted Event - Event Expense	1,300.00	1,300.00	794.71		Impact Trunk-or-Treat
01-05-47-2115-3000	***Easter Egg Hunt - Total Expense***	***2,128.00***	***2,128.00***	***2,639.10***		
01-05-47-2115-3010	Easter Egg Hunt - Overtime - Admin Dept	100.00	100.00	320.18		
01-05-47-2115-3011	Easter Egg Hunt - Overtime - Finance Dep	64.00	64.00	127.31		
01-05-47-2115-3020	Easter Egg Hunt - Overtime - Police Dept	0.00	0.00	-		
01-05-47-2115-3030	Easter Egg Hunt - Overtime - Code Dept	64.00	64.00	-		
01-05-47-2115-3040	Easter Egg Hunt - Overtime - Pub Wks Dep	500.00	500.00	318.48		
01-05-47-2115-3050	Easter Egg Hunt - Event Expense	1,400.00	1,400.00	1,873.13		
01-05-47-2115-4000	***Best Decorated House - Total Expense***	***425.00***	***425.00***	***208.00***		
01-05-47-2115-4050	Best Decorated Home - Prize Expense	425.00	425.00	208.00		
01-05-47-2115-5000	***Halloween Spooktacular - Total Expense***	***1,100.00***	***1,100.00***	***757.31***		
01-05-47-2115-5010	Halloween Spooktacular-Overtime- Admin	150.00	150.00	106.16		
01-05-47-2115-5011	Halloween Spooktacular-Overtime- Finance	100.00	100.00	127.31		
01-05-47-2115-5020	Halloween Spooktacular-Overtime- Police	0.00	0.00	-		
01-05-47-2115-5030	Halloween Spooktacular-Overtime- Code	150.00	150.00	139.60		
01-05-47-2115-5040	Halloween Spooktacular-Overtime- PW	0.00	0.00	-		
01-05-47-2115-5050	Halloween Spooktacular - Event Expense	700.00	700.00	384.24		
01-05-47-2115-6000	***Holiday Parade - Total Expense***	***2,200.00***	***2,200.00***	***72.00***		
01-05-47-2115-6010	Holiday Parade - Overtime - Admin Dept	300.00	300.00	-		
01-05-47-2115-6011	Holiday Parade - Overtime - Finance Dept	0.00	0.00	-		
01-05-47-2115-6020	Holiday Parade - Overtime - Police Dept	0.00	0.00	-		
01-05-47-2115-6030	Holiday Parade - Overtime - Code Dept	250.00	250.00	-		
01-05-47-2115-6040	Holiday Parade - Overtime - Pub Wk Dept	850.00	850.00	-		
01-05-47-2115-6050	Holiday Parade - Event Expense	800.00	800.00	72.00		
01-05-47-2115-7000	***Holiday Tree Lighting - Total Expense***	***3,405.00***	***3,405.00***	***3,367.46***		
01-05-47-2115-7010	Tree Lighting - Overtime - Admin Dept	375.00	375.00	286.41		
01-05-47-2115-7011	Tree Lighting - Overtime - Finance Dept	250.00	250.00	163.69		
01-05-47-2115-7020	Tree Lighting - Overtime - Police Dept	0.00	0.00	-		
01-05-47-2115-7030	Tree Lighting - Overtime - Code Dept	330.00	330.00	408.52		
01-05-47-2115-7040	Tree Lighting - Overtime - Public Works	450.00	450.00	477.96		
01-05-47-2115-7050	Tree Lighting - Event Expense	2,000.00	2,000.00	2,030.88		

Expense				Straight Line:	100.00%	
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation / Notes
01-05-47-2115-8000	***Town Yard Sale - Total Expense***	***200.00***	***200.00***	***0.00***		
01-05-47-2115-8050	Town Yard Sale - Materials & Supplies	200.00	200.00	-		
01-05-47-2115-9000	***Fall Festival - Total Expense***	***10,084.00***	***10,084.00***	***8,744.12***		
01-05-47-2115-9010	Fall Festival - Overtime - Admin Dept	330.00	330.00	186.01		
01-05-47-2115-9011	Fall Festival - Overtime - Finance Dept	250.00	250.00	139.44		
01-05-47-2115-9020	Fall Festival - Overtime - Police Dept	0.00	0.00	-		
01-05-47-2115-9030	Fall Festival - Overtime - Code Dept	706.00	706.00	434.66		
01-05-47-2115-9040	Fall Festival - Overtime - Public Works	798.00	798.00	269.16		
01-05-47-2115-9050	Fall Festival - Event Expense	8,000.00	8,000.00	7,714.85		
01-05-47-3252-0000	**Park Management**	**9,825.00**	**9,825.00**	**55,977.44**	**569.74**	Skewed due to insurance claim/vandalism expense
01-05-47-3252-0001	PM - General Maintenance	1,500.00	1,500.00	437.00		
01-05-47-3252-0002	PM - Damage Repairs	500.00	500.00	-		
01-05-47-3252-0003	PM - New Equipment Purchases	0.00	0.00	-		
01-05-47-3252-0004	PM - Materials & Supplies	2,000.00	2,000.00	1,409.53		
01-05-47-3252-0005	PM - CPS/Park Restrooms	400.00	400.00	-		
01-05-47-3252-0006	PM - Veterans Park	250.00	250.00	16.99		
01-05-47-3252-0007	PM - Municipal Park (Rt 100/2)	250.00	250.00	-		
01-05-47-3252-0008	PM - Junction St. Park	0.00	0.00	-		
01-05-47-3252-0009	PM - Dick Moore Park	625.00	625.00	406.32		
01-05-47-3252-0010	PM - Dog Park	750.00	750.00	430.86		
01-05-47-3252-0011	PM - Vilone Park	1,200.00	1,200.00	2,522.89		
01-05-47-3252-0012	PM - Fairgrounds Park	950.00	950.00	1,536.35		
01-05-47-3252-0013	PM - Walling Park	200.00	200.00	95.65		
01-05-47-3252-0014	PM - Bryan Martin Park	0.00	0.00	-		
01-05-47-3252-0015	PM - Maple Avenue Park	200.00	200.00	2,924.00		
01-05-47-3252-0016	PM - Water Bibs (Non Park Locations)	500.00	500.00	327.85		
01-05-47-3252-0017	PM - Vandalism Expenses	500.00	500.00	45,870.00		Insurance Claim (Rev/Reimbursement 01-04-47-0136-0005; 44,295.00)
	Parks and Recreation Total	**99,877.00**	**99,877.00**	**147,962.26**	**148.14**	Skewed due to insurance claim

Expense				Straight Line:	100.00%	
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation / Notes

	Reimbursable Expenses (Expense)					
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation
01-05-70-0130-0000	Reimbursable- Code Engineering Costs	1,000.00	1,000.00	4,250.00	425.00	Reimbursable to the exact revenue. At times this can cross FY's.
01-05-70-0135-0000	Reimbursable- Sheriff Sale Legal Reim.	15,000.00	15,000.00	12,022.71	80.15	Reimbursable to the exact revenue. At times this can cross FY's.
01-05-70-1011-0000	Reimbursable- Extra Duty Labor Expense	6,000.00	6,000.00	2,640.00	44.00	Reimbursable to the exact revenue. At times this can cross FY's.
	Reimbursable Expenses (Expense)	**22,000.00**	**22,000.00**	**18,912.71**	**85.97**	

	Long Term Planning Department					
Account Id	Description	Adopted Budget	Modified Budget	Expended Curr	% Realized	Variance Explanation
01-05-80-0027-0010	Original Police Pension Plan Allocation	35,750.00	35,750.00	35,750.00	100.00	*Annual LTP Cont to Original Police Pension Processed 12/16/25
01-05-80-0027-0011	Carryover from prior year	-	-	-	-	
01-05-80-0027-0020	Capital Depreciation Allocation	25,750.00	25,750.00	25,750.00	100.00	
01-05-80-0027-0021	Capital Deprec. Alloc. - P/Y Carry Over	164,023.71	164,023.71	-	-	
01-05-80-0027-0040	Infrastructure Maintenance Allocation	53,330.00	53,330.00	53,330.00	100.00	
01-05-80-0027-0041	Infrastructure Maint-P/Y Carry Over	304,640.05	304,640.05	-	-	
01-05-80-0027-0050	Capital Building Allocation	15,750.00	15,750.00	15,750.00	100.00	
01-05-80-0027-0051	Capital Bldg Allocation-P/Y Carry Over	153,530.75	153,530.75	-	-	
01-05-80-0027-0060	Contingency Fund Allocation	10,300.00	154,048.50	154,048.50	100.00	Amended Budget 6/10/26 - FY24/25 Audit Surplus, 50% to LTP FY 25/26 +143,748.50 amended from Future Proj Allocation to Contingency Fund Allocation
01-05-80-0027-0070	Future Project Allocation	188,324.25	44,575.75	44,575.75	100.00	Amended Budget at 9/11/25 Council Meeting + 90,502.52 (RE Tax Rev) / 2/12/26 Council Meeting Approved Purchase EPD Tahoe / Amended Budget 6/10/26 (143,748.50)
01-05-80-0027-0071	Future Project Allocation-P/Y Carry Over	165,631.34	165,631.34	74,658.25	45.07	60,984.00 for new PW truck; app'd at 10/9/25 Mtg
01-05-80-0027-0080	Salary Enhancement Allocation	-	-	-	-	
01-05-80-0027-0081	Salary Enhancement Allocation- P/Y Carry Over	230,000.00	230,000.00	-	-	
	Long Term Planning Total (Includes P/Y Carry Over)	**1,347,030.10**	**1,347,030.10**	**403,862.50**	**29.98**	
	Current Year Budget Total (FY26)	329,204.25	329,204.25	329,204.25	100.00	
	Prior Year (Prior Budget(s) not current)	1,017,825.85		74,658.25	7.34	

TOWN OF ELSMERE TRANSFER TAX REPORT

June 1st, 2026, through June 30th, 2026

Date	Property Information	Purchase Price of Property	Amount of Tax or Reason for Exemption
6/2/26	Property: 20 RICHARD AV Grantor(s): MARGARET M COLL TR LIV TR Grantee(s): Connor M. Kelleher 20 Richard Ave Wilmington, DE 19805 Parcel # 19-002.00-074 Ward & Taylor LLC		**$ 5070.00**
6/5/26	Property: 930 KIRKWOOD HY Grantor(s): MERAL INVESTMENTS LLC Grantee(s): Joseph Investment Properties LLC PO BOX 6017 Wilmington, DE 19804 Parcel # 19-004.00-566 William Larson, Esq.		**Exempt under 30 Del. C §5401**
6/9/26	Property: 202 OLD DUPONT ROAD Grantor(s): OPENDOOR PROPERTY TRUST I Grantee(s): Dyllan Taylor & Allannah Scarbro 202 Old Dupont Road Wilmington, DE 19804 Parcel # 19-005.00-266 Giordano & Gagne, LLC.		**$5,475.00**
6/15/26	Property: 303 SILVERBROOK DR Grantor(s): KELLY A. BRAINARD Grantee(s): Kathleen M. Wheeler 303 Silverbrook Drive Wilmington, DE 19804 Parcel # 19-005.00-257 Ward & Taylor LLC		**$5625.00**
6/15/26	Property: 300 SILVERBROOK DR Grantor(s): ESTATE OF DOROTHY D. OLSZEWSKI Grantee(s): James E. Mclane Jr. & Christine K Mclane 300 Silverbrook Drive Wilmington, DE 19804 Parcel # 19-005.00-274 Michael A Poppiti, P.A.		**Exempt under 30 Del. C §5401**

6/16/26	Property: 211 DUMONT RD Grantor(s): KATHRYN FUCHS Grantee(s): Fahionellys Perez Jones & Shaquille Tyree Jones 8 Valley Forge Road New Castle, DE 19702 Parcel # 19-005.00-246 Ward & Taylor LLC		**$4650.00**
6/16/26	Property: 288 FILBERT AV Grantor(s): PATSY O. BLAKE Grantee(s): Lucille Glover 288 FILBERT AV Wilmington, DE 19805 Parcel # 19-008.00-291 Ward & Taylor LLC		**$3075.00**
6/16/26	Property: 2114 SENECA RD Grantor(s): DELAWARE VALLEY PROPERTIES LLC Grantee(s): Lance Plummer, JR 30 HIGHLAND WAY Newark, DE 19702 Parcel # 19-002.00-218 Ward & Taylor LLC		**$3793.50**
6/17/26	Property: 402 BALDINI BL Grantor(s): SABITHA MANNAR PRABHAKAR Grantee(s): Rachel Goldfield 7000 Johnson Farm Lane,311 Chadds Ford, PA 19317 Parcel # 19-002.00-357 Long & Associates LLP		**$5250.00**
6/22/26	Property: 1366 MAPLE AV Grantor(s): MICHELLE ROGERS MARRA, RESIDUARY DEVISEE OF THE ESTATE OF DIANA E. WELLS Grantee(s): Jawan L Carter 1029 Applecross Drive, Middletown DE 19709 Parcel # 19-008.00-088 Ward & Taylor LLC		**$2700.00**

6/24/26	Property: 916 DOVER AV Grantor(s): HAILU A MEKURIA Grantee(s): Marcos Zurita 916 Dover Av Wilmington DE 19805 Parcel # 19-008.00-348 Settlement Works LLC		**$3075.00**
6/25/26	Property: 108 FORREST AV Grantor(s): MARY L SAIENNI Grantee(s): AL Homebuyers LLC 34 Prangs Ln New Castle DE 19720 Parcel # 19-004.00-109 Law Offices of James P. Curran Jr.		**$2505.00**
6/29/26	Property: 211 LINDEN AV Grantor(s): MARGO INVESTMENTS LLC Grantee(s): Kiley Rose Properties LLC 101 N. Maryland Avenue Wilmington DE 19804 Parcel # 19-004.00-413 Brian Frederick Funkl, P.A.		**$4125.00**
6/30/26	Property: 922 KIRKWOOD HY Grantor(s): SOYOUNG PARK-BOVEE AKA SOYOUNG Grantee(s): SoYoung Park-Bovee, Trustee 8 Ingleside RD Newark DE 19711 Parcel # 19-004.00-563 Lacy E Holly III P.A.		**Exempt under 30 Del. C §5401**
6/30/26	Property: 227 BIRCH AV Grantor(s): BRANDON CALLOWAY & KRYSTAL CALLOWAY Grantee(s): Caitlin J Lasich 234 Presidential Drive Apt C Wilmington DE 19807 Parcel # 19-004.00-517 Pike Creek Settlement Services		**$3000.00**

TOTAL			**$ 48,343.50**

ARPA COUNCIL REPORT AT JUNE 30, 2026

Account ID	Revenue	BUDGET	CASH RECEIVED	OVER / (UNDER) BUDGET	
07-04-10-1000-0000	American Rescue Plan Act Revenue	**2,915,964.41**	**2,915,964.41**	0.00	100.00%
	Total ARPA Fund Revenue	**$ 2,915,964.41**	**$ 2,915,964.41**		

Account ID	Expenses	BUDGET	CASH EXPENDED	OVER / (UNDER) BUDGET	
07-05-10-1000-0000	Grant Management Expenses	7,546.04	7,546.04	0.00	100.00%
07-05-10-1000-0001	Premium Pay	190,671.67	190,671.67	0.00	100.00%
07-05-10-1000-0002	ARPA Public Works Fogging Expense (Sterilizing Town Hall)	10,954.96	10,954.96	0.00	100.00%
07-05-10-1000-0003	Needy Family	75,000.00	75,000.00	0.00	100.00%
07-05-10-1000-0004	EPD Part Time Clinician	50,811.50	50,811.50	0.00	100.00%
07-05-10-1000-0005	Mobile Food Bank	24,235.00	24,235.00	0.00	100.00%
07-05-10-1000-0006	EPD Extra Duty COVID 19 Events	12,090.00	12,090.00	0.00	100.00%
07-05-10-1000-0007	Stormwater Study Engineering Fees	70,427.65	70,427.65	0.00	100.00%
07-05-10-1000-0008	Town Hall Sterilization Supplies (Hailosil)	9,120.00	9,120.00	0.00	100.00%
07-05-10-1000-0009	Playground Revitalization	709,929.10	709,929.10	0.00	100.00%
07-05-10-1000-0010	EPD HVAC Replacement	328,989.99	328,989.99	0.00	100.00%
07-05-10-1000-0011	Baseball Field Improvement (Diamond Tex)	5,480.00	5,480.00	0.00	100.00%
07-05-10-1000-0012	Stormwater Planning Projects Vilone Village, Vilone Park & Dogwood Hollow	278,392.45	177,648.99	(100,743.46)	63.81%
07-05-10-1000-0013	Stormwater Projects (Taylor Tract at Silverbrook Drive, Taylor Rd, and Southern Road Drainage Improvements)	921,289.81	473,891.49	(447,398.32)	51.44%
07-05-10-1000-0014	Street Maintenance (2024 Street Program)	221,026.24	221,026.24	0.00	100.00%
~~07-05-10-2070-0000~~	~~*Bank Service Fees*~~	~~*0.00*~~	~~*7,851.30*~~	~~*7,851.30*~~	~~*0.00%*~~
~~07-05-10-2270-0000~~	~~*Legal Services*~~	~~*0.00*~~	~~-~~	~~*0.00*~~	~~*0.00%*~~
	Total ARPA Budget/Expenditures	**$ 2,915,964.41**	**$ 2,375,673.93**	**$ (540,290.48)**	

ARPA FUND BALANCE (Total Grant Revenue less Expenses)		**$ 540,290.48**
Available Fund Balance - Considering $7,851.30 Expense Adjustment for Bank Fee Reimb		*$ 548,141.78*

07-05-10-2270-0000	ARPA LEGAL SERVICES*		11,413.09	
	Addition to ARPA Revenue (FEDERAL REPORTING ONLY)		11,413.09	

*LEGAL SERVICES cost of $11,413.09 reduced the ARPA initial deposit therefore the Town could not recognize the true revenue (as on Federal Reporting). This is because the ARPA Funds dispersed to the Town after a reduction to encumber legal services expenses. The ARPA revenue for the Town in our accounting records is $2,915,964.41. (The Federal Reports Revenue at $2,927,377.50; which is $2,915,964.41 + $11,413.09 legal service fees)

FUTURE ADJUSTMENT *GENERAL FUND WILL NEED TO REIMBURSE BANKING EXPENSES* BEFORE GRANT CLOSURE

There is no set budget for this so it does not affect our obligated funds already established with the US Treasury Reporting

07-05-10-2070-0000	ARPA BANK SERVICE FEES	0.00	7,851.30	

ELSMERE POLICE DEPARTMENT
Monthly Report
July 2026

Significant Events:

On the following dates/times Elsmere Bureau of Police officers handled the below incidents and seized the following drugs, money and/or weapons.

House Fire – 1344 Maple Avenue

June 10, 2026:

On June 10, 2026, at approximately 1:45 pm Elsmere PD officers responded to the 1344 Maple Avenue for a report of a house fire. Upon arrival, there were several fire apparatuses on scene. The fire started in the rear of the property and spread to the back of the residence. Residences at 1342 and 1346 Maple Avenue did have exposure with fire contained. One individual did sustain a small burn to the back part of the neck and was treated on scene by EMS and released.

The homes involved were deemed to be not safe to stay in and were tagged by Town Code Enforcement officers. At this time the fire is under investigation by the State Fire Marshall's Office.

Search Warrant Executed

June 19, 2026:

On Friday, June 19, 2026, Elsmere PD with the assistance from NCCPD SWAT executed a search warrant in the 100 block of Bungalow Avenue. During the execution of the search evidence was recovered. Some individuals were present and taken back to EPD HQ for processing. There will be more charges coming for another individual once the subject is located.

<u>Bench Dedication to Lt. Gregg Shelton</u>

June 29, 2026:

On Monday, June 29, 2026, Eagle Scout Ramone Rivera, showed leadership is measured not by words, but by service, integrity, and a commitment to others. He built a bench, for his eagle scout project, in honor of LT Gregg Shelton whose dedication to protecting and serving our community embodied those very values.

May this bench serve as a place of rest, reflection, and gratitude for all who pass by. It stands as a lasting reminder that one person's courage, kindness, and selfless service can leave an enduring impact on countless lives.

Lt. Shelton's legacy continues to live on in the hearts of those who knew him and in all who take a moment to sit, reflect, and remember.

Meetings:

- June 1, 2026: CAN Best Practices Mtg. – Chief Giles
- June 2, 2026: Planning Commission Mtg. – M/Cpl. Sowden
- June3, 2026: DE Police Chief's Foundation Mtg. – Chief Giles
- June 9, 2026: DAPC Board of Directors Mtg. – Chief Giles
- June 9, 2026: DAPC Mtg. – Chief Giles

- June 9, 2026: SLEAF Mtg. – Chief Giles
- June 11, 2026: Council Mtg. (Budget Hearing FY26/27) – Chief Giles, Lt. Young & Linda Sommermann
- June 18, 2026: Needy Family Mtg. – Chief Giles
- June 23, 2026: Board of Adjustments – M/Cpl. Kerrigan
- June 25, 2026: DAPC Board of Directors Mtg. (Virtual) – Chief Giles
- June 29, 2026: EPD Department Meeting

Trainings/Events:

- June 2 & 3, 2026: EPD Departmental Photo's
- June, 3, 2026: AAIR Training – Chief Giles, Det. Mitchell and PFC Bush
- June 8, 2026: Oral Boards for Sgt's Process – M/Cpl's Sowden, Kerrigan, Giles & Davis
- June 16, 2026: Resolution for Public Safety Suicides @ Legislative Hall – Chief Giles & Sgt. Smith
- June 17, 2026: Impact of Abuse Training – M/Cpl. Kerrigan
- June 29, 2026: Dedication Bench to Lt. Shelton from Ramone Rivera – Mayor & Council, EPD, Family, Friends and Elsmere Residents

Revenue Results:

VAC JP Court 20 Revenue Received (July 2026) = **$1,014.25**
VAC – Elsmere Revenue **(June** 2026**) = $7,077.11**
VAC Administration Revenue Received YTD (June 2026) = **$1,921.12**
Total VAC Revenue as of June 2026 = **$113,816.96**
Tow Revenue (Received July 2026) = **$750.00**

Elsmere Bureau of Police

Monthly Report

June 2026

Nature of Violation	
Radar/Lidar summons	**68**
Traffic Enforcement (non-speed)	**69**
Traffic Warnings	**29**
Seatbelt Violations	**8**
Parking Violations	**8**
Cell Phone Violations	**4**
DUI's	**0**
Criminal Arrests	**11**
Wanted Persons	**0**
Crime Prevention Checks	**2**
Community Contacts	**0**
Total Statistics	**199**

Voluntary Assessment Violations: 118

Mandatory Appearance Violations: 39

EPD Service Calls
June 2026

Nature of Complaints	Dist. 1	Dist. 2	Dist. 3	Dist. 4	Dist. 5	Dist. 6	TOTALS	Out of Dist.
911 Hang-ups	0	0	0	0	0	0	0	
Accidents	1	3	1	1	3	2	11	
Alarms	2	2	5	1	4	0	14	
Alcohol Violations	0	0	0	0	0	0	0	
Animal Complaint(s)	0	0	1	0	1	0	2	
Assaults	0	0	0	1	0	0	1	
Assist Other Agency	1	0	2	1	0	0	4	21
Assist Fire Board	0	0	1	2	2	3	8	
Burglaries	0	0	0	0	1	0	1	
Check On the Welfare	2	1	1	1	1	4	10	
Civil	0	0	0	0	0	0	0	
Criminal Contempt	0	0	0	0	0	0	0	
Criminal Mischief	0	0	1	1	0	0	2	
Death Investigation	0	1	1	0	0	0	2	
Disabled Vehicles	0	2	0	0	0	0	2	
Disorderly Conduct	0	0	1	1	3	4	9	
Domestic Disputes	1	3	2	2	3	1	12	
Domestic w/Weapon(s)	0	0	0	0	0	0	0	
Drug Violations	0	0	0	0	0	0	0	
Drunk Complaint	0	0	0	0	0	0	0	
Endangering the Welfare	0	0	0	0	0	0	0	
Fights	0	0	0	0	0	0	0	
Found Property	0	0	0	0	1	0	1	
Fraud & Conspiracy	0	0	0	0	1	0	1	
Fuitive Apprehensions	0	0	0	0	0	0	0	
Grafitti	0	0	0	0	0	0	0	
Harassments	0	0	0	0	1	0	1	
Homicide	0	0	0	0	0	0	0	
Injured/Sick Person	0	0	0	0	0	0	0	
Loitering	0	0	0	0	0	0	0	
Loud Radio/Party	5	0	0	0	1	1	7	
Menacing	0	0	0	0	0	0	0	
Mental Person(s)	0	0	0	0	0	0	0	
Misc. investigations	2	0	0	1	2	0	5	
Missing Person(s)	0	0	0	0	0	0	0	
Neighbor Dispute	0	0	0	0	0	0	0	
Noise Complaint	0	0	0	0	0	0	0	
Offensive Touching	0	0	0	0	0	0	0	
Open Door/Window	0	0	0	0	0	0	0	
Overdose	0	0	0	0	0	0	0	
Parking Complaints	2	0	3	1	2	0	8	
PFA Service	0	1	0	0	0	0	1	
Prevent Breach of Peace	1	1	5	2	4	0	13	
Property Checks	5	2	3	3	2	1	16	
Public Relations	5	1	2	1	7	1	17	
Reckless Endangering	0	0	0	0	0	0	0	
Resisting Arrest	0	0	1	0	0	0	1	
Robbery	0	0	0	0	0	0	0	
Sex Crimes	1	0	0	0	0	0	1	
Stolen M.V./Unauth Use	0	0	0	0	1	0	1	
Suicide/Overdose	0	0	0	1	0	0	1	
Suspicious Person/Vehicle	2	2	1	0	1	1	7	
Terroristic Threatening	0	0	1	0	0	0	1	
Thefts	3	0	0	0	1	5	9	
Town Code Violation(s)	0	0	0	0	0	0	0	
Traffic Service	0	1	0	0	0	1	2	
Transports	0	0	0	1	0	0	1	
Trespassing	1	0	0	0	2	2	5	
Warrant Attempt	0	0	0	0	0	0	0	
Weapon Violations	0	0	0	0	1	0	1	
TOTALS	**34**	**20**	**32**	**21**	**45**	**26**	**178**	**21**

Daily Activity Report June 2026

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
1	ACCIDENTS	6/21/2026	3:33 PM	DUMONT RD
1	ALARMS	6/7/2026	10:08 PM	COMMERCIAL DR
1	ALARMS	6/18/2026	6:15 AM	B&O LN
1	ASSIST OTHER AGENCY	6/22/2026	3:15 PM	B&O LN
1	CHECK ON THE WELFARE	6/1/2026	8:42 PM	ELSMERE BLVD
1	CHECK ON THE WELFARE	6/11/2026	9:03 AM	SOUTHERN RD @ OLD DUPO
1	DOMESTIC DISPUTES	6/29/2026	8:56 PM	EASTWOOD DR
1	LOUD RADIO/PARTY	6/6/2026	4:10 PM	SENECA RD
1	LOUD RADIO/PARTY	6/6/2026	2:36 PM	SENECA RD
1	LOUD RADIO/PARTY	6/16/2026	9:33 PM	SENECA RD
1	LOUD RADIO/PARTY	6/21/2026	8:14 AM	GRANT AVE
1	LOUD RADIO/PARTY	6/29/2026	9:23 PM	GRANT AVE
1	MISC INVEST	6/1/2026	11:55 AM	BRIER AVE
1	MISC INVEST	6/5/2026	8:48 PM	ELSMERE BLVD
1	PARKING COMPLAINTS	6/1/2026	10:59 AM	BRIER AVE
1	PARKING COMPLAINTS	6/10/2026	11:42 AM	SENECA RD
1	PREVENT BREACH OF PEACE	6/9/2026	5:52 AM	BRIER AVE
1	PROPERTY CHECKS	6/4/2026	9:15 PM	GRANT AVE
1	PROPERTY CHECKS	6/5/2026	12:00 AM	GRANT AVE
1	PROPERTY CHECKS	6/9/2026	9:30 PM	ROSEMONT DR
1	PROPERTY CHECKS	6/13/2026	5:15 PM	SENECA RD
1	PROPERTY CHECKS	6/26/2026	10:50 PM	GRANT AVE @ RODMAN RD
1	PUBLIC RELATIONS	6/5/2026	12:15 AM	SENECA RD
1	PUBLIC RELATIONS	6/8/2026	9:30 AM	SENECA RD
1	PUBLIC RELATIONS	6/13/2026	6:15 PM	ROSEMONT DR
1	PUBLIC RELATIONS	6/17/2026	6:50 PM	ROSEMONT DR
1	PUBLIC RELATIONS	6/19/2026	12:00 AM	RUTH RD
1	SEX CRIMES	6/8/2026	12:18 AM	SENECA RD
1	SUSPICIOUS PERSON/VEHICLES	6/11/2026	2:01 PM	BRIER AVE
1	SUSPICIOUS PERSON/VEHICLES	6/12/2026	2:07 AM	ROSEMONT DR
1	THEFTS	6/12/2026	7:15 AM	SILVERBROOK DR
1	THEFTS	6/12/2026	2:10 PM	SOUTHERN RD
1	THEFTS	6/16/2026	11:38 AM	ROSEMONT DR
1	TRESPASSING	6/3/2026	2:25 PM	ELSMERE BLVD

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
2	ACCIDENTS	6/4/2026	7:00 PM	WESTERN AVE
2	ACCIDENTS	6/6/2026	8:46 AM	FILBERT AVE
2	ACCIDENTS	6/19/2026	11:54 PM	S DUPONT RD @ KIRKWOOD
2	ALARMS	6/25/2026	5:06 AM	B&O LN
2	ALARMS	6/29/2026	4:15 PM	KIRKWOOD HWY
2	CHECK ON THE WELFARE	6/30/2026	9:22 AM	BIRCH AVE
2	DISABLE VEHICLES	6/13/2026	3:45 PM	KIRKWOOD HWY @ OHIO A
2	DISABLE VEHICLES	6/14/2026	7:50 PM	KIRKWOOD HWY @ OHIO A
2	DOMESTIC DISPUTES	6/2/2026	6:57 PM	BALTIMORE AVE
2	DOMESTIC DISPUTES	6/21/2026	12:46 AM	FILBERT AVE
2	DOMESTIC DISPUTES	6/22/2026	1:47 AM	WESTERN AVE
2	NATURAL DEATH	6/25/2026	12:24 PM	NEW RD
2	PFA SERVICE	6/4/2026	5:30 PM	BALTIMORE AVE
2	PREVENT BREACH OF PEACE	6/20/2026	12:18 PM	BALTIMORE AVE
2	PROPERTY CHECKS	6/11/2026	6:05 AM	DOVER AVE
2	PROPERTY CHECKS	6/24/2026	2:10 AM	BIRCH AVE
2	PUBLIC RELATIONS	6/18/2026	8:15 AM	KIRKWOOD HWY
2	SUSPICIOUS PERSON/VEHICLES	6/13/2026	12:15 AM	KIRKWOOD HWY
2	SUSPICIOUS PERSON/VEHICLES	6/15/2026	6:24 PM	FILBERT AVE @ DOVER AVE
2	TRAFFIC SERVICE	6/4/2026	7:45 AM	KIRKWOOD HWY @ DUPON
3	ACCIDENTS	6/9/2026	8:24 AM	KIRKWOOD HWY
3	ALARMS	6/11/2026	11:14 PM	KIRKWOOD HWY
3	ALARMS	6/16/2026	5:58 AM	KIRKWOOD HWY
3	ALARMS	6/21/2026	6:17 AM	KIRKWOOD HWY
3	ALARMS	6/21/2026	2:16 AM	LOCUST AVE
3	ALARMS	6/27/2026	11:15 AM	KIRKWOOD HWY
3	ANIMAL COMPLAINTS	6/5/2026	7:27 AM	MAPLE AVE
3	ASSIST OTHER AGENCY	6/24/2026	1:33 PM	BIRCH AVE @ KIRKWOOD H
3	ASSIST OTHER AGENCY	6/28/2026	3:00 AM	DOVER AVE
3	ASST FIRE BOARD	6/11/2026	5:43 PM	BIRCH AVE
3	CHECK ON THE WELFARE	6/14/2026	7:59 PM	LINDEN AVE
3	CRIMINAL MISCHIEF	6/24/2026	6:51 PM	BIRCH AVE
3	DEATH INVESTIGATION	6/14/2026	12:40 PM	MAPLE AVE
3	DISORDERLY CONDUCT	6/19/2026	4:58 PM	TAMARACK AVE
3	DOMESTIC DISPUTES	6/2/2026	7:37 PM	LOCUST AVE
3	DOMESTIC DISPUTES	6/24/2026	11:03 PM	DOVER AVE

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
3	PARKING COMPLAINTS	6/1/2026	8:53 AM	LOCUST AVE
3	PARKING COMPLAINTS	6/9/2026	9:53 AM	LOCUST AVE
3	PARKING COMPLAINTS	6/11/2026	6:36 PM	BIRCH AVE
3	PREVENT BREACH OF PEACE	6/7/2026	10:11 AM	LOCUST AVE
3	PREVENT BREACH OF PEACE	6/7/2026	6:17 PM	LOCUST AVE
3	PREVENT BREACH OF PEACE	6/26/2026	5:00 PM	MAPLE AVE
3	PREVENT BREACH OF PEACE	6/26/2026	4:00 PM	MAPLE AVE
3	PREVENT BREACH OF PEACE	6/26/2026	1:30 PM	LOCUST AVE
3	PROPERTY CHECKS	6/21/2026	5:31 AM	LINDEN AVE
3	PROPERTY CHECKS	6/21/2026	1:29 PM	BELMONT AVE
3	PROPERTY CHECKS	6/24/2026	9:39 AM	KIRKWOOD HWY
3	PUBLIC RELATIONS	6/2/2026	10:07 AM	DOVER AVE
3	PUBLIC RELATIONS	6/27/2026	3:20 AM	BIRCH AVE
3	RESISTING ARREST	6/21/2026	2:20 PM	BALTIMORE AVE
3	SUSPICIOUS PERSON/VEHICLES	6/21/2026	1:27 PM	SYCAMORE AVE
3	TERRORISTIC THREATS	6/24/2026	9:46 AM	KIRKWOOD HWY
4	ACCIDENTS	6/15/2026	11:39 AM	MAPLE AVE
4	ALARMS	6/11/2026	12:27 AM	KIRKWOOD HWY
4	ASSAULTS	6/10/2026	1:05 PM	BUNGALOW AVE
4	ASSIST OTHER AGENCY	6/18/2026	3:45 PM	BUNGALOW AVE
4	ASST FIRE BOARD	6/8/2026	1:50 PM	MAPLE AVE
4	ASST FIRE BOARD	6/27/2026	11:20 PM	MAPLE AVE
4	CHECK ON THE WELFARE	6/24/2026	5:22 PM	BUNGALOW AVE
4	CRIMINAL MISCHIEF	6/8/2026	9:00 AM	MAPLE AVE
4	DISORDERLY CONDUCT	6/21/2026	7:30 PM	BUNGALOW AVE
4	DOMESTIC DISPUTES	6/5/2026	4:59 PM	SYCAMORE AVE
4	DOMESTIC DISPUTES	6/7/2026	3:34 PM	MAPLE AVE
4	MISC INVEST	6/19/2026	1:00 AM	CYPRESS AVE
4	PARKING COMPLAINTS	6/11/2026	7:01 PM	CYPRESS AVE
4	PREVENT BREACH OF PEACE	6/3/2026	7:50 AM	BUNGALOW AVE
4	PREVENT BREACH OF PEACE	6/11/2026	3:24 PM	BUNGALOW AVE
4	PROPERTY CHECKS	6/1/2026	12:00 AM	CYPRESS AVE
4	PROPERTY CHECKS	6/10/2026	4:23 PM	BUNGALOW AVE
4	PROPERTY CHECKS	6/26/2026	1:15 PM	CYPRESS AVE
4	PUBLIC RELATIONS	6/12/2026	7:45 PM	CYPRESS AVE
4	SUICIDE/OVERDOSE	6/3/2026	4:30 PM	BUNGALOW AVE

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
4	TRANSPORT	6/30/2026	7:06 PM	BEECH AVE
5	ACCIDENTS	6/5/2026	2:39 PM	SANDERS RD @ KIRKWOOD
5	ACCIDENTS	6/6/2026	3:16 PM	KIRKWOOD HWY
5	ACCIDENTS	6/25/2026	3:52 PM	FOREST AVE @ I ST
5	ALARMS	6/10/2026	5:03 AM	POPLAR AVE
5	ALARMS	6/12/2026	6:45 PM	POPLAR AVE
5	ALARMS	6/20/2026	1:04 AM	POPLAR AVE
5	ALARMS	6/29/2026	4:42 PM	POPLAR AVE
5	ANIMAL COMPLAINTS	6/3/2026	11:20 AM	MATTI AVE
5	ASST FIRE BOARD	6/2/2026	9:05 PM	CYPRESS AVE
5	ASST FIRE BOARD	6/16/2026	6:50 PM	SYCAMORE AVE
5	BURGLARIES	6/30/2026	2:45 PM	SYCAMORE AVE
5	CHECK ON THE WELFARE	6/16/2026	9:30 AM	POPLAR AVE
5	DISORDERLY CONDUCT	6/1/2026	7:52 PM	SECOND AVE
5	DISORDERLY CONDUCT	6/14/2026	5:42 PM	SANDERS RD
5	DISORDERLY CONDUCT	6/17/2026	12:35 AM	SANDERS RD
5	DOMESTIC DISPUTES	6/1/2026	6:11 AM	SANDERS RD
5	DOMESTIC DISPUTES	6/13/2026	2:20 PM	BEECH AVE
5	DOMESTIC DISPUTES	6/26/2026	9:30 AM	SYCAMORE AVE
5	FOUND PROPERTY	6/8/2026	12:10 PM	PARKLYN CT
5	FRAUD & CONSPIRACY	6/2/2026	10:50 AM	CHESTNUT AVE
5	HARASSMENTS	6/8/2026	3:50 PM	WASHINGTON AVE
5	LOUD RADIO/PARTY	6/3/2026	2:08 AM	SYCAMORE AVE
5	MISC INVEST	6/2/2026	10:27 AM	MAPLE AVE
5	MISC INVEST	6/9/2026	12:20 PM	RUTH RD
5	PARKING COMPLAINTS	6/17/2026	8:45 AM	KIRKWOOD HWY
5	PARKING COMPLAINTS	6/22/2026	3:47 AM	CYPRESS AVE @ Y ST
5	PREVENT BREACH OF PEACE	6/4/2026	10:45 PM	CYPRESS AVE
5	PREVENT BREACH OF PEACE	6/12/2026	12:15 PM	OLGA RD
5	PREVENT BREACH OF PEACE	6/20/2026	11:20 PM	SANDERS RD
5	PREVENT BREACH OF PEACE	6/25/2026	8:52 PM	SANDERS RD
5	PROPERTY CHECKS	6/5/2026	7:05 AM	KIRKWOOD HWY
5	PROPERTY CHECKS	6/9/2026	10:45 PM	MAPLE AVE @ CYPRESS AVE
5	PUBLIC RELATIONS	6/3/2026	10:20 AM	POPLAR AVE
5	PUBLIC RELATIONS	6/9/2026	5:00 PM	RUTH RD
5	PUBLIC RELATIONS	6/12/2026	3:45 PM	KIRKWOOD HWY

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
5	PUBLIC RELATIONS	6/17/2026	8:00 AM	MAPLE AVE
5	PUBLIC RELATIONS	6/21/2026	2:28 PM	FOREST AVE
5	PUBLIC RELATIONS	6/24/2026	1:17 PM	RUTH RD
5	PUBLIC RELATIONS	6/26/2026	2:00 PM	FOREST AVE
5	STOLEN M.V./UNAUTH USE	6/10/2026	1:19 PM	CYPRESS AVE
5	SUSPICIOUS PERSON/VEHICLES	6/17/2026	11:50 PM	MAPLE AVE @ CYPRESS AVE
5	THEFTS	6/1/2026	6:14 PM	SANDERS RD
5	TRESPASSING	6/24/2026	2:56 PM	FOREST AVE
5	TRESPASSING	6/29/2026	12:14 PM	FOREST AVE
5	WEAPONS VIOLATIONS	6/24/2026	10:51 PM	POPLAR AVE
6	ACCIDENTS	6/19/2026	6:24 PM	NEW RD
6	ACCIDENTS	6/30/2026	7:41 AM	NEW RD
6	ASST FIRE BOARD	6/7/2026	12:57 PM	NEW RD
6	ASST FIRE BOARD	6/10/2026	6:22 AM	VILONE RD
6	ASST FIRE BOARD	6/13/2026	1:30 AM	JUNCTION ST
6	CHECK ON THE WELFARE	6/4/2026	6:30 PM	VILONE PL
6	CHECK ON THE WELFARE	6/5/2026	3:10 PM	NEW RD
6	CHECK ON THE WELFARE	6/20/2026	5:08 PM	OLGA RD
6	CHECK ON THE WELFARE	6/21/2026	2:45 AM	NEW RD
6	DISORDERLY CONDUCT	6/1/2026	8:14 PM	OLGA RD
6	DISORDERLY CONDUCT	6/8/2026	11:30 PM	NEW RD
6	DISORDERLY CONDUCT	6/20/2026	3:10 PM	NEW RD
6	DISORDERLY CONDUCT	6/27/2026	5:50 PM	NEW RD
6	DOMESTIC DISPUTES	6/25/2026	1:14 AM	VILONE RD
6	LOUD RADIO/PARTY	6/1/2026	12:20 AM	OLGA RD
6	PROPERTY CHECKS	6/14/2026	7:25 PM	KIRKWOOD HWY @ SANDER
6	PUBLIC RELATIONS	6/19/2026	11:30 AM	NEW RD
6	SUSPICIOUS PERSON/VEHICLES	6/7/2026	12:30 AM	NEW RD
6	THEFTS	6/5/2026	3:14 PM	NEW RD
6	THEFTS	6/16/2026	10:57 AM	NEW RD
6	THEFTS	6/19/2026	12:20 PM	NEW RD
6	THEFTS	6/19/2026	9:58 PM	NEW RD
6	THEFTS	6/29/2026	8:14 PM	VILONE RD
6	TRAFFIC SERVICE	6/8/2026	9:10 AM	KIRKWOOD HWY @ SANDER
6	TRESPASSING	6/25/2026	2:16 PM	NEW RD
6	TRESPASSING	6/30/2026	11:22 AM	NEW RD

DISTRICT	NATURE OF COMPLAINT	DATE	TIME	STREET NAME
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/3/2026	2:15 PM	KIRKWOOD HWY @ BROOKS
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/4/2026	10:00 AM	BARLEY MILL RD
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/4/2026	3:00 PM	MARYLAND AVE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/5/2026	10:08 PM	BROOKSIDE AVE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/7/2026	9:29 PM	SCARBOROUGH PARK DR
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/9/2026	10:40 AM	MARYLAND AVE @ DUPONT
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/9/2026	3:23 PM	KIRKWOOD HWY
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/10/2026	10:09 PM	MCKENNANS CHURCH RD
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/10/2026	9:33 PM	RICHARDS DR
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/12/2026	8:25 AM	S CLEVELAND AVE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/13/2026	11:00 AM	NANCY AVE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/14/2026	9:45 AM	FAULKLAND RD
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/14/2026	9:05 PM	FAULKLAND RD @ E WILLO
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/15/2026	11:29 PM	MIDDLEBORO RD
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/17/2026	8:40 PM	ELIZABETH AVE
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/20/2026	11:47 AM	S RODNEY ST
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/20/2026	12:21 AM	HILLSIDE RD
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/22/2026	12:52 AM	HARROW PL
OUTSIDE ELSMERE	ASSIST OTHER AGENCY	6/24/2026	2:50 AM	MAPLE AVE @ BROOKSIDE D
OUTSIDE ELSMERE	DISABLE VEHICLES	6/3/2026	2:05 PM	KIRKWOOD HWY @ MAPLE
OUTSIDE ELSMERE	WARRANT ATTEMPTS	6/25/2026	12:32 AM	HOLLY DR

Public Works Department
Monthly Report
June 2026

Roadways:

We are addressing all roadway issues as quickly as possible.

- The potholes list has been created and is actively being worked on. These are the potholes that have been filled:
    - Chestnut Avenue
    - Bungalow Avenue
    - S. Grant Avenue
    - Alvil Road
- Sinkholes: Bungalow Avenue
- Replace/Remove/Installed Signs as requested:
    - Removals: None.
    - Replaced/Installed: 1224 Maple Avenue pole replaced.
- Street Curbs Painted:
    - 1011 Dover Avenue repainted.
    - 1015 Dover Avenue repainted.

NPDES:

During the Month of June, the Public Works Departments completed Street Sweeping in the following locations in compliance with our NPDES Permit:

- Hadco Road
- Colonial Avenue
- Rodman Road
- Vilone Road
- Vilone Place

Building Maintenance:

The following repairs were completed:

- Cut down overgrowth in fenced off area on the side of Town Hall.
- Delcollo provided an estimate for EPD regarding electrical work.
- Additional work in the recreational room in the basement completed.

Parks:

- Bark Park water has been repaired and is operational.
- Downed tree at Bark Park has been removed. Two dead trees also removed from same area.
- Broken gate hinge replaced at Bark Park, gate is now in working order.
- Groundhog hole filled in with crushed stone and tamped for safety at Maple Park.

- Extensive trash clean up performed at Maple Park.
- Maple Park, Vilone Park, Fairgrounds Park, and Walling Park mowed and trimmed each week in June.
- Class B properties mowed and trimmed each week in June.
- Barricades taken down at Maple Park and pushed back at Vilone Park.
- Surveyed Vilone Park for water access. 2 water bibs have been located at Vilone Park.
- Joseph Walling Park playground rubber flooring is coming apart and needs to be repaired. Public Works Department installed temporary rubber flooring in until the flooring can be properly patched.
- Basement rec room completed, which included spackling, sanding, drywall and window trim.

Abatements:

The following abatements were completed as requested by the Code Department:

- 43 Elsmere Blvd
- 1354 Maple Avenue
- 2127 Seneca Road

Events:

- Movies in the Park
- Mobile Food Drive

Training:

- N/A

General:

In addition to their daily job duties, the department worked on or completed the following projects:

- H Street brush hogged and fenceline trimmed .
- Surveyed and cleaned up at R Street drain.
- Took pictures of A Street and Ohio Avenue at Centre Service to report to Town Manager current road conditions.
- Performed Lit drop for Vilone Road street repairs.
- "Welcome to Elsmere" signs dressed and decorated for July 4th holiday.
- Public Works Department personnel Self-Evaluations completed.
- Met with Town Manager and Delmarva Power to discuss road repairs on Ohio Avenue and Baltimore Avenue.
- PW4 picked up from Kelly's Automotive.
- Joseph Szczerba Hometown Hero banner repaired.
- AB Alley weed whacked and trimmed.
- Meeting with Finance Department to discuss vehicle and trailer inventory.
- PW1 License plate arrived.
- Replaced turn signal bulb and tail light assembly on Code Department's Ford Explorer.

Submitted By: *Anthony DiSanto* Date: July 2, 2026

Town Manager's Monthly Report June 2026

Stormwater Project:

- Patty Blevins Walking Path & Tamarack Ave Drainage Project – Some of the structures have been delivered with remaining to arrive in the next week. Full construction is scheduled to begin by mid-July.
- Vilone Village Stormwater Project has been pushed back to August and is on schedule. During the second week of June, the contractor and I walked the area of Vilone Village where the project is going to take place.
- Congressional Direct Spending grant is in a holding pattern. We may have an update sometime in late August or early September with a final decision in November. The funding is approximately $2,355,000.

Street Projects:

- We started surveying the areas in need of street patchwork in the 6th district. Councilman Ellison, Paoli Services, Vandemark and Lynch and walk Vilone Road to identify the worst area in need of Hot Patch. The plan is to try to identify the worst areas in each council district.
- The Public Works Supervisor and I met with representatives from Delmarva. There are several streets that they must repair as a result of work they performed. The first area to be repaired is Baltimore and Ohio Avenues. The next area will be Maple Avenue.
- We are not receiving the funding we requested from the Reinvestment Fund. They awarded us only $36,000.00. Even though the committee typically is not in favor of supporting street repair projects, we received approximately $385,000.00 over the last 3 years. I am meeting with Senator Mantzavinos to get a better understanding of why our application was not favorably received.
- Our application to the Congressional Direct Spending for $1.1 million dollars, which Senator Lisa Blunt Rochester and Senator Chris Coons are sponsoring, may require some adjusting of the selected streets should we receive funding.

Park Project:

- **Maple Park Redesign -** The ponding of water at Maple Park is being sorted out by the contractor and engineer. Once the engineer determines the corrective pitch of the black top, he will provide the drawing to the contractor for repair.
- All the barriers have been removed from the parks.

- **ORPT Grant Application** – Submitted invoice to ORPT, now awaiting funding.

Comprehensive Plan Update:

- Attended the Comprehensive Plan PLUS Review meeting and presented the update. The panel included the Office of State Planning, DelDot, DNREC, State Historic Preservation, DOS and DSHA. We passed the review with flying colors and were complemented for our accomplishments.

Lower-Level Rental:

- There is another group wanting to tour the Lower Level. We have to start reviewing the financials of the organizations and conduct additional interviews.

Meetings:

- Attended the 2nd Qtr. Meeting with Delaware on the Main.
- Spoke to Pamela Stieneback of DelDot about repairing the bricks in the median at Kirkwood Highway and Sanders Road. I provided a cost estimate to DelDot and pitched to them that they passed the money through the Town to pay for the repair.
- Attended a meeting with DTI about reimbursement due to the Town for the expenses related to the firewall purchase.
- Had a discussion with Worth & Company, an HVAC company regarding a proposal they sent for annual maintenance of the Town's HVAC.
- Had several discussions with Global Playground about rubber flooring issues at the parks.
- Staff and I met with Councilman Reinbold to discuss live streaming of the Council meetings.
- Met with KCI and Guardian Construction in regard to the Patty Blevins Walkway.
- Councilwoman McDaniel and I took members of the Delaware Division of Historical and Cultural Affairs on a tour of the Town. This gets us one step closer to identifying a Historical designation for the Town.
- Nicole, Rachel and I had a meeting with DTI, CloudScale and Cohesity about ransomware and duplication of services.

Other Items:

- Posted the Public Work Maintenance Worker position. We have received seven applications so far.
- Submitted the Sustainable Community Grant application. We are applying for funding to add a flower bed on Dupont Road.
- Worked on the final edits to the Annual Budget with the Finance Director.
- Started the staff performance evaluations.
- As you know, our website is very outdated and, as of 2028, all municipal websites must be ADA compliant. The staff and I met with four website developers to get an idea on costs to integrate ADA standards.
- Made pop-up visits to the Public Works facility and conducted surveys of the Town.
- Prepare the DEMA Hazard Area Identification annual report.
- Registered for FEMA's Benefit-Cost Analysis training.

- Did additional research of TNVR and scheduled a meeting with Faithful Friends Animal Society.
- Met with Finance Director and Finance Clerk about the Trash Cost Sharing with the Apartments.

Submitted By: ____*Steven Martin*___ Date: July 7th, 2026